

**MINUTES
REGULAR MEETING OF THE
BOROUGH OF SHIP BOTTOM
NOVEMBER 26, 2024
6:30 PM**

1. CALL CAUCUS TO ORDER

Mayor Huelsenbeck called the meeting to order at 6:31 PM

2. FLAG SALUTE AND PRAYER

Mayor Huelsenbeck led the flag salute and the clerk read the prayer.

3. STATEMENT OF NOTICE

The clerk read the statement of notice.

4. ROLL CALL

The clerk took roll call

COUNCILMAN VALYO
COUNCILMAN ENGLISH
COUNCILWOMAN BASILE
COUNCILMAN HARTMAN
COUNCILMAN TALLON
Councilman Butkus absent.

Also present:

Kathleen Flanagan, Borough Administrator, Kristy De Boer, Borough Clerk, Mayor William Huelsenbeck.

5. CAUCUS DISCUSSION

There was no discussion at caucus.

6. CALL REGULAR MEETING TO ORDER

The Mayor called the regular meeting to order.

7. APPROVAL OF MINTUES

The Mayor asked for a motion to approve the minutes as presented. Councilman Tallon made a motion, seconded by Councilman Valyo, a rollcall vote was heard with six in the affirmative.

October 22, 2024 Regular Meeting
November 7, 2024 Special Meeting

8. NEW BUSINESS

The Mayor asked for a motion and second for each resolution. The vote is depicted within each resolution.

1. 2024-174 Hiring a Full-Time Police Officer – Nick D’Andrea
Sgt. Jones spoke highly of Mr. D’Andrea and welcomed him to the team.

**RESOLUTION 2024-174
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE APPOINTMENT OF A
PATROLMAN 9TH CLASS
NICK D’ANDREA**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, to appoint Nick D’Andrea as a Patrolman 9th Class with an annual compensation of \$58,573.11

BE IT FURTHER RESOLVED, by the governing body of the Borough of Ship Bottom that Nick D’Andrea is hereby appointed Patrolman Class 9 of the Borough of Ship Bottom, effective November 26, 2024.

Motion: Councilman Tallon
Second: Councilman English
Dated: November 26, 2024
Roll Call: Valyo, English, Basile, Hartman, Tallon, all aye. Butkus, absent.

CERTIFICATION

I, Kristy De Boer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on November 26, 2024.

Kristy De Boer
Municipal Clerk

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The Mayor administered the Oath of Office.

The Mayor explained that Executive Session would last approximately thirty minutes and that regular business would resume after the session.

2. 2024-175 Authorizing Executive Session

RESOLUTION 2024-175

**SHIP BOTTOM BOROUGH COUNCIL RESOLUTION AUTHORIZING
EXECUTIVE SESSION**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Ship Bottom Borough Council to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Ship Bottom Borough Council has determined that one (3) issue permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on November 26, 2024 at 6:30 PM, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are:

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is: -

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed: Hiros v. Borough of Ship Bottom, Docket No. OCN-L-2303-24; Fortuna Park, LLC.

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the

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public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes and no action will be taken following Executive Session.

NOW, THEREFORE, BE IT RESOLVED that the Ship Bottom Borough Council will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Council hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure. For each of the above items, the estimated date by which such disclosure can be made and/or the occurrence that needs to take place before disclosure can be made are listed below (attach separate sheet if necessary):

Subject of Discussion	Estimated Date	Necessary Occurrence
Litigation	None	None, Unless the need for confidentiality no longer exists
Contracts	None	None, Unless the need for confidentiality no longer exists

BE IT FURTHER RESOLVED that the Clerk, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately be discussed; and

BE IT FURTHER RESOLVED that the Clerk, on the next business day following this meeting, shall post this Resolution on the Borough Message Board and furnish a copy of this Resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Motion: Councilman English
 Second: Councilman Tallon
 Dated: November 26, 2024
 Roll Call: Valyo, English, Basile, Hartman, Tallon, all aye. Butkus absent.

CERTIFICATION

I, Kristy DeBoer, RMC, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing resolution was duly adopted by the Municipal Council of the Borough of Ship Bottom at a public meeting held on the 26th day of November, 2024, a quorum being present and voting in the majority
 IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 26th day of November, 2024.

 Kristy DeBoer, RMC
 Municipal Clerk

The Mayor closed the meeting for executive session on a motion and second by Councilman Valyo and Councilwoman Basile and an all in favor vote. The Mayor expressed that executive session would last approximately thirty minutes.
 The meeting closed for executive session at 6:43 PM.

SEE EXECUTIVE SESSION MINUTES.

The meeting reconvened at 7:08 PM.
 The following were present:
 COUNCILMAN ENGLISH
 COUNCILWOMAN BASILE
 COUNCILMAN HARTMAN

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COUNCILMAN TALLON
COUNCILMAN VALYO

Also present:

Kathleen Flanagan, CFO/Borough Coordinator
Kristy DeBoer, Municipal Clerk
Kristy DeBoer, Municipal Clerk

Regular business ensued.

