

**AGENDA
REGULAR MEETING OF THE
BOROUGH OF SHIP BOTTOM
SEPTEMBER 24, 2024
6:30 PM**

This Agenda Tentative and Subject to Change

1. **CALL CAUCUS TO ORDER**

The Mayor called the meeting to order at 6:32 P.M.

2. **FLAG SALUTE AND PRAYER**

The Mayor led the flag salute, and the Clerk read the prayer.

3. **STATEMENT OF NOTICE**

The Clerk read the Statement of Notice.

4. **ROLL CALL**

The Clerk took a roll call, and the following were present:

MAYOR, WILLIAM HUELSENBECK
COUNCIL PRESIDENT ENGLISH
COUNCILMAN BUTKUS
COUNCILWOMAN BASILE
COUNCILMAN HARTMAN
COUNCILMAN TALLON
COUNCILMAN VALYO

Also present:

Kathleen Flanagan, CFO/Borough Administrator, Kristy DeBoer, Municipal Clerk.

5. **CAUCUS DISCUSSION**

1. Update on Resilient LBI

Councilman Hartman reviewed the status of the Resilient Long Beach Island Project specifically to what is being discussed about Ship Bottom. He explained that the Borough was in the conceptual development phase. Points of interest in were:

A living shoreline at the south side of the boat ramp. The bay beach erosion and low bulkheads in the area of 27th St. Councilman Hartman felt that the meetings, being held monthly, with the resilient LBI team, Ramboll, were very informative. There will be monthly meetings into the new year and everyone is hopeful that there will be a positive outcome at the end of the project.

6. **CALL REGULAR MEETING TO ORDER**

The Mayor opened the regular meeting

7. **APPROVAL OF MINTUES**

With a motion by Councilman Butkus, seconded by Councilman Tallon, and a roll call with six in the affirmative, the Mayor approved the minutes as presented.

August 27, 2024 Regular Meeting

8. **NEW BUSINESS**

The Clerk read each resolution by title. The Mayor asked for a motion and second for each. The vote is depicted within each resolution.

1. Proclamation National Friends of Libraries Week

The Mayor asked for a motion to spread the proclamation within the minutes. Councilman Tallon made a motion, seconded by Councilman Hartman, all were in favor, motion granted. The clerk read the Proclamation into the record.

NATIONAL FRIENDS OF LIBRARIES WEEK PROCLAMATION

Whereas, Friends of the Library raise money that enables our library to move from good to great -- providing the resources for additional programming, much needed equipment, support for children's summer reading, and special events throughout the year;

Whereas, the work of the Friends highlights, on an on-going basis, the fact that our library is the cornerstone of the community, providing opportunities for all to engage in the joy of life-long learning and connect with the thoughts and ideas of others from ages past to present;

Whereas, the Friends understand the critical importance of well-funded libraries and advocate to ensure that our library gets the resources it needs to provide a wide variety of services to all ages including access to print and electronic materials, along with expert assistance in research, readers' advisory, and children's services;

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Whereas, the Friends' gift of their time and commitment to the library sets an example for all in how volunteerism leads to positive civic engagement and the betterment of our community;

Now, therefore, be it resolved that William Huelsenbeck, Mayor, Borough of Ship Bottom, proclaims October 20-26, 2024, as Friends of Libraries week in Ship Bottom, New Jersey and urges everyone to join the Friends of the Library and thank them for all they do to make our library and community so much better.

William Huelsenbeck, Mayor

2. Resolution 2024-155 Approval of Bills List
**RESOLUTION 2024-155
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS
IN THE AMOUNT OF \$715,355.91**

WHEREAS, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

NOW, THEREFORE BE IT RESOLVED that the approved vouchers in the amount of \$715,355.91 to be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Motion: Councilman Hartman

Second: Councilman Tallon

Dated: September 24, 2024

Roll Call: Basile, Hartman, Tallon, Valyo, English, Butkus, all aye.

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a special meeting held on September 24, 2024.

Kristy DeBoer, RMC
Municipal Clerk

3. Resolution 2024-156 Certification of the Annual Audit
**RESOLUTION 2024-156
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2023 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, at a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in

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addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Borough Council of the Borough of Ship Bottom, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Motion: Councilman Hartman
Second: Councilman Valyo
Dated: September 24, 2024
Roll Call: Basile, Hartman, Tallon, Valyo, English, Butkus, all aye.

CERTIFICATION

I Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, hereby certify that this is a true copy of the resolution passed at the meeting held on September 24, 2024.

Kristy DeBoer, RMC
Municipal Clerk

**BOROUGH OF SHIP BOTTOM
STATE OF NEW JERSEY
COUNTY OF OCEAN**

We, the members of the governing body of the Borough of Ship Bottom, in the County of Ocean, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the Borough Council of the Borough of Ship Bottom in the County of Ocean;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2023;
3. We certify that we have personally reviewed and are familiar with, at a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

(L.S.) _____	(L.S.) _____

Clerk

Sworn to and subscribed before me this _____
Day of _____

Notary Public of New Jersey

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

4. Resolution 2024-157 Release of Performance Bond

**RESOLUTION 2024-157
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
RETURNING REMAINING BONDS**

WHEREAS, in accordance with Borough Ordinances escrow fees and bonds have been posted for the following property, and

WHEREAS, the applicant has requested any remaining escrow funds and Bonds for the below referenced application be released. Borough Engineer Frank Little and the Ship Bottom Land Use Board have reviewed the requests and authorized release of the remaining escrow amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Borough of Ship Bottom that the Chief Financial Officer shall return the remaining escrow funds and bonds:

Docket	Address	Block/Lot	Payee	Amount
CB1479	309 W. 6th St.	122/19	Kenneth Smith	\$6,000.00

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Project ID	Ship Bottom, NJ 08008		
DCK 18-04	1809 & 1815 Long Beach Blvd. Ship Bottom, NJ 08008	55/2.01 JKL, INC.	\$333.12
DCK 21-01	1809 & 1815 Long Beach Blvd. Ship Bottom, NJ 08008	55/2.01 Edwards, Anthony	\$2,806.73

Motion: Councilman Hartman
Second: Councilman Tallon
Dated: September 24, 2024
Roll Call: Basile, Hartman, Tallon, Valyo, English, Butkus, all aye.

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing resolution was duly adopted by the Municipal Council of the Borough of Ship Bottom at a special meeting held on the 24th day of September, 2024, a quorum being present and voting in the majority.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of September, 2024.

Kristy DeBoer, RMC, CMR
Municipal Clerk

5. Resolution 2024-158 Appointment of Class II Officers

**RESOLUTION 2024-158
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE APPOINTMENT AND EMPLOYMENT
OF CLASS II OFFICERS**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the following be appointed and employed at the listed rate of pay starting September 24, 2024:

Ryan Dugan	Class II Officer	\$ 22.00 per hour
Christian Dugan	Class II Officer	\$ 22.00 per hour
Joseph Fiorello	Class II Officer	\$ 22.00 per hour
Bryan Laureigh	Class II Officer	\$ 22.00 per hour

Motion: Councilman Tallon
Second: Councilman Valyo
Dated: September 24, 2024
Roll Call: Basile, Hartman, Tallon, Valyo, English, Butkus, all aye.

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on September 24, 2024.

