

**MINUTES
SPECIAL MEETING OF THE
BOROUGH OF SHIP BOTTOM
AUGUST 15, 2024
9:00 AM**

1. **CALL MEETING TO ORDER**

The Mayor called the meeting to order at 9:06 AM

2. **FLAG SALUTE AND PRAYER**

The Mayor led the flag salute and the Clerk read the prayer.

3. **STATEMENT OF NOTICE**

The Clerk read the statement of notice

4. **ROLL CALL**

The Clerk took a roll call and the following were present:

COUNCILMAN HARTMAN
COUNCILMAN TALLON
COUNCILMAN VALYO
COUNCILMAN PRESIDENT ENGLISH
COUNCILMAN BUTKUS

Also present:

Kathleen Flanagan, CFO/Borough Coordinator
Kristy DeBoer, Municipal Clerk

5. **NEW BUSINESS**

The Clerk read each resolution by title and the Mayor asked for a motion and second for each. The vote is depicted within each resolution.

1. 2024-138 Approval of Raffle License LBI PTA

RESOLUTION 2024-138

**RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING RAFFLE LICENSES, #08-2024 FOR
LONG BEACH ISLAND PTA**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that approval is hereby granted to the Kiwanis Club of Long Beach Island to conduct the following raffles on the approved dates:

LICENSE 08-2024

On Premise 50/50
Drawings weekly at 3:00 PM
At the LBI School
Monday

From October 7, 2024 through November 25, 2024

BE IT FURTHER RESOLVED, that approval is contingent upon approval by the Legalized Games of Chance Control Commission.

Motion: Councilman Tallon
Second: Councilman Butkus
Dated: August 15, 2024
Roll Call: Hartman, Tallon, Valyo, English, Butkus all aye.

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on August 15, 2024.

Kristy DeBoer, RMC
Municipal Clerk

2. 2024-139 Insertion of Special Item of Revenue-Recycling
RESOLUTION 2024-139

**RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
INSERTION OF SPECIAL ITEM OF REVENUE
IN THE 2024 BUDGET FROM THE
RECYCLING TONAGE GRANT**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not

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determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Borough will receive \$7,014.80 from the Recycling Tonnage Grant and wishes to amend its 2024 budget to include a portion of the amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Ship Bottom hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$7,014.80 which is now available as revenue from:

Miscellaneous Revenues
Special Items of General Revenue Anticipated with
Prior Written Consent of the Director of Local
Government Services:
State and Federal Revenues Off-Set with
Appropriations: Recycling Tonnage Grant

BE IT FURTHER RESOLVED, that a like sum of \$7,014.80 be and the same is hereby appropriated under the caption of:

General Appropriations
(A) Operations Excluded from 5% Caps
State and Federal Programs Off-Set by
Revenues: Recycling Tonnage Grant

BE IT FURTHER RESOLVED, that the Borough Clerk shall forward two copies of this Resolution to the Director of the Division of Local Government Services.

Motion: Councilman English

Second: Councilman Hartman

Dated: August 15, 2024

Roll Call: Hartman, Tallon, Valyo, English, Butkus all aye

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing resolution was duly adopted by the Governing Body at a regular meeting held on August.

Kristy DeBoer, RMC, Municipal Clerk

3. 2024-140 Insertion of Special Item of Revenue-Clean Communities
RESOLUTION 2024-140
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
INSERTION OF SPECIAL ITEM OF REVENUE
IN THE 2024 BUDGET FROM THE
CLEAN COMMUNITIES PROGRAM

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Borough will receive \$12,025.13 from the Clean Communities Program and wishes to amend its 2024 budget to include a portion of the amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Ship Bottom hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$12,025.13 which is now available as revenue from:

Miscellaneous Revenues:
Special Items of General Revenue Anticipated with
Prior Written Consent of the Director of Local
Government Services:
State and Federal Revenues Off-Set with
Appropriations: Clean Communities Program

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BE IT FURTHER RESOLVED, that a like sum of \$12,025.13 be and the same is hereby appropriated under the caption of:

- General Appropriations
- (A) Operations Excluded from 5% Caps
State and Federal Programs Off-Set by
Revenues: Clean Communities Program

BE IT FURTHER RESOLVED, that the Borough Clerk shall forward two copies of this Resolution to the Director of the Division of Local Government Services.