3. 2024-176 Bills List

**RESOLUTION 2024-176
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS
IN THE AMOUNT OF \$700,800.43**

WHEREAS, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

NOW, THEREFORE BE IT RESOLVED that the approved vouchers in the amount of \$700,800.43 to be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Motion: Councilman Tallon

Second: Councilman Valyo

Dated: November 26, 2024

Roll Call: Valyo, English, Basile, Hartman, Tallon, all aye. Butkus, absent.

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on November 26, 2024.

Kristy DeBoer, RMC
Municipal Clerk

4. 2024-177 Refund Overpayment of Taxes

**RESOLUTION 2024-177
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TREASURER TO REFUND MONEY
FOR TAX OVERPAYMENTS**

WHEREAS, it has been determined by the Tax Collector that the taxpayers listed below are entitled to a tax refund due to monies paid on wrong property; and

WHEREAS, it is the desire of the Governing Body to return said monies to Classic Business Solutions, LLC at 267 Amboy Avenue, Suite 12, Metuchen, NJ 08840; and

WHEREAS, the Tax Collector is hereby authorized to refund a payment made on a wrong account to:

Property Assessed to: B/105 L/1.01 QUAL/C.307 101 West 9th Street, Unit 307 Walter & Donna Sook

Return payment to: Classic Business Solutions, LLC at 267 Amboy Avenue, Suite 12, Metuchen, NJ 08840 in the amount of \$2,199.18.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer authorized to refund a tax payment to the individual named above.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector and the Finance Officer.

Motion: Councilman Hartman

Second: Councilman Tallon

Dated: November 26, 2024

Roll Call: Valyo, English, Basile, Hartman, Tallon, all aye. Butkus, absent.

CERTIFICATION

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I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on November 26, 2024.

Kristy DeBoer, RMC
Municipal Clerk

5. 2024-178 Schedule C 2025

**RESOLUTION 2024-178
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING AN INTER-GOVERNMENTAL
AGREEMENT BETWEEN THE BOROUGH OF SHIP BOTTOM
AND OCEAN COUNTY FOR "SCHEDULE C" SERVICES FOR 2025**

WHEREAS, the County of Ocean has created and established a program to assist municipalities and governmental agencies in the repair and maintenance of municipal street and property, in addition to providing material and supplies in connection therewith; and

WHEREAS, the Mayor and Council of the Borough of Ship Bottom desire to enter into an Intergovernmental Agreement with the County of Ocean for services for 2025; and

WHEREAS, the total amount of municipal purchases of goods and services with the Road Department for road maintenance, overlay and bulkheads shall not exceed \$65,000.00; and

WHEREAS, the total amount of municipal purchases of goods and services with the Engineering Department for various engineering services shall not exceed \$10,000.00; and

WHEREAS, sufficient funds shall be appropriated and be available in the municipal budget in the total contract amount of \$75,000.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom as follows:

1. The Mayor is hereby authorized to enter into and the Clerk to attest to an Intergovernmental Agreement with the County of Ocean for "Schedule C" services to be provided in 2025.
2. A copy of the Intergovernmental Agreement shall be available for public inspection and kept on file in the office of the Borough Clerk.
3. The Intergovernmental Agreement shall take effect upon full execution by the parties involved and shall remain in full force and effect through December 31, 2025.
4. Certified copies of this Resolution shall be forwarded to:
 - a. Clerk of the Ocean County Board of Chosen Commissioners
 - b. Ocean County Road Department
 - c. Ocean County Department of Finance
 - d. Ocean County Department of Engineering

Motion: Councilman Tallon

Second: Councilman Valyo

Dated: November 26, 2024

Roll Call: Valyo, English, Basile, Hartman, Tallon, all aye. Butkus, absent.

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a Regular Meeting held November 26, 2024.

Kristy DeBoer, RMC
Municipal Clerk

6. 2024-179 Amusement License Wainwright

**RESOLUTION 2024-179
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE ISSUANCE OF AN AMUSEMENT
GAMES LICENSE TO WAINWRIGHT AMUSEMENTS, LLC**

WHEREAS, Wainwright Amusements, LLC located at 702 Long Beach Blvd., New Jersey (hereinafter "applicant") has applied for an amusement games license in accordance with the Amusement Games Licensing Law, N.J.S.A. 5:8-10 et seq.; and

WHEREAS, the applicant has complied with State law and local ordinances and has submitted the proper application and license fees; and

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WHEREAS, the Borough of Ship Bottom is a seashore resort and the premises to be licensed is located in an amusement or entertainment area according to the customary understanding of such terms in the municipality; and

WHEREAS, it is the desire of the governing body of the Borough of Ship Bottom to issue said license.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby authorize the issuance of an amusement games license to the applicant, Wainwright Amusements, LLC.. for the year of 2025.
2. That the issuance of said license shall be subject to a satisfactory criminal background examination conducted by the Ship Bottom Borough Police Department and compliance with any and all conditions of the Ship Bottom Land Use Board.
3. That a certified copy of this resolution shall be forwarded by the Borough Clerk to the Chief of Police of the Ship Bottom Police Department, Wainwright Amusements, LLC., and to the Legalized Games of Chance Control Commission together with a copy of the application endorsed by the municipality demonstrating the granting of such license within three (3) business days of the municipal license being granted.