Kristy DeBoer, RMC
Municipal Clerk

6. Resolution 2024-159 Refund Overpayment of Taxes

**RESOLUTION 2024-159
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TREASURER TO REFUND MONEY
FOR TAX OVERPAYMENTS**

WHEREAS, it has been determined by the Tax Collector that the taxpayers listed below are entitled to a tax refund due to monies paid on wrong property; and

WHEREAS, it is the desire of the Governing Body to return said monies to CoreLogic at 3001 Hackberry Road, Irving, TX, 75063-0156; and

WHEREAS, the Tax Collector is hereby authorized to refund a payment made on a wrong account to:

Property Assessed to: B/23 L/4 143 East Ship Bottom Ave. Margaret Carson

Return payment to: CoreLogic, 3001 Hackberry Road, Irving, TX, 75063-0156 in the amount of \$3,415.74.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer authorized to refund a tax payment to the

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WHEREAS, an overpayment of water fees in the amount of \$324.20, has occurred on the property known as 507 Ocean Avenue, Block 117, Lot 2, assessed to Robert Dittmar; and

WHEREAS, the overpayment occurred due to an error in a meter reading; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Tax Collector is hereby authorized to credit the amount of \$224.20 for an overpayment of a water bill.

Motion: Councilman Tallon
Second: Councilman Valyo
Dated: September 24, 2024
Roll Call: Basile, Hartman, Tallon, Valyo, English, Butkus, all aye.

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on September 24, 2024.

Kristy DeBoer, RMC
Municipal Clerk

10. 2024-163 Authorizing Involuntary Disability Retirement Application
RESOLUTION 2024-163

RESOLUTION OF THE BOROUGH OF SHIP BOTTOM, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZATION FOR THE AUTHORITY STAFF TO PROCESS AN INVOLUNTARY DISABILITY RETIREMENT APPLICATION

WHEREAS, The Borough has employed Employee Number 627 (“Employee”) in the Department of Public Works; and

WHEREAS, Employee is an active member of the PERS; and

WHEREAS, the Employee has 28 years and 9 months of PERS Service Credit, meeting the minimum service credit requirement for PERS members; and

WHEREAS, the Borough staff is of the opinion that the Employee is totally and permanently disabled and no longer can perform his assigned duties based on information provided by the Employee; and

WHEREAS, the Borough is unable to provide an alternative to the PERS covered position with duties capable of being performed by said Employee; and

WHEREAS, the Borough has consented to the processing of the Involuntary Disability Retirement application.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Ship Bottom, that the Borough Administrator and appropriate designees are hereby directed and authorized to process an Involuntary Disability Retirement application for the Employee, terminate the Employee’s health benefits, effective October 1, 2024 and provide the Employee with an appropriate COBRA notice; and

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be forwarded to all parties involved in the administration of this action.

Motion: Councilman Valyo
Second: Councilman Tallon
Dated: September 24, 2024
Roll Call: Basile, Hartman, Tallon, Valyo, English, Butkus, all aye.

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk for the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at regular meeting held on September 24, 2024.

Kristy DeBoer, RMC
Municipal Clerk

9. OLD BUSINESS

1. 2024-20 Revised Curb, Sidewalk, and Fence Ordinance

The Mayor explained that the Land Use Board had recommendations for Ordinance 2024-20 and after a closer look at the ordinance everyone agreed that the ordinance requires revisions. He asked for a motion to table the ordinance, for re-introduction at the October 22, 2024 meeting. Councilman Valyo made a motion to table Ordinance 2024-20, seconded by Councilman

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English. A roll call vote was heard with six in the affirmative, none opposed. **Motion granted to table Ordinance 2024-20.**

ORDINANCE 2024-20C

ORDINANCE OF THE BOROUGH OF SHIP BOTTOM, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER 12.04, WHICH PERTAINS TO CURBS, SIDEWALKS, DRIVEWAYS, AND IMPERVIOUS MATERIALS, AND AMENDING CHAPTER 16.52, WHICH PERTAINS TO GENERAL PROVISIONS AND DESIGN STANDARDS

STATEMENT OF PURPOSE

The purpose of this ordinance is to amend Chapter 12.04 to revise and reformat the regulations relating to sidewalks, curbs, driveways, and aprons and to amend Chapter 16.42 to amend the regulations relating to fences.

SECTION I

Chapter 12.04 is repealed and replaced with the following.

Chapter 12.04 Curbs, Sidewalks, Driveways, and Impervious Materials

§12.04.010 Curbs and sidewalks installation, maintenance, and repair.

- A. In all cases where any new building is erected or where any existing building is added to by increasing the usable floor area thereof by 25%, the property owner shall erect and construct concrete curbing on the curb line.
- B. In all cases where any new building is erected or where any existing building is added to by increasing the usable floor area thereof by 25% bordering Long Beach Boulevard, Central Avenue, and along both sides of those streets between Long Beach Boulevard and the oceanfront building line, the property owner shall erect and construct sidewalks and aprons.
- C. All property owners on Long Beach Boulevard shall install concrete curbing and sidewalks along the property abutting Long Beach Boulevard. Any corner property owner shall erect curb returns around the corner to the point of projection of the right-of-way of Long Beach Boulevard. The Borough Engineer shall establish grade and determine the sidewalk and curb line.
- D. When any street, roadway, or highway is scheduled to be resurfaced by the Borough, the construction, repair, and/or alteration of the sidewalks and curbs abutting such roadway or highway shall be at the sole cost and expense of the abutting property owner.
- E. The maintenance, repair, and replacement of curbs, sidewalks, and aprons shall be the responsibility and at the expense of the property owners.
- F. Whether or not a curb or sidewalk is required by the Borough Code, once a curb and sidewalk is installed it may not be removed.

§12.04.020 Specifications for curbs, sidewalks, driveways, and aprons.

- A. All curbs shall be constructed of concrete, class "B" concrete, air entrained, and all sidewalks shall be a minimum of 4 feet in width.
- B. The Borough Engineer shall prepare a written set of engineering specifications setting forth the required materials, dimensions, location, and grade of all curbs, sidewalks, and aprons to be constructed, repaired, altered, relayed, or replaced, which specifications in all respects, shall conform to the standards set forth in this Chapter.
- C. In establishing grade and location and in approving plans for curbs and sidewalks, the Borough Engineer shall establish grades so that the elevation of all curbs and sidewalks are of reasonable uniformity. The Borough Engineer shall ascertain and be certain that all sidewalks provide block scoring around all utility poles, fire hydrants, street name sign poles, and other municipal and utility poles, pipes, and standards which protrude through the curb and sidewalk. The block scoring shall be of such sufficient size that an entire block may be removed and repoured when it becomes necessary to repair or replace any such utility pole, pipe, fire hydrant, or protrusion. The plans shall be further approved by the Borough Engineer as to design and elevation to ensure the compliance by the property owner with the requirements of this Chapter. All construction in accordance with such plans shall be inspected by the building inspector, who shall first approve such plans and issue a construction permit in accordance with the provisions of this Chapter.
- D. Before any sidewalk, curb, or driveway is erected or installed and before any permit is issued by the Zoning Officer as, the applicant shall provide to the Borough Engineer a sketch showing the location of the proposed curb, sidewalk, and/or driveway in general terms. The Borough Engineer shall then, at the sole cost and expense of the applicant, provide grade stakes establishing the grade and location of the proposed work, or in the event of a state or county highway, shall cause the same to be done by the appropriate State or County Engineer, and shall approve or cause to be approved by such State or County Engineer the proposed driveways. Any expenses incurred shall be borne by the applicant, such expenses to be reasonable expenses in conformity with customary engineering charges in the Ocean County area.