Motion: Councilman English
Second: Councilman Hartman
Dated: August 15, 2024
Roll Call: Hartman, Tallon, Valyo, English, Butkus all aye.

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing resolution was duly adopted by the Governing Body at a regular meeting held on August 27, 2024.

Kristy DeBoer, RMC
Municipal Clerk

4. 2024-141 Insertion of Special Item of Revenue-American Rescue Grant
**RESOLUTION 2024-141
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
INSERTION OF SPECIAL ITEM OF REVENUE
IN THE 2024 BUDGET FROM THE
AMERICAN RESCUE GRANT**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Borough will receive \$75,000.00 from the American Rescue Grant and wishes to amend its 2024 budget to include a portion of the amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Ship Bottom hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$75,000.00 which is now available as revenue from:

- Miscellaneous Revenues
- Special Items of General Revenue Anticipated with
Prior Written Consent of the Director of Local
Government Services:
 - State and Federal Revenues Off-Set with
Appropriations: American Rescue Grant

BE IT FURTHER RESOLVED, that a like sum of \$75,000.00 be and the same is hereby appropriated under the caption of:

- General Appropriations
- (A) Operations Excluded from 5% Caps
State and Federal Programs Off-Set by
Revenues: Clean Communities Program

BE IT FURTHER RESOLVED, that the Borough Clerk shall forward two copies of this Resolution to the Director of the Division of Local Government Services.

Motion: Councilman Valyo
Second: Councilman English
Dated: August 15, 2024
Roll Call: Hartman, Tallon, Valyo, English, Butkus all aye

CERTIFICATION

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9:00 AM**

1, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing resolution was duly adopted by the Governing Body at a regular meeting held on August 27, 2024.

Kristy DeBoer, RMC
Municipal Clerk

5. 2024-142 LOSAP Resolution-Amended
RESOLUTION 2024-142

A RESOLUTION OF THE BOROUGH OF SHIP BOTTOM, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING AN INCREASE IN CONTRIBUTIONS TO THE LENGTH OF SERVICE PROGRAM FOR THE SHIP BOTTOM VOLUNTEER FIRE COMPANY NO. 1

WHEREAS, in 2002, the Borough created a Length of Service Awards Program (“LOSAP”) in accordance with P.L. 1997, c. 388, and the provisions of N.J.S.A. 40A:14-183 to reward active members of the Ship Bottom Volunteer Fire Company No. 1 and incentivize additional membership; and

WHEREAS, pursuant to the ordinance and referendum approval, the Borough is responsible for \$587 towards the statutory maximum contribution amount of \$1,150 (the remaining \$563 of the statutory maximum amounts is contributed by the Township of Long Beach); and

WHEREAS, the Borough annually contributes the aforesaid amount to a deferred income account for each volunteer member that satisfies the LOSAP criteria; and

WHEREAS, pursuant to N.J.S.A. 40A:14-185, the Borough is authorized to increase the annual contribution by resolution and without public hearing by the consumer price index factor (“CPI”) published by the Bureau of Labor Statistics of the United States Department of Labor; and

WHEREAS, pursuant to the statute and Division of Local Government Services Local Finance Notice No. 2024-1, the CPI may be increased by the Borough beginning on the year following the first year the LOSAP program was in effect, which would be 2004; and

WHEREAS, the Borough confirmed with the State of New Jersey Department of Community Affairs that despite the unique nature of the volunteer fire and first aid companies servicing Long Beach Island, where multiple municipalities are serviced by such organizations located in other municipalities and each municipality approved its LOSAP programs in different years, each municipality may only increase the CPI on each municipality’s base contribution amount beginning the year following the first year of the program through the present; and

WHEREAS, the Borough has elected to increase the CPI beginning in the year 2008.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows.