Motion: Councilman Valyo

Second: Councilwoman Basile

Dated: November 26, 2024

Roll Call: Valyo, English, Basile, all aye. Hartman, abstained. Tallon, present. Butkus, absent.

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on November 26, 2024.

Kristy DeBoer, RMC
Municipal Clerk

7. 2024-180 Membership for SBVFC

**RESOLUTION 2024-180
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
RATIFYING MEMBERSHIPS IN THE
SHIP BOTTOM VOLUNTEER FIRECOMPANY NO. 1
KEVIN P. HAYNES & NICHOLAS MATTHEW LEADENHAM**

WHEREAS, Kevin P. Haynes and Nicholas Matthew Leadenham have applied to become members within the Ship Bottom Volunteer Fire Company No. 1; and

NOW, THEREFORE, BE IT RESOLVED, that the applications of Kevin P. Haynes and Nicholas Matthew Leadenham have been received, and reviewed by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, and;

BE IT FURTHER RESOLVED, that the Governing Body of the Borough of Ship Bottom hereby ratifies the memberships of Kevin P. Haynes and Nicholas Matthew Leadenham, in the Ship Bottom Volunteer Fire Company No. 1. Pending a motor vehicle abstract report.

Motion: Councilman Tallon

Second: Councilman Valyo

Dated: November 26, 2024

Roll Call: Valyo, English, Basile, Hartman, Tallon, all aye. Butkus, absent.

CERTIFICATION

I, Kristy DeBoer, RMC, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing resolution was duly adopted by the Municipal Council of the Borough of Ship Bottom at a regular meeting held on the 26th day of November, 2024, a quorum being present and voting in the majority.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 26th day of November, 2024.

Kristy DeBoer, RMC
Municipal Clerk

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8. 2024-181 Shared Service for Resource Officers with LBI School

RESOLUTION 2024-181

**A RESOLUTION OF THE BOROUGH OF SHIP BOTTOM, COUNTY OF OCEAN, STATE OF
NEW JERSEY, AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE LBI
CONSOLIDATED SCHOOL DISTRICT FOR PLACEMENT OF A SCHOOL RESOURCE
OFFICER
AT LBI GRADE SCHOOL**

WHEREAS, the LBI Consolidated School District (“School District”) has a desire to retain the services of Borough of Ship Bottom (“Borough”) police and special officers to serve as the School Resource Officer (“SRO”) assigned to the LBI Grade School located in the Borough; and

WHEREAS, the Borough has agreed to provide the School District with the SRO services at the rates as agreed upon between the parties for the term commencing September 1, 2024, and ending June 30, 2025; and

WHEREAS, the Borough and School District have negotiated a Shared Services Agreement (“Agreement”) which is attached hereto as Schedule A and incorporated herein by reference; and

WHEREAS, the Township and Borough are authorized pursuant to N.J.S.A. 40A:65-1, et seq., to enter the Agreement; and

WHEREAS, based upon the foregoing, the Borough agrees to enter into the Agreement pursuant to N.J.S.A. 40A:65-1, et seq., and in compliance with all applicable legal requirements.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, and in accordance with the foregoing Recitals, which are incorporated herein by reference, as follows.

1. The Mayor and Municipal Clerk are hereby authorized to execute the Agreement attached as Schedule A, which is incorporated herein by reference.
2. That a copy of the agreement referenced herein shall be kept on file and made available for public inspection at the Municipal Clerk’s office during normal business hours.
3. That a certified copy of this resolution shall be forwarded to the Division of Local Government Services and the School District.

Motion: Councilman Tallon

Second: Councilwoman Basile

Dated: November 26, 2024

Roll Call: Valyo, English, Basile, Hartman, Tallon, all aye. Butkus, absent.

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on November 26, 2024.

Kristy DeBoer, RMC
Municipal Clerk
Borough of Ship Bottom

9. 2024-182 Budget Transfers

RESOLUTION 2024-182

**RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING TRANSFERS BETWEEN
BUDGET APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the calendar year; and

WHEREAS, said transfers shall occur in the last two months of the calendar year 2024.

NOW, THEREFORE BE IT RESOLVED (not less than two-thirds (2/3) of the governing body affirmatively confirming) that the following transfers be and are hereby made between budget appropriations in the 2024 budget:

TO: Police Salary & Wages \$100,000.00

FROM: Construction Other Expenses \$15,000.00

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Recycling Other Expenses		\$5,000.00
Administrative and Executive Other Expenses		\$10,000.00
Audit Other Expenses		\$6,000.00
Salary Settlement and Adjustments Other Expenses		\$22,000.00
Information Technology Other Expenses		\$10,000.00
Finance Expenses		\$10,000.00
Recreation Other Expenses		\$12,000.00
Land Use Board Other Expenses		\$10,000.00
TOTAL		\$100,000.00
		\$100,000.00

Motion: Councilman Tallon
 Second: Councilman Hartman
 Dated: November 26, 2024
 Roll Call: Valyo, English, Basile, Hartman, Tallon, all aye. Butkus, absent.