§12.04.030 Catch basins and driveways.

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- A. Existing Drainage Catch Basins. In the event there are existing drainage catch basins, the alignment shall be the same and the grade shall be sloped to meet the existing catch basin curb piece.
- B. Driveways. For the first 50 lineal feet of curbing or portion thereof, and for each 50 lineal feet thereafter, there shall be allowed 1 12-foot driveway; provided, however, that where the property has located thereon a 2-car garage, a driveway of 20 lineal feet in width shall be permitted.

§12.04.040 Determination of need for maintenance of curbs and sidewalks.

- A. Where the Mayor and Council of the Borough determine that certain curbs and sidewalks are in a state of disrepair and/or are in need of maintenance, repair, or replacement along any street, roadway, or highway in general or relating to any road repair or resurfacing, they shall by resolution direct the preparation of a survey. The Borough Engineer shall render a written report to the Mayor and Council setting forth the required, if any, maintenance, repair, or replacement of the curbs and sidewalks and all specifications relating to same. Upon receipt of the report, the Mayor and Council shall adopt a resolution at a public meeting identifying by reference lot and block on the then current tax map every parcel of land which requires maintenance, repair, or replacement.
- B. The Municipal Clerk shall cause a notice in writing to be served pursuant to the requirements set forth in N.J.S.A. 40:65-14, as amended, upon the property owners requiring the necessary specified work to such curbs to be completed within not less than 30 days from the date of service of such notice. It shall thereafter become the duty of each property owner to construct, repair, alter, relay, or maintain any curb and sidewalk accordance with the terms and conditions of such notice.

§12.04.050 Notice, compliance, and lien.

In the event the property owner fails to comply with the requirements of this Chapter, the Borough shall cause the required work to be done and paid out of the municipal funds available for such purpose. The cost of such work shall be certified by the Public Works Department or designated official. Upon filing of the certificate with the Municipal Clerk and Tax Assessor, the amount of the cost of such work shall become a lien upon the property in front of which work was completed to the same extent that assessments for local improvements are liens. The lien shall be collected in the manner provided by law for the collection of such other assessments and shall bear interest at the same rate; in addition, the Borough shall not be precluded from recovering the stated amount against the owner of lands in any court of competent jurisdiction; a certified copy of the certificate shall, in such action, be prima facie evidence of the existence of the debt due from the owner to the Borough.

§12.04.060 Applications for permit; fee.

No sidewalk, curb, driveway or other impervious lot coverage may be installed without first obtaining a permit from the Zoning Officer. The application form for the permit shall be prepared by the Zoning Officer. The fee for the issuance of a permit for the construction, repair, replacement, or installation of any sidewalk, curb, or driveway or the placement of any impervious lot coverage, including concrete or brick pavers, shall be \$25. In addition, any engineering expenses incurred as a result of the installation of such sidewalk, curb, driveway or impervious lot coverage shall be paid by the applicant.

SECTION II

§16.52.030D is repealed and replaced with the following. The existing D1 through D6 shall remain.

- D. On any lot in any district, no fence shall be erected or altered so that such fence shall be over 4 feet in height in front yards and 6 feet in height in side and rear yards with the following provisions and exceptions:

SECTION III

§16.52.030D7 is added as follows.

- 7. On any lot in any district where the lot land is filled and raised pursuant to Chapter 15.23 and a retaining wall is constructed, the height of the retaining wall shall be included in the overall permitted height of the fence, the fence shall not be constructed on or as any part of the retaining wall, and the fence shall be installed in the yard to the interior of the retaining wall.

SECTION IV

All ordinances, or parts of ordinances, inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION V

If any word, phrase, clause, section, or provision of this ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal, or unconstitutional, such word, phrase, clause, section, or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect.

Effective date.

This ordinance shall take effect after final adoption and publication as required by law.

NOTICE

Public Notice is hereby given that the foregoing Ordinance was introduced and passed on the first reading at a regular meeting of the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, held on Tuesday, July 23, 2024, at 6:30 p.m.

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Further public notice is hereby given that said ordinance shall be considered for final passage and adoption at a regular meeting of the Mayor and Council to be held on Tuesday, August 27, 2024, at 6:30 p.m. at the Municipal Building, 1621 Long Beach Boulevard, Ship Bottom, New Jersey 08008.

TABLED

2. Ordinance 2024-21 Bonfire Restriction

The Mayor opened the floor for comment on Ordinance 2024-21 with a motion and second by Councilman Butkus and Councilwoman Basile, all were in favor.

With no one wishing to speak, the Mayor closed the floor on motion and second by Councilman English and Councilwoman Basile, and an all in favor vote.

Councilman Tallon made a motion to approve Ordinance 2024-21, seconded by Councilman Butkus. A roll call vote was heard with six affirmative, none opposed.

ORDINANCE 2024-21C

**ORDINANCE OF THE BOROUGH OF SHIP BOTTOM, COUNTY OF OCEAN, STATE
OF NEW JERSEY, AMENDING CHAPTER 12.12, WHICH PERTAINS TO CONDUCT IN
BEACH AND BAY AREAS**

STATEMENT OF PURPOSE

The purpose of this ordinance is to amend Chapter 12.12 to revise and clarify the regulations relating to bonfires on beaches.

SECTION I

§12.12.040A is repealed and replaced with the following.

- A. Bonfires. No bonfire or any other type of open-air fire is permitted on any beach or bay areas, and open burning of any kind is prohibited on public property, including beaches, beach paths, streets, sidewalks, and public recreation areas.

SECTION II

All ordinances, or parts of ordinances, inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION III

If any word, phrase, clause, section, or provision of this ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal, or unconstitutional, such word, phrase, clause, section, or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect.

Effective date.

This ordinance shall take effect after final adoption and publication as required by law.

NOTICE

Public Notice is hereby given that the foregoing Ordinance was introduced and passed on the first reading at a regular meeting of the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, held on Tuesday, August 27, 2024, at 6:30 p.m.

Further public notice is hereby given that said ordinance shall be considered for final passage and adoption at a regular meeting of the Mayor and Council to be held on September 24, 2024, at 6:30 p.m. at the Municipal Building, 1621 Long Beach Boulevard, Ship Bottom, New Jersey 08008.

Sara Dela Cruz, RMC
Deputy Municipal Clerk

3. Bond Ordinance 2024-22 Purchasing DPW and Police Vehicles

The Mayor opened the floor for comment on Ordinance 2024-21 with a motion and second by Councilman Butkus and Councilman English, all were in favor.

Roger Bacarack, 375 W. 19th Street, asked if there was interest on the loan and asked what the maturity date was. With no one further wishing to speak, the Mayor closed the floor on motion and second by Councilman Tallon and Councilman English, and an all in favor vote.

Councilman Tallon made a motion to approve Ordinance 2024-21, seconded by Councilman Butkus. A roll call vote was heard with six affirmative, none opposed.