1. That the maximum LOSAP base contribution for the Ship Bottom Volunteer Fire Company No. 1 (\$587.00) is increased by the CPI for the years 2008 through 2023.
2. Based upon the CPI, the new maximum contribution amount for the Ship Bottom Volunteer Fire Company No. 1 is increased from \$587 to \$826.11
3. The prior Resolution adopted by the Borough, Resolution No. 2024-73 is repealed and replaced with this Resolution.

Motion: Councilman Valyo
Second: Councilman English
Dated: August 15, 2024
Roll Call: Hartman, Tallon, Valyo, English, Butkus all aye

CERTIFICATION

1, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on August 15, 2024.

Kristy DeBoer, RMC
Municipal Clerk
Borough of Ship Bottom

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6. 2024-143 Authorizing Application County History Partnership Program
RESOLUTION 2024-143

**RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE APPLICATION FOR AN
OCEAN COUNTY CULTURAL AND HERITAGE COMMISSION
“COUNTY HISTORY PARTNERSHIP PROGRAM”**

WHEREAS, the Ocean County Cultural and Heritage Commission has announced that funding is available from the “County History Partnership Program” to qualifying nonprofit organizations to promote history in Ocean County; and

WHEREAS, grant funds are available for 2024.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, hereby authorize Kelley Nasti to prepare and submit an application for Grant Funding under the Ocean County Cultural & Heritage Commission’s 2024 County History Partnership Program [CHHP] Grant to provide funding for the extension of the String of Pearls’ historical structure.

Motion: Councilman Butkus
Second: Councilman English
Dated: August 15, 2024

Roll Call: Hartman, Tallon, Valyo, English, Butkus all aye.

CERTIFICATION

I, Kristy DeBoer, RMC, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on August 15, 2024.

Kristy DeBoer, RMC
Municipal Clerk

7. 2024-144 Accepting Retirement

**RESOLUTION 2024-144
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY
ACCEPTING THE NOTICE OF RETIREMENT OF EMPLOYEE #466**

WHEREAS, employee #466 has submitted his Notice of Retirement, to be effective October 1, 2024; and

NOW, THEREFORE BE IT RESOLVED as follows:

That the Notice of Retirement is hereby accepted by the Mayor and Borough Council.

Motion: Councilman Tallon
Second: Councilman English
Dated: August 15, 2024

Roll Call: Hartman, Tallon, Valyo, English, Butkus, all aye.

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on August 15, 2024.

Kristy DeBoer, RMC
Municipal Clerk

10. CORRESPONDENCE

The Mayor asked for a motion to spread Councilman Rossi’s Resignation Letter into the minutes. Councilman Butkus made a motion, seconded by Councilman Valyo. A roll call vote was heard with five in the affirmative, none opposed. The Mayor then asked for a motion to approve the correspondence. Councilman Tallon made a motion, seconded by Councilman Valyo. A roll call vote was heard with five in the affirmative.

1. Accepting Resignation of Councilman Rossi
2. 16th Annual LBI Sea Glass and Art Festival
3. Wedding Ceremony Solano/Baron, 20th St Beach, 2:30PM, September 7th, 2024
4. Long Beach Island Fishing Club Annual World Series Fishing Tournament
5. Sprint for Life 5K, April 5, 2025 0

12. PUBLIC COMMENT

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The Mayor opened the floor for public comment with a motion and second by Councilmen Butkus and English and an all in favor vote.

Roger Bacharach, 325 W. 19th St.- Mr. Bacharach wanted to know if the Mayor and Council was proactive with the “Resilient LBI” project.

With no further comment the Mayor closed the floor with a motion and second by Councilmen

Butkus and Valyo and an all in favor vote.

13. ADJOURN THE MEETING

With a motion by Councilman English, seconded by Councilman Butkus and an all in favor vote, the Mayor adjourned the meeting at 9:35 AM



Kristy DeBoer
Municipal Clerk



William Huelsenbeck
Mayor