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing resolution was duly adopted by the Governing Body of the Borough of Ship Bottom at a regular meeting held on November 26, 2024.

 Kristy DeBoer, RMC
 Municipal Clerk

10. 2024-183 Amusement License Hartland Golf

**RESOLUTION 2024-183
 RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
 COUNTY OF OCEAN, STATE OF NEW JERSEY,
 AUTHORIZING THE ISSUANCE OF AN AMUSEMENT
 GAMES LICENSE TO HARTLAND, INC.**

WHEREAS, Hartland, Inc., 2801 Long Beach Boulevard, Ship Bottom, New Jersey (hereinafter “applicant”) has applied for an amusement games license in accordance with the Amusement Games Licensing Law, N.J.S.A. 5:8-10 et seq.; and

WHEREAS, the applicant has complied with State law and local ordinances and has submitted the proper application and license fees; and

WHEREAS, the Borough of Ship Bottom is a seashore resort and the premises to be licensed is located in an amusement or entertainment area according to the customary understanding of such terms in the municipality; and

WHEREAS, it is the desire of the governing body of the Borough of Ship Bottom to issue said license.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

- a. That the governing body does hereby authorize the issuance of an amusement games license to the applicant, Hartland, Inc. for the year of 2025.
- b. That the issuance of said license shall be subject to a satisfactory criminal background examination conducted by the Ship Bottom Borough Police Department and compliance with any and all conditions of the Ship Bottom Land Use Board.
- c. That a certified copy of this resolution shall be forwarded by the Borough Clerk to the Chief of Police of the Ship Bottom Police Department, Hartland, Inc., and to the Legalized Games of Chance Control Commission together with a copy of the application endorsed by the municipality demonstrating the granting of such license within three (3) business days of the municipal license being granted.

Motion: Councilman Tallon
 Second: Councilman Valyo
 Dated: November 26, 2024
 Roll Call: Valyo, English, Basile, Tallon, all aye. Hartman, abstained. Butkus, absent.

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the

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foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on November 26, 2024.

Kristy DeBoer, RMC
Municipal Clerk

11. 2024-184 Authorizing Execution of a Redevelopment Agreement

RESOLUTION 2024-184

**RESOLUTION OF THE BOROUGH OF SHIP BOTTOM, COUNTY OF OCEAN, STATE
OF NEW JERSEY DESIGNATING FORTUNA PARK, LLC AS REDEVELOPER OF
BLOCK 48, LOT 1 IN THE BOROUGH OF SHIP BOTTOM AND AUTHORIZING
EXECUTION OF A REDEVELOPMENT AGREEMENT**

WHEREAS, pursuant to the Local Housing and Redevelopment Law, N.J.S.A. 40A:12A-1 et seq. (the "LRHL"), the Borough of Ship Bottom (the "Borough") is empowered to serve as a redevelopment entity for purposes of advancing the redevelopment of underutilized properties within its boundaries; and

WHEREAS, the Borough has recognized that the LBI Grade School located at 201-267 W. 20th Street, and otherwise known as Block 48, Lot 1 on the official tax maps of the Borough (the "Property"), was originally listed for sale in 2011, and that the efforts of the school district to redevelop or sell the Property have not as of yet been successful; and

WHEREAS, the Borough has been made aware that the Property will cease to be used as a school and the close of the 2024/2025 school year, and has further considered the status of the existing structures located on the Property, the underutilization of such Property as a school, and the further need for utility repair and substantial maintenance based on aging infrastructure at the Property and in the surrounding roadways; and

WHEREAS, the Borough has adopted a redevelopment plan for the development of the Property and had previously designated Fortuna Park, LLC, the contract purchaser of the Property, as a conditional redeveloper; and

WHEREAS, the Borough has received a proposal from and negotiated a redevelopment contract with Fortuna Park, LLC, which will result in a development which is keeping with the terms of the redevelopment plan and in the best interests of the Borough, yielding twenty-one residential homes on the Property, and significant recreational space being dedicated to and purchased by the Borough; and

WHEREAS, the LRHL authorizes the Borough to arrange or contract with a redeveloper for the planning, construction, or undertaking of any project or redevelopment work within a redevelopment area; and

WHEREAS, the Borough wishes to authorize the Mayor and Clerk to execute a redevelopment agreement with Fortuna Park, LLC, allowing for the redevelopment of the Property, in a form substantially similar to that annexed hereto as Exhibit A.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE
BOROUGH OF SHIP BOTTOM AS FOLLOWS:**

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough of Ship Bottom hereby authorizes the Mayor and Clerk to enter into a redevelopment agreement with Fortuna Park, LLC in a form substantially similar that annexed hereto as Exhibit A.
3. This resolution is immediately effective.