**BOROUGH OF SHIP BOTTOM
COUNTY OF OCEAN**

BOND ORDINANCE NO. 2024-22

**BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF VARIOUS POLICE AND PUBLIC
WORKS VEHICLES, APPROPRIATING \$400,000 THEREFOR AND AUTHORIZING THE ISSUANCE
OF \$300,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF,
AUTHORIZED IN AND BY THE BOROUGH OF SHIP BOTTOM, IN THE COUNTY OF OCEAN, NEW
JERSEY**

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BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF SHIP BOTTOM, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Borough of Ship Bottom, in the County of Ocean, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$400,000, said sum being inclusive of all appropriations heretofore made therefor, including the sum \$100,000 as the down payment for said purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq., now available by virtue of provision from the Capital Improvement Fund of one or more previously adopted budgets.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$300,000, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized to be undertaken consist of the acquisition of various police and public works vehicles, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$300,000, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$400,000, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$400,000 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$100,000 down payment for said purposes.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is five (5) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$300,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$8,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

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Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof final adoption, as provided by the Local Bond Law.

CERTIFICATE AS TO BOND ORDINANCE

I, KRISTY DEBOER, Municipal Clerk of the Borough of Ship Bottom, in the County of Ocean, New Jersey, HEREBY CERTIFY that annexed hereto is a true and complete copy of Bond Ordinance No. 2024-22 which was introduced at a duly convened meeting of the Borough Council on Tuesday, August 27, 2024, and finally adopted at a duly convened meeting of the Borough Council on Tuesday, September 24, 2024.

IN WITNESS WHEREOF, I hereby set my hand and the seal of the Borough this 24th day of September, 2024.

BOROUGH OF SHIP BOTTOM, IN THE
OF OCEAN, NEW JERSEY

KRISTY DEBOER, Municipal Clerk
(SEAL)

WILLIAM HUELSENBECK, Mayor

10. CORRESPONDENCE

1. Farias Sidewalk Sales, October 5th-6th, October 11th-12th

The Mayor asked for a motion to approve Farias sidewalk sales . Councilman Butkus made a motion, seconded by Councilman English. A roll call v was heard with six in the affirmative, none opposed.

2. Request for use of meeting room – LBI Surf Fishing Club

Council discussed the LBI Surf Fishing Club request to use the meeting room once a month on Thursday evening. Ultimately, Council denied the request based on the difficulties of getting the building open after hours. It was suggested to inform the group that the Ocean County Library was open to the public, for meetings. Another suggestion was to have them reach out to the Ship Bottom Volunteer Fire Company. With that Councilman Tallon made a motion to deny, seconded by Councilman English. A roll call was heard with six in the affirmative, none opposed. Motion denied.

11. COMMITTEE REPORTS

Mayor's Report

Revenue and Finance/Treasurer's Report Councilman David Hartman

Councilman Hartman requested that the Treasurer's Report be made a part of the minutes as well as the Statement of Revenue and Expenditures Report. Then he read the Tax Collectors Report. The 3rd quarter property taxes were due on September 9, 2024 and we currently have 55 properties that have not made their payment obligations. Delinquent notices were mailed out to all these property owners. Our 2024 collection rate to date is at 99% with some homeowners choosing to pay their full 2024 real estate tax obligation. The final tax payment is due on November 1. Ship Bottom has about 70 properties that will get an added assessment bill in mid-October. These additional tax bills are for any improvements that have been assessed to the property in 2024. Property owners with questions should call the tax office. The first installment of these bills will be due November 1st. Owners can view the upper left corner of the bill for a brief explanation. Property owners the disagree with the added bill have till December 1st to appeal. Taxpayers who are entitled to the ANCHOR BENEFIT can expect to receive those payments sometime in October. Last he reported that the amount collected in taxes for the month was \$2,506,623.89

Public Safety

Councilman Joseph Valyo

Councilman Valyo read the Public Safety Report in the absence of Councilman Tallon.

Calls for service: During the month of September, the end of summer resulted in traffic congestion during Labor Day Weekend. Calls for service immediately decreased as the summer season begins to end. Multiple parking issues reported and addressed. Flooding issues in the area of Long Beach Blvd. and 28th Street. Rt 72 bridge project has resumed, resulting in lane closed during both day and night.

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Training: All officers received standardized tests via Powerdms. Officers completed the active shooter training for the year and begun handgun training qualifications. An officer completed Accident Reconstruction Training. The first officer in Ship Bottom Police Department to complete multiple levels of accident training a Ptl. continues EMT training and he will be the first EMT for the Ship Bottom Police Department.

Community Policing: Day at the Bay was held, great public turnout

Month statistics- (08-27-2024 to 09-24-2024)

Total Vehicle

Mileage:

Calls for service- 636	Motor Vehicle Stops- 238	4228 Miles Driven
Total reports taken- 45	Motor vehicle accidents- 09	*two vehicles being serviced
First Aid Calls- 20	Arrests-02	

Public Property & Community Affairs

Councilwoman Basile

Councilwoman Basile read the following into the minutes:

<u>Permits Processed:</u>	25	<u>Permit Updates:</u>	03
<u>TOTAL:</u>			28

New Buildings:	4	Alterations:	20
Demolitions:	4	Additions:	0
<u>Addition/Rehab:</u>	0		
<u>Total Revenue:</u>			\$19,552.00

ZONING REPORT

New Single Family Res:	1	Shed/AC:	1
Pavers:	4	Pool:	1
Bulkhead	1	Fence:	2
<u>Addition</u>	2		
<u>Total:</u>			12

<u>CODE ENFORCEMENT</u>	<u>Verbal Warnings</u>	<u>Written Warnings</u>	<u>Summons</u>
Garbage Container	3	19	0
Recycling Container	3	25	1
Trailer Parked on Streets	4	3	1
Construction Equipment/ Street Obstruction	4	2	0
Temporary Storage Units	3	1	0
Illegal Sign/No Parking Cones			
Unfit Properties	3	5	1
Fiberglass/Dry Cutting Pavers	0	0	1
Uncovered Dumpsters	0	5	1
<u>Seasonal: Dogs on beaches</u>	9	0	0
<u>TOTALS:</u>	29	60	5

CERTIFICATE OF OCCUPANCY INSPECTIONS 4 TOTAL ALL PASSED

Additionally, Councilwoman Basile mentioned that there will be a paper shredding day on October 19th at the boat ramp from 9:00am to 12:00pm.

Parks and Recreation

Councilman Edward English

Councilman English read the following reports and gave a breakdown:

20th Street beach has been guarded daily from 10 am to 6 pm since September 3 and lifeguards will remain on duty up to September 30. These post-season lifeguards perform countless preventative actions and advise the public on daily ocean conditions. Increased wave heights and strong rip currents have been present throughout most of September due to low pressure systems off the coast of New Jersey. Lifeguards have made a huge difference in protecting the public and promoting beach safety. Lifeguards will patrol in the truck on the weekend of the Chowderfest and LBI Kite Festival.

Councilman English then reported the revenue for the boat ramp. The boat ramp fee revenue for 2024 was \$23,550.00, He mentioned that the beach badge revenue report will be ready at the next council meeting, in October.

Councilman English stated Keith Stokes, Beach Operations Supervisor, thanks all the Borough Departments for their support through this summer season.

Water/Sewer

Councilman Robert Butkus

Councilman Butkus read the Water & Sewer Superintendent's Report for August, 2024

The Treatment Plan pumped 17,640,000 gallons of water, 955 pounds of Lime, 106 gallons of CL2 used, and they did 59 mark-outs. Meters are being installed on 3rd Street, working street, by street. Then he read the utility collectors report. The 3rd quarter residential and commercial water/sewer bills are being processed and expected to be in the mail by September 30th. These bills will be due October 20th

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and are for water used July through September. Non-metered residential properties 2nd half water/sewer bills are due October 1. The original bills were mailed out in March with two coupons. Any questions, please call the water sewer department.
Water/Serwer revenue was \$38,212.09.

Public Works

Councilman Valyo

Councilman Valyo read the Department of Public Works Report.

Repair to a broken water pipe at 20th Street park, made anchor stands, repaired storm drain on Bay Terrace, replaced the pickleball fence, new electrical boxes on 5th Street ballfield and 4th Street park. On the beaches, the benches were removed as well as the lifeguard boxes. Public works also set up for Day at the Bay and built new barricades and stands for upcoming Christmas Parade. All other general maintenance was also performed.

3. PUBLIC COMMENT

With a motion by Councilman Tallon, seconded by Councilman Butkus and an all in favor vote, the Mayor opened the floor for public comment.

Greg Fath, 139 E. 14th St.- Mr. Fath wanted to inform the audience about the Annual Tax Payers Association Meeting. He said that the Mayor will be the guest speaker at the meeting which will be held at the Municipal Building Saturday, September 28, at 10:00 am.

Dennis Hagar, 1907 E. Bay Terrace, Mr. Hagar asked Councilman Hartman if he needed community support to get a light placed on 31st Street for bike and pedestrian safety. Mr. Hartman explained that the time and date of the meeting will be on the borough's Facebook page and the borough website. He then asked if there had been any consideration for remote access to watch or participate in the council meetings?

Mary Montone, 323 W. 18th St.- Mary thanked the Mayor and Council for installing the wind guards at the pickleball courts.

Bill Fenimore, 5 Robert Drive- Mr. Fenimore wanted to know what the final beach badge revenue was for the summer season. Additionally, he brought up the subject of council people receiving state benefits, again, which was discussed at a previous council meeting. He wanted to know if there was any new information regarding the validity of Councilman Hartman receiving state benefits. The Mayor and Council agreed that there was no change since the last time Mr. Fenimore brough the subject up. It was suggested that he reach out to the state since they have allowed Councilman Hartman to receive the benefits when the town switched from private health benefits to the state plan.

Jackie Valerio, 2501 Ocean Ave.- Mrs. Valerio thanked the Mayor and Council for installing the wind screens at the pickleball courts. Additionally, she wanted to mention how pleased everyone is with the cleanliness of the pickleball court bathrooms. She said, whoever is attending to the upkeep and maintenance of the bathrooms is doing a fantastic job!

With no one further wishing to speak, they Mayor asked for a motion to close the public portion. Councilwoman Basile made a motion, seconded by Councilman English, all were in favor.

13. ADJORN THE MEETING

On a motion made by Councilman English, seconded by Councilman Valyo, and an all in favor vote, the mayor adjourned the meeting at 7:40 P.M.


Kristi DeBoer RMC
Municipal Clerk


William Huelsenbeck, Mayor



BOROUGH OF SHIP BOTTOM
Purchase Order Listing By Vendor Name

Vendor #	P.O. #	PO Date	Description	Item Status	Amount	Void Amount	Contract	PO Type
ACCES005		ACCSES NEW JERSEY, INC.						
24-00774	07/31/24		PORTER SERVICE	Clsd	4,161.94	0.00		
24-00880	08/27/24		PORTER SERVICE	Clsd	6,913.45	0.00		
			Vendor Total:		11,065.39			
ACEOU010		ACE OUTDOOR POWER EQUIPMENT						
24-00706	07/23/24		lawn mower parts	Clsd	801.80	0.00		
ACTUN010		ACTION UNIFORM CO, LLC						
24-00159	02/14/24		BLACKINTON BREAST BADGE	Clsd	385.00	0.00		
24-00768	07/31/24		Duty Belt-Stuerze	Clsd	74.00	0.00		
			Vendor Total:		459.00			
AMAZO005		AMAZON.COM						
24-00003	01/09/24		LOOPACELL LITHIUM ASSORT BATT	Clsd	0.00	0.00		
24-00801	08/14/24		BB CHALLENGE 2024	Clsd	194.90	0.00		
24-00868	09/04/24		uniforms	Clsd	81.62	0.00		
24-00870	09/04/24		PRINTER INK 962XL	Clsd	239.37	0.00		
24-00871	09/04/24			Clsd	128.00	0.00		
24-00872	09/04/24		FIRST AID SUPPLIES	Clsd	126.63	0.00		
1-00873	09/04/24		PICKLEBALL AWARDS	Clsd	78.22	0.00		
1-00874	09/04/24		CLOTHING ALLOW	Clsd	475.33	0.00		
1-00875	09/04/24		UNIFORM	Clsd	612.75	0.00		
24-00876	09/04/24		WATER JUG HOLDERS	Clsd	57.70	0.00		
24-00877	09/04/24		WATER JUG HOLDER, RECORDS ROOM	Clsd	145.28	0.00		
24-00878	09/04/24		OFFICE SUPPLIES	Clsd	40.73	0.00		
			Vendor Total:		2,180.51			
APPR005		APPRIVER, LLC						
24-00846	08/27/24		HOSTED EMAIL - JUL TO AUG	Clsd	353.40	0.00		
APRUZ005		APRUZZESE, MCDERMOTT, MASTRO & PROFESSIONAL SERVICES RENDERED						
24-00828	08/27/24			Clsd	857.50	0.00		
ATLAN050		ATLANTIC CITY ELECTRIC						
24-00920	09/16/24		ELECTRICITY & STREET LIGHTING	Clsd	37,446.64	0.00		
ATLAN090		ATLANTIC SODA BLAST						
24-00853	08/27/24		MEDIA BLASTING: ANCHOR TO BARE	Clsd	1,000.00	0.00		
ATLAN055		ATLANTIC TACTICAL						
24-00172	02/14/24		Training rounds	Clsd	306.47	0.00		
AWISC005		AWISCO NEW YORK CORP						

Range: First to Last
Rcvd Batch Id Range: First to Last
Paid Date Range: 08/28/24 to 12/31/24

Open: N
Void: N
Paid: Y
Held: N
Aprv: Y
Revld: N

Bid: Y
State: Y
Other: Y
Exempt: Y

P.O. Type: All
Include Project Line Items: Yes
Format: Condensed
Include Non-Budgeted: Y
Vendors: All