Motion: Councilman Tallon

Second: Councilwoman Basile

Dated: November 26, 2024

Roll Call: Valyo, English, Basile, Hartman, Tallon, all aye. Butkus, absent.

CERTIFICATION

I, KRISTY DEBOER, RMC, Municipal Clerk for the Borough of Ship Bottom do hereby certify that the foregoing Resolution 2024-184 was duly adopted by the Mayor and Council at the meeting held on Tuesday, November 26, at 6:30 p.m.

Kristy DeBoer, RMC

William Huelsenbeck

ORDINANCES FOR INTRODUCTION

1. 2024-26 Commercial Parking

The Mayor called for a motion for Ordinance 2024-26. Councilman Valyo made a motion, seconded by Councilwoman Basile. A roll call vote was heard with five in the affirmative, none opposed. Motion approved.

ORDINANCE 2024-26C

**ORDINANCE OF THE BOROUGH OF SHIP BOTTOM, COUNTY OF OCEAN, STATE
OF NEW JERSEY, AMENDING CHAPTER 10.20, WHICH PERTAINS TO TRAFFIC
SCHEDULES**

STATEMENT OF PURPOSE

The purpose of this ordinance is to amend Chapter 10.20 to revise parking regulations.

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SECTION I

§10.20.100B is repealed and replaced as follows.

- B. In accordance with the provisions of Section 10.08.040 of this title, no commercial vehicles shall park for longer than 1 hour on any street.

SECTION II

§10.20.010 is revised to repeal and replace the 8th street and 8th Street Service Road and add the 9th Street regulations as follows.

8 th Street	Both	From Long Beach Boulevard to Shore Avenue
8 th Street Service Road	Both	From Long Beach Boulevard to Shore Avenue
9 th Street	Both	From Long Beach Boulevard to Shore Avenue

SECTION III

All ordinances, or parts of ordinances, inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION IV

If any word, phrase, clause, section, or provision of this ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal, or unconstitutional, such word, phrase, clause, section, or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect.

Effective date.

This ordinance shall take effect after final adoption and publication as required by law.

NOTICE

Public Notice is hereby given that the foregoing Ordinance was introduced and passed on the first reading at a regular meeting of the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, held on Tuesday, November 26, 2024, at 6:30 p.m.

Further public notice is hereby given that said ordinance shall be considered for final passage and adoption at a regular meeting of the Mayor and Council to be held on December 26, 2024, at 6:30 p.m. at the Municipal Building, 1621 Long Beach Boulevard, Ship Bottom, New Jersey 08008.

Kristy DeBoer, RMC
Municipal Clerk

2. 2024-27 Updating Escrow Fees

The Mayor asked for a motion to introduce Bond Ordinance 2024-27. Councilman Hartman Made a motion, seconded by Councilman English. A roll call vote was heard with five in the affirmative, none opposed. Motion approved.

ORDINANCE 2024-27C

**ORDINANCE OF THE BOROUGH OF SHIP BOTTOM, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AMENDING CHAPTER 16.84 OF TITLE 16 OF
THE BOROUGH CODE OF THE BOROUGH OF SHIP BOTTOM ENTITLED
“FEES, GUARENTEES, INSPECTIONS AND OFF-TRACT IMPROVEMENTS”
SO AS TO REVISE VARIOUS LAND DEVELOPMENT APPLICATION FEES**

BE IT ORDAINED, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

SECTION 1. Section 16.84.010A of the Borough Code of the Borough of Ship Bottom entitled “Fees” is here by amended and supplemented to read as follows (underscores represent additions; strikethroughs represent deletions):

- A. Every application for development shall be accompanied by a certified check(s) payable to the “Borough of Ship Bottom” in accordance with the following schedule of administrative charges and escrow account deposits. Where one application for development includes several approval requests the sum of the individually required administrative charges and escrow account deposits shall be paid, with separate checks for the total administrative charges and for the total escrow account deposits. Fees and copies of requested items, special meetings, and other items also included in the fee schedule.

Type	Administrative Plus Charges	Plus Deposits	Escrow Account
2. Subdivisions			
a. Minor subdivision plat	\$625.00	+	\$1,250 \$2,000
b. Preliminary major division plat	\$1,500.00	+	\$1,600 \$2,500