BOROUGH OF SKIP BOTTOM
Purchase Order Listing By Vendor Name

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
AWISC005		AWISCO NEW YORK CORP		<i>Account Continued</i>			
24-00833	08/27/24	COMPRESSED OXYGEN, ACETYLENE	Clsd	54.00	0.00		
BARBA010		BARBARA COURTS					
24-00804	08/14/24	COURT RECORDING 8/12/2024	Clsd	75.00	0.00		
24-00852	08/27/24	COURT RECORDING 8/26/2024	Clsd	75.00	0.00		
		Vendor Total:		150.00			
BEACH020		BEACH HAVEN AUTOMOTIVE, INC.					
24-00838	08/27/24		Clsd	775.28	0.00		
24-00842	08/27/24		Clsd	656.52	0.00		
		Vendor Total:		1,431.80			
BISDI005		BIS DIGITAL, INC.					
24-00808	08/14/24	DIGITAL RECORD SYSTEM CONTRACT	Clsd	1,361.30	0.00		
BONNI010		BONNIE R. PETERSON					
24-00136	02/13/24	PROFESSIONAL SERVICES RENDERED	Open	1,125.00	0.00		B
BORO055		Borough of Surf City					
24-00776	07/31/24	2024 SCBP LIT TOURNAMENT ENTRY	Clsd	1,100.00	0.00		
BROWN010		BROWNELL'S INC.					
24-00765	07/29/24	AR 15 grip	Clsd	45.98	0.00		
CAUSE005		CAUSEWAY FORD					
24-00814	08/21/24		Clsd	551.36	0.00		
DOWNS010		CELEBRITY FORD					
24-00781	08/01/24		Clsd	967.40	0.00		
24-00785	08/08/24		Clsd	249.55	0.00		
		Vendor Total:		1,216.95			
CENTR010		CENTRAL JERSEY HEALTH INS FUND					
24-00050	01/19/24	DENTAL & VISION COVERAGE 2024	Open	2,930.00	0.00		B
CLEAR010		CLEARY, GIACOBBE, ALFIERI & JA					
24-00773	07/31/24	PROFESSIONAL SERVICES RENDERED	Clsd	1,732.50	0.00		
COMCA010		COMCAST CABLE					
24-00926	09/18/24	TV/INTERNET/CABLE	Clsd	1,842.08	0.00		
24-00927	09/18/24	PRI TRUNK	Clsd	3,855.34	0.00		
		Vendor Total:		5,897.42			
COMPL010		COMPLETE CONTROL SERVICES INC					
24-00458	05/08/24	Annual Rebuild of Chemical Ana	Clsd	3,781.00	0.00		
CONST010		CONNER STRONG & BUCKELEW					
24-00770	07/31/24	EMPLOYEE BENEFITS CONSULTING	Clsd	550.00	0.00		

BOROUGH OF SHIP BOTTOM
Purchase Order Listing By Vendor Name

09/24/2024

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Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
JONST010		CONNER STRONG & BUCKELEW					
				<i>Account Continued</i>			
24-00778	07/31/24	EMPLOYEE BENEFITS CONSULTING	Clsd	550.00	0.00		
24-00827	08/27/24	EMPLOYEE BENEFITS CONSULTING	Clsd	550.00	0.00		
		Vendor Total:		1,650.00			
CORON015		CORONATO LAW					
24-00818	08/27/24	PROFESSIONAL SERVICES LURB	Clsd	20,854.38	0.00		
CREAT005		CREATIVE MANAGEMENT INC					
24-00858	08/27/24	FUEL INVOICES	Clsd	5,849.79	0.00		
CRITT005		CRITTER MAN PEST CONTROL					
24-00772	07/31/24	MONTHLY SERVICE JULY 2024	Clsd	350.00	0.00		
24-00858	08/27/24	MONTHLY SERVICE AUGUST 2024	Clsd	350.00	0.00		
		Vendor Total:		700.00			
DIREC005		DIRECT ENERGY BUSINESS					
24-00925	09/17/24	ELECTRICITY & STREET LIGHTING	Clsd	4,259.13	0.00		
DYNAM010		DYNAMIC TESTING SERVICE					
24-00835	08/27/24	PRE-EMPLOYMENT SCREENING	Clsd	156.00	0.00		
EAST010		EASTERN WAREHOUSE DISTRIBUTORS					
24-00839	08/27/24		Clsd	501.81	0.00		
24-00840	08/27/24		Clsd	439.30	0.00		
		Vendor Total:		941.11			
ADTCO005		EVERON, LLC					
-00831	08/27/24	SERVICES PROVIDED 7/29-8/28	Clsd	62.50	0.00		
RIA010		FARIAS SURF & SPORT					
24-00821	08/27/24	Gift Cards Lifeguard Awards	Clsd	316.00	0.00		
FOREM005		FOREMOST PROMOTIONS					
24-00811	08/14/24	JR BADAGES AND TATTOOS	Clsd	537.85	0.00		
GTBMO10		G.T.B.M. INC.					
24-00837	08/27/24	2024 ETicket Contract	Clsd	3,321.60	0.00		
GIBBO005		GIBBONS P.C.					
24-00771	07/31/24	PROFESSIONAL SERVICES RENDEREI	Clsd	8,235.00	0.00		
24-00807	08/14/24	PROFESSIONAL SERVICES RENDEREI	Clsd	12,139.00	0.00		
		Vendor Total:		20,374.00			
HOMEDD10		HOME DEPOT CREDIT SERVICES					
24-00924	09/17/24		Clsd	1,443.57	0.00		
HUNTE010		HUNTER TECHNOLOGIES					
24-00374	04/11/24	CABLE RUNS NEEDED	Clsd	3,825.00	0.00		

BOROUGH OF SHIP BOTTOM
Purchase Order Listing By Vendor Name

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
HUNTE010		HUNTER TECHNOLOGIES					
				<i>Account Continued</i>			
IDVIL005 24-00797	08/14/24	ID VILLE POWER SUPPLY CHORD	Clsd	159.99	0.00		
JRHEN010 24-00847	08/27/24	J.R. HENDERSON LABS, INC. LAB TESTING 7/2024	Clsd	525.00	0.00		
JASON010 24-00915	09/11/24	JASON GOLDBERG DAY AT THE BAY 9/14/2024	Clsd	1,000.00	0.00		
JBAWARDS 24-00679	07/19/24	JB Awards LBI Lifeguard Race Awards	Clsd	411.07	0.00		
JERSE010 24-00743	07/23/24	JERSEY CAPE DIAGNOSTICS	Clsd	160.00	0.00		
FAZZI0ST 24-00786	08/06/24	JOSEPH FAZZIO STEEL	Clsd	660.80	0.00		
KIRBY010 24-00671	07/19/24	KIRBY BUILT QUALITY PRODUCTS PET LITTER ROLL BAGS	Clsd	767.28	0.00		
KONIC010 24-00848	08/27/24	KONICA MINOLTA BUSINESS ALL COVERED CARE MONTHLY FEE	Clsd	1,765.12	0.00		
KONIC005 24-00806	08/14/24	KONICA MINOLTA PREMIER FINANCE COPIER LEASE PMT - AUG 2024	Clsd	228.11	0.00		
LANGU010 24-00803	08/14/24	LANGUAGE SERVICES ASSOCIATES INTERPRETATION SERVICES	Clsd	18.90	0.00		
LAWYE010 24-00707	07/23/24	LAWYERS DIARY AND MANUAL, LLC NJ LAWYERS DIARY & MANUAL 2025	Clsd	153.75	0.00		
LONGB040 24-00820	08/27/24	LONG BEACH TWP. REIMB/FEES COLLECTED JUL 2024	Clsd	2,811.00	0.00		
LOUSE005 24-00345	04/03/24	LOU'S ELECTRIC, INC. generator electric hook up 6th	Clsd	3,550.00	0.00		
MANAH040 24-00127	02/05/24	MANAHAWKIN MAGIC WASH 2024 WASHES	Open	63.50	0.00		B
LAGOO005 24-00912	09/11/24	MAX DIROCCO DAY AT THE BAY 9/14/2024	Clsd	800.00	0.00		
MCANJ035 24-00809	08/14/24	MCANJ 2024-25 MEMBERSHIP RENEWALS	Clsd	175.00	0.00		