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			plus \$75 per lot
c. Final major subdivision plat	\$750.00	+	\$1,000 \$1,500
			\$55 per lot
e. Request for reapproval or extension of time	\$425.00	+	\$250 \$1,000 per lot
3. Site Plan			
a. Minor site plan	\$750.00	+	\$1,250 \$2,500
b. Preliminary major site plan	\$1,500	+	\$2,000 \$2,500 for first acre or part of acre, plus \$500 for each additional acre or part of acre, plus \$100 per dwelling unit in the case of multiple-family units and/or \$0.10 per gross square foot building area in the case of nonresidential buildings
c. Final major site plan	\$950	+	\$750 \$1,000 for first acre, plus \$250 for each additional acre or part of acre, multiple-family units and/or \$0.05 per gross square foot of building area in the case of nonresidential buildings
e. Request for approval or extension of time	\$425	+	\$250 \$500 per acre or part of acre
4. Conditional uses (in addition to Fees for required site plan or sub-Division review)	\$500	+	\$500 \$1,000
5. Variances			
a. Appeals (40:55D 70a)	\$500	+	\$1,000 \$2,000
b. Interpretation (40:55D70b)	\$500	+	\$1,000 \$2,000
c. Bulk (40:55D-70c)	\$500 per application	+	\$1,250 \$2,000 for first variance plus \$50
for each additional variance			
d. Use and others (40:55D-7-d)	\$625	+	\$1,500 \$2,000
e. Permit (40:55D-34 and 35)	\$500	+	\$1,000 \$2,000

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid of unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

SECTION 4. This ordinance shall take effect after public reading and publication as required by law.

STATEMENT OF PURPOSE

The purpose of this ordinance is to formally update the Land Use Board Escrow fees listed in Title 16 Chapter 16.84.010A.

NOTICE

Public Notice is hereby given that the foregoing Ordinance was introduced and passed on the first reading at a regular meeting of the Mayor and Council of the Borough of Ship Bottom, Ocean of Ocean, State of New Jersey, held on Tuesday, November 26, 2024, at 6:30 P.M.

Further public notice is hereby given that said ordinance shall be considered for final passage and adoption at a regular meeting of the Mayor and Council to be held on Tuesday, December 26, 2024, at 6:30 P.M. at the Municipal Building, 1621 Long Beach Blvd., Ship Bottom, New Jersey, 08008.

**Kristy DeBoer, RMC
Municipal Clerk**

9. OLD BUSINESS

1. 2024-20 Revised Curb, Sidewalk and Fence

The Mayor opened the floor for public comment with a motion and second by Councilmen Tallon and Hartman, and an all in favor vote. With no one wishing to speak, The Mayor closed the floor with a motion and second by Councilman English and Councilwoman Basile. The Mayor asked for a motion to finalize Ordinance 2024-20. Councilman Tallon made a motion, seconded by Councilman Valyo. A roll call vote was heard with five in the affirmative, none opposed. Ordinance 2024-23 was approved for final adoption.

PUBLIC COMMENT

ORDINANCE 2024-20

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ORDINANCE OF THE BOROUGH OF SHIP BOTTOM, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER 12.04, WHICH PERTAINS TO CURBS, SIDEWALKS, DRIVEWAYS, AND IMPERVIOUS MATERIALS, AND AMENDING CHAPTER 16.52, WHICH PERTAINS TO GENERAL PROVISIONS AND DESIGN STANDARDS

STATEMENT OF PURPOSE

The purpose of this ordinance is to amend Chapter 12.04 to revise and reformat the regulations relating to sidewalks, curbs, driveways, and aprons and to amend Chapter 16.52 to amend the regulations relating to fences.

SECTION I

Chapter 12.04 is repealed and replaced with the following.

Chapter 12.04 Curbs, Sidewalks, Driveways, and Impervious Materials

§12.04.010 Curbs and sidewalks installation, maintenance, and repair.

- A. In all cases where any new building is erected or where any existing building is added to by increasing the usable floor area thereof by 25%, the property owner shall erect and construct concrete curbing on the curb line.
- B. In all cases where any new building is erected or where any existing building is added to by increasing the usable floor area thereof by 25% bordering Long Beach Boulevard, Central Avenue, and along both sides of those streets between Long Beach Boulevard and the oceanfront building line, the property owner shall erect and construct sidewalks and aprons.
- C. All property owners on Long Beach Boulevard shall install concrete curbing and sidewalks along the property abutting Long Beach Boulevard. Any corner property owner shall erect curb returns around the corner to the point of projection of the right-of-way of Long Beach Boulevard. The Borough Engineer shall establish grade and determine the sidewalk and curb line.
- D. When any street, roadway, or highway is scheduled to be resurfaced by the Borough, the construction, repair, and/or alteration of the sidewalks and curbs abutting such roadway or highway shall be at the sole cost and expense of the abutting property owner.
- E. The maintenance, repair, and replacement of curbs, sidewalks, and aprons shall be the responsibility and at the expense of the property owners.
- F. Whether or not a curb or sidewalk is required by the Borough Code, once a curb and/or a sidewalk is installed it may not be removed, except in the event of a required replacement of the sidewalk.

§12.04.020 Specifications for curbs, sidewalks, driveways, and aprons.

- A. All curbs shall be constructed of concrete, class "B" concrete, air entrained, and all sidewalks shall be a minimum of 4 feet in width, except where wider sidewalks are required pursuant to §16.52.150C2a.
- B. The Borough Engineer shall prepare a written set of engineering specifications setting forth the required materials, dimensions, location, and grade of all curbs, sidewalks, and aprons to be constructed, repaired, altered, relayed, or replaced, which specifications in all respects, shall conform to the standards set forth in this Chapter.
- C. In establishing grade and location and in approving plans for curbs and sidewalks, the Borough Engineer shall establish grades so that the elevation of all curbs and sidewalks are of reasonable uniformity. The Borough Engineer shall ascertain and be certain that all sidewalks provide block scoring around all utility poles, fire hydrants, street name sign poles, and other municipal and utility poles, pipes, and standards which protrude through the curb and sidewalk. The block scoring shall be of such sufficient size that an entire block may be removed and repoured when it becomes necessary to repair or replace any such utility pole, pipe, fire hydrant, or protrusion. The plans shall be further approved by the Borough Engineer as to design and elevation to ensure the compliance by the property owner with the requirements of this Chapter. All construction in accordance with such plans shall be inspected by the building inspector, who shall first approve such plans and issue a construction permit in accordance with the provisions of this Chapter.
- D. Before any sidewalk, curb, or driveway is erected or installed and before any permit is issued by the Zoning Officer as, the applicant shall provide to the Borough Engineer a sketch showing the location of the proposed curb, sidewalk, and/or driveway in general terms. The Borough Engineer shall then, at the sole cost and expense of the applicant, provide grade stakes establishing the grade and location of the proposed work, or in the event of a state or county highway, shall cause the same to be done by the appropriate State or County Engineer, and shall approve or cause to be approved by such State or County Engineer the proposed driveways. Any expenses incurred shall be borne by the applicant, such expenses to be reasonable expenses in conformity with customary engineering charges in the Ocean County area.

§12.04.030 Catch basins and driveways.

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- A. Existing Drainage Catch Basins. In the event there are existing drainage catch basins, the alignment shall be the same and the grade shall be sloped to meet the existing catch basin curb piece.
- B. Driveways. For the first 50 lineal feet of curbing or portion thereof, and for each 50 lineal feet thereafter, there shall be allowed 1 12-foot driveway; provided, however, that where the property has located thereon a 2-car garage, a driveway of 20 lineal feet in width shall be permitted.

§12.04.040 Determination of need for maintenance of curbs and sidewalks.

- A. Where the Mayor and Council of the Borough determine that certain curbs and/or sidewalks are in a state of disrepair and/or are in need of maintenance, repair, or replacement along any street, roadway, or highway in general or relating to any road repair or resurfacing, they shall by resolution direct the preparation of a survey. The Borough Engineer shall render a written report to the Mayor and Council setting forth the required, if any, maintenance, repair, or replacement of the curbs and sidewalks and all specifications relating to same. Upon receipt of the report, the Mayor and Council shall adopt a resolution at a public meeting identifying by reference lot and block on the then current tax map every parcel of land which requires maintenance, repair, or replacement.
- B. The Municipal Clerk shall cause a notice in writing to be served pursuant to the requirements set forth in N.J.S.A. 40:65-14, as amended, upon the property owners requiring the necessary specified work to such curbs to be completed within not less than 30 days from the date of service of such notice. It shall thereafter become the duty of each property owner to construct, repair, alter, relay, or maintain any curb and sidewalk accordance with the terms and conditions of such notice.

§12.04.050 Notice, compliance, and lien.

In the event the property owner fails to comply with the requirements of this Chapter, the Borough shall cause the required work to be done and paid out of the municipal funds available for such purpose. The cost of such work shall be certified by the Public Works Department or designated official. Upon filing of the certificate with the Municipal Clerk and Tax Assessor, the amount of the cost of such work shall become a lien upon the property in front of which work was completed to the same extent that assessments for local improvements are liens. The lien shall be collected in the manner provided by law for the collection of such other assessments and shall bear interest at the same rate; in addition, the Borough shall not be precluded from recovering the stated amount against the owner of lands in any court of competent jurisdiction; a certified copy of the certificate shall, in such action, be prima facie evidence of the existence of the debt due from the owner to the Borough.

§12.04.060 Applications for permit; fee.

No sidewalk, curb, driveway or other impervious lot coverage may be installed without first obtaining a permit from the Zoning Officer. The application form for the permit shall be prepared by the Zoning Officer. The fee for the issuance of a permit for the construction, repair, replacement, or installation of any sidewalk, curb, or driveway or the placement of any impervious lot coverage, including concrete or brick pavers, shall be \$25. In addition, any engineering expenses incurred as a result of the installation of such sidewalk, curb, driveway or impervious lot coverage shall be paid by the applicant.

SECTION II

§16.52.030D is repealed and replaced with the following. The existing D1 through D6 shall remain.

- D. On any lot in any district, no fence shall be over 4 feet in height in front yards and 6 feet in height in side and rear yards with the following provisions and exceptions:

SECTION III

§16.52.030D7 is added as follows.

- 7. On any lot in any district where the lot land is filled and raised pursuant to Chapter 15.23 and a retaining wall is constructed, the fence shall not be constructed on or as any part of the retaining wall, and the fence shall be installed in the yard to the interior of the retaining wall.