BOROUGH OF SHIP BOTTOM
Purchase Order Listing By Vendor Name

Vendor # I.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
MCANJ035		MCANJ					
							<i>Account Continued</i>
MCCAR005		MCCARTHY TIRE SERVICE COMPANY					
24-00431	04/24/24	tires	Clsd	540.00	0.00		
24-00699	07/19/24		Clsd	767.60	0.00		
24-00791	08/12/24	beach rake tires	Clsd	810.00	0.00		
		Vendor Total:		2,117.60			
MGLPR010		MGL PRINTING SOLUTIONS					
24-00782	08/02/24	CURRENT ACCT DEPOSIT SLIPS	Clsd	261.00	0.00		
MIRAC010		MIRACLE CHEMICAL COMPANY					
24-00829	08/27/24	15% SODIUM HYPOCHLORITE	Clsd	1,437.27	0.00		
NJNAT010		N.J. NATURAL GAS					
24-00922	09/17/24	NATURAL GAS SUPPLY	Clsd	1,373.40	0.00		
NATIO015		NATIONAL HIGHWAY PRODUCTS					
24-00657	07/12/24	IRS TWO SIDED-STOP W/ QR PIN	Clsd	1,560.00	0.00		
OCEAN030		OCEAN CO. PARKS & RECREATION					
24-00784	08/06/24	2024 DAY AT THE BAY STAGE	Clsd	250.00	0.00		
OFFIC010		OFFICE BASICS, INC.					
24-00209	02/27/24	MPS XEROX BILLING - 2024	Open	2.10	0.00		B
24-00384	04/16/24	NEW MUNI BLDG/ADDITIONAL ITEMS	Clsd	43,901.84	0.00		
24-00802	08/14/24	OFFICE SUPPLIES	Clsd	2,678.88	0.00		
		Vendor Total:		46,580.90			
VECA010		ONE CALL CONCEPTS					
1-00139	02/14/24	MARK OUTS & VOICE TICKETS	Open	55.05	0.00		B
OWENL010		OWEN LITTLE AND ASSOCIATES					
24-00836	08/27/24	PROFESSIONAL SERVICES RENDEREI	Clsd	1,198.94	0.00		
24-00859	08/27/24	PROFESSIONAL SERVICES RENDEREI	Clsd	34,016.31	0.00		
		Vendor Total:		35,215.25			
PERS0010		P.E.R.S.					
23-00711	04/11/23	PERS NORMAL CONTR&CONT INS-MAI	Open	305.67	0.00		
PAVIA005		PAVIA ENTERPRISES LLC					
24-00845	08/27/24	COURIER SERVICES - JULY	Clsd	535.26	0.00		
PBALO005		PBA LOCAL 175					
24-00763	07/26/24	PBA UNION DUES JULY 2024	Clsd	500.00	0.00		
24-00815	08/22/24	PBA UNION DUES AUGUST 2024	Clsd	520.00	0.00		
		Vendor Total:		1,020.00			
PRETZ010		PHILLY PRETZEL FACTORY					

BOROUGH OF SHIP BOTTOM
Purchase Order Listing By Vendor Name

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
PRETZ010		PHILLY PRETZEL FACTORY		<i>Account Continued</i>			
24-00775	07/31/24	LIT TOURNAMENT FOOD	Clsd	400.00	0.00		
PRIME015		PRIMEPOINT LLC					
24-00830	08/27/24	PAYROLL SERVICES JULY 2024	Clsd	1,277.50	0.00		
RIGGI010		RIGGINS, INC.					
24-00857	08/27/24	FUEL INVOICES	Clsd	2,634.47	0.00		
HERCU005		ROBERT LICHTMAN					
24-00921	09/17/24	2024 DAY AT THE BAY SOUND SYS.	Clsd	1,000.00	0.00		
SEC		Secure Western Storage, Inc					
24-00766	07/29/24	taser cabinet shelf	Clsd	129.47	0.00		
SBFH0010		SHIP BOTTOM FIRE COMPANY					
24-00881	09/06/24	GRANT PAYMENT REIMBURSEMENT	Clsd	14,190.00	0.00		
SHORE060		SHORE PROMOTIONS					
24-00658	07/12/24	PUBLIC WORKS T-SHIRTS	Clsd	720.00	0.00		
24-00769	07/31/24	Lifeguard Sweat Bottoms	Clsd	342.00	0.00		
24-00788	08/08/24	PUBLIC WORKS T-SHIRTS	Clsd	168.00	0.00		
24-00825	08/27/24	Barnegat Bay Challenge Tees	Clsd	1,440.00	0.00		
24-00862	08/27/24	Mermaid Classic Tees & Tanks	Clsd	3,760.00	0.00		
		Vendor Total:		6,430.00			
SOUTH060		SOUTHERN REGIONAL SCHOOL DISTR					
24-00052	01/23/24	REGIONAL SCHOOL TAXES 2024	Open	273,043.58	0.00		B
SPATI005		SPATIAL DATA LOGIC LLC					
24-00824	08/27/24	SDL HOSTING SERVICES	Clsd	14,000.00	0.00		
SPEAK010		SPEAKEASY PIZZA					
24-00823	08/27/24	LIT Pizza Party	Clsd	420.00	0.00		
STAND010		STANDARD INSURANCE COMPANY					
24-00864	08/28/24	SHORT-TERM DISABILITY AUG 2024	Clsd	713.34	0.00		
STARR005		STARR SEPTIC, LLC					
24-00573	06/11/24	PORTA POTTY RENTAL - JULY 2024	Clsd	900.00	0.00		
24-00849	08/27/24	PORTA POTTY RENTAL - AUG 2024	Clsd	900.00	0.00		
		Vendor Total:		1,800.00			
SUBUR010		SUBURBAN DISPOSAL INC.					
24-00799	08/14/24	SOLID WASTE & RECYCLING - JULY	Clsd	69,018.77	0.00		
TEAMS005		TEAMSTERS LOCAL UNION NO 35					
24-00880	09/05/24	UNION DUES JULY & AUGUST 2024	Clsd	776.00	0.00		

BOROUGH OF SHIP BOTTOM
Purchase Order Listing By Vendor Name

09/24/2024

05:25 PM

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
TENNA010 24-00832	08/27/24	TENNANT MAGEE LAW PROFESSIONAL SERVICES RENDERED	Clsd	8,480.80	0.00		
REEDP005 24-00789	08/12/24	THE ANDERSONS REED & PERRINE HYDRATED LIME HI-CAL 50#	Clsd	1,037.50	0.00		
THEDR005 24-00800	08/14/24	THE DRILL SERGEANT CLEANING JANITORIAL SERVICES - JULY	Clsd	3,370.00	0.00		
THEGO005 24-00805	08/14/24	THE GOLDSTEIN PARTNERSHIP, LLC SBMB/BASIC/62	Clsd	8,200.22	0.00		
HONOF010 24-00434	04/24/24	THE HON COMPANY ADD ON ITEMS	Open	30,747.46	0.00		
THESA010 24-00812	08/14/24	THE SANDPAPER THE SAND PAPER ADS 7/1-7/24	Clsd	1,084.35	0.00		
TOWNS010 24-00051	01/23/24	TOWNSHIP OF STAFFORD ANNUAL MANAGEMENT SERVICES '24	Open	10,999.04	0.00		B
TRAFF015 24-00656	07/12/24	Traffic Logix Corporation EVOLUTION 15 SOLAR (SLOW DOWN)	Clsd	3,345.00	0.00		
TREAS080 24-00826	08/27/24	TREASURER, STATE OF NEW JERSEY Q2 2024 DCA FEES	Clsd	1,509.00	0.00		
TUCKE010 24-00822 1-00841 1-00843 1-00863	08/27/24 08/27/24 08/27/24 08/27/24	TUCKERTON LUMBER COMPANY Cart Hose Reel PVC Pipe and Tee	Clsd Clsd Clsd Clsd	67.99 345.85 230.49 19.47	0.00 0.00 0.00 0.00		
		Vendor Total:		663.90			
TYPES010 24-00767 24-00819	07/29/24 08/27/24	TYPESTRIES SIGN & DESIGN LIT Tournament Banner decals for ambulance	Clsd Clsd	181.44 575.00	0.00 0.00		
		Vendor Total:		756.44			
ULINE005 24-00635 24-00764	08/27/24 07/26/24	U-LINE dumpster stops & bike racks 5 file storage cabinets	Clsd Clsd	2,498.13 2,054.13	0.00 0.00		
		Vendor Total:		4,552.26			
UNIVE020 24-00840 24-00787	08/28/24 08/07/24	UNIVERSAL SUPPLY CO. Boro Hall platform	Clsd Clsd	4,578.76 2,888.79	0.00 0.00		
		Vendor Total:		7,467.55			

BOROUGH OF SHIP BOTTOM
Purchase Order Listing By Vendor Name

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
UNIVE020		UNIVERSAL SUPPLY CO.		<i>Account Continued</i>			
VERIZ010 24-00854	08/27/24	VERIZON TELEPHONE SERVICES	Cisd	340.60	0.00		
VERIZ020 24-00855	08/27/24	VERIZON WIRELESS CELL PHONE & MDT 7/16-8/15	Cisd	970.34	0.00		
WBMAS010 24-00646	07/02/24	W.B. MASON CO., INC. OFFICE SUPPLIES	Cisd	446.05	0.00		
24-00716	07/23/24	OFFICE SUPPLIES	Cisd	236.53	0.00		
24-00777	07/31/24	OFFICE SUPPLIES	Cisd	111.89	0.00		
24-00816	08/28/24	OFFICE SUPPLIES	Cisd	781.88	0.00		
		Vendor Total:		1,576.45			
WALTB010 24-00834	08/27/24	WALTERS BICYCLES BIKE TIRE	Cisd	107.00	0.00		
WIREL015 24-00861	08/27/24	WIRELESS ELECTRONICS radio repair for port radio	Cisd	495.00	0.00		

Total Purchase Orders: 138 Total P.O. Line Items: 0 Total List Amount: 715,355.91 Total Void Amount: 0.00

Project Description	Project No.	Project Total
MINNITI, ANTONIO	DKT 21-08	1,963.50
HAWS, JAMES D. JR.	DKT 22-01	1,270.50
GLASSBERG, LISA	DKT 22-07	808.50
BARIKIAN PROPERTIES, LLC	DKT 22-08	825.00
CUNNINGHAM, KIM	DKT 22-12	841.50
ROBERTS, PAUL	DKT 22-15	940.50
CALDWELL, DAVID & JOY	DKT 22-17	478.50
HUGHES, PATRICK	DKT 22-18	808.50
GOLD SURF PROPERTIES, LP	DKT 22-19	1,039.50
RON JON REALTY CORP.	DKT 22-21	1,848.00
COLSTON, GREGORY	DKT 22-22	313.50
OBERMAIR, MARY	DKT 22-25	1,089.00
DESANTIS, LLC	DKT 23-01	940.50
GREGORY RALPH ARCHITECT	DKT 23-02	841.00
1302 REAL ESTATE, LLC	DKT 23-04	1,198.94
OAKLEY SISTERS TRUST	DKT 23-10	825.00
WAINWRIGHT AMUSEMENTS	DKT 23-14	858.00
NICK NICHOLS	DKT 24-01	940.50
HAYNER, TAYNA	DKT 24-02	940.50
McGeehan & Raleigh	DKT 24-03	973.50
NICHOLS, NICK	DKT 24-10	457.50
HUGHES, PATRICK & MYRA	DKT 24-11	877.50
Total Of All Projects:		<u>21,079.44</u>

BOROUGH OF SHIP BOTTOM
Purchase Order Listing By Vendor Name

Totals by Year-Fund						
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	3-01	0.00	0.00	0.00	0.00	0.00
CURRENT FUND	4-01	520,069.04	0.00	0.00	0.00	520,069.04
WATER/SEWER FUND	4-06	48,907.62	0.00	0.00	0.00	48,907.62
	4-11	0.00	0.00	0.00	21,079.44	21,079.44
	Year Total:	568,976.66	0.00	0.00	21,079.44	590,056.10
CAPITAL FUND	C-04	102,669.52	0.00	0.00	0.00	102,669.52
UTILITY CAPITAL FUND	C-07	3,825.00	0.00	0.00	0.00	3,825.00
	Year Total:	106,494.52	0.00	0.00	0.00	106,494.52
GRANT FUND	G-02	787.28	0.00	0.00	0.00	787.28
	P-22	2,101.67	0.00	0.00	0.00	2,101.67
TRUST-OTHER	T-03	11,596.34	0.00	0.00	0.00	11,596.34
CONSTRUCTION TRUST	T-13	4,320.00	0.00	0.00	0.00	4,320.00
	Year Total:	15,916.34	0.00	0.00	0.00	15,916.34
Total Of All Funds:		694,276.47	0.00	0.00	21,079.44	715,355.91

**BOROUGH OF SHIP BOTTOM
TREASURER'S REPORT
OCEAN FIRST BANK
AUGUST 2024**

<u>ACCT TITLE/ ACCOUNT #</u>	<u>BALANCE</u>	<u>DEPOSITS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
GENERAL OPERATING	2,995,603.75	4,307,229.79	1,026,601.83	6,276,231.71
GENERAL CAPITAL	1,091,198.05	2,830.33	19,503.25	1,074,525.13
UTILITY OPERATING	1,045,645.63	55,675.18	34,585.24	1,066,735.57
UTILITY CAPITAL	1,808,717.47	4,763.24	-	1,813,480.71
GENERAL TRUST	249,330.99	12,056.00	18,119.12	243,267.87
CONSTRUCTION TRUST	55,325.97	16,489.58	-	71,815.55
DOG TRUST	1,083.34	2.85	4.80	1,081.39
PUBLIC DEFENDER	1,049.99	2.77	-	1,052.76
TAX SALE PREMIUMS	18,129.72	47.74	-	18,177.46
FORFEITURE OF FUNDS	21,520.38	56.40	273.66	21,303.12
PAYROLL	101,794.12	504,743.81	520,089.05	86,448.88
ALCOHOL EDUCATION	15,720.62	41.40	-	15,762.02
CREDIT CARD ACCOUNT	672,711.51	60,648.40	-	733,359.91
GRANT FUND	30,836.99	54,104.19	49,396.85	35,544.33
ACCUMULATED ABSENCE	783,672.01	2,063.79	-	785,735.80
TIME CAPSULE	430.64	1.13	-	431.77
ESCROW	356,642.32	9,670.98	-	366,313.30