SECTION IV

All ordinances, or parts of ordinances, inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION V

If any word, phrase, clause, section, or provision of this ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal, or unconstitutional, such word, phrase, clause, section, or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect.

Effective date.

This ordinance shall take effect after final adoption and publication as required by law.

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NOTICE**

Public Notice is hereby given that the foregoing Ordinance was introduced and passed on the first reading at a regular meeting of the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, held on Tuesday, July 23, 2024, at 6:30 p.m.

Further public notice is hereby given that said ordinance was tabled at the August 27, 2024 regular meeting of the Mayor and Council and was reintroduced at a meeting held on November 7, 2024, at a Special Meeting at 9:00 am.

Further public notice is hereby given that said ordinance shall be considered for final passage and adoption at a regular meeting of the Mayor and Council to be held on November 26, 2024, at 6:30 p.m. at the Municipal Building, 1621 Long Beach Boulevard, Ship Bottom, New Jersey 08008.

Kristy DeBoer, RMC
Municipal Clerk

2. 2024-24 Authorizing Third Party Payroll

The Mayor opened the floor for public comment with a motion and second by Councilmen Tallon and English, and an all in favor vote. With no one wishing to speak, The Mayor closed the floor with a motion and second by Councilman Tallon and Councilwoman Basile. The Mayor asked for a motion to finalize Ordinance 2024-23. Councilman Tallon made a motion, seconded by Councilman English. A roll call vote was heard with five in the affirmative, none opposed. Ordinance 2024-24 was approved for final adoption.

PUBLIC COMMENT

ORDINANCE NO. 2024 - 24

ORDINANCE OF THE BOROUGH OF SHIP BOTTOM, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THIRD PARTY PAYROLL DISBURSEMENT SERVICES

WHEREAS, the Local Finance Board of the State of New Jersey adopted formal rules regarding electronic disbursement controls for payroll purposes in order to provide formal authority for local governments to hire third-party payroll services to disburse funds to payroll agencies; and

WHEREAS, in order to have a payroll servicer provide disbursement services, the Borough must formally authorize the use of a third-party having access to Borough funds for the purpose of disbursing funds for salaries and wages, withholdings and related payroll liabilities.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, that the code of the Borough of Ship Bottom be and is hereby amended and supplemented as follows:

SECTION 1: Third-Party Payroll Disbursement

- A. Pursuant to N.J.S.A. 52:27D-20.1 et seq. and the rule promulgated thereunder by the Local Finance Board, the Borough hereby authorizes the use of a third-party payroll service provider to prepare payment documentation, take possession of Borough funds, and make such disbursements itself on behalf of the Borough for payroll related purposes.
- B. Payroll service providers shall be required to:
 - 1. Use their own customized programming process to execute disbursement for the Township; or
 - 2. Use a third-party processor to execute disbursements for the Borough.

SECTION 2: Borough Requirements

- A. The appointment of a third-party payroll service provider shall be made pursuant to the Local Public Contracts Law (N.J.S.A. 40:A:11-1 et seq.) and shall require the contractor to do the following, not by way of limitation: data collection, agency report preparation, calculation of withholding, direct deposit of payroll disbursements, and/or transfer of Borough funds to contractor's account for subsequent disbursement of payment.
- B. Any renewal or extension of a contract under these regulations shall be by resolution of the Governing Body.
- C. The Chief Financial Officer is hereby appointed the approval officer and is responsible for authorizing and supervising the activities of the payroll service and shall further be charged with the reconciliation and analysis of all general ledger account affected by the activities of the disbursing organization.

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- D. If required by the contract between the Borough and the payroll service, the payroll service is permitted to hold Borough funds pending transmittal to a payee.

SECTION 3: Payroll Service Requirements

- A. A third-party payroll service provider must meet all of the following requirements:
1. Report any irregularities that may indicate potential fraud, noncompliance with appropriate laws, dishonesty or gross incompetence on the part of the approval officer; and
 2. Report circumstances that could jeopardize its ability to continue operations or otherwise interrupt the services provided to the Borough.
- B. A payroll service must meet the requirements of N.J.A.C. 5:30-17.5, requiring that the approval officer be assured that the services has its own internal controls and appropriately guard against theft and other adverse conditions.
- C. All contract entered into pursuant to these regulations and the laws authoring the same shall comply with the requirements of N.J.A.C. 5:30-17.6, which sets out a series of mandatory contractual terms and conditions.

SECTION 4: Establishment of Services

- A. Upon the adoption of this ordinance, the Borough Administrator, with the assistance of the Chief Financial Officer and Township Attorney, as necessary, is hereby authorized and directed to enter into a contract for payroll services in accordance with all local public contracting laws and N.J.A.C. 5:30-17.6.
- B. Appointment of the third-party payroll service provider shall be by separate resolution of the Governing Body.

NOW, THEREFORE, BE IT ORDAINED that if any section, paragraph, subsection, clause or provision of the Ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provisions so adjudicated, and the remainder of the Ordinance shall be deemed valid and effective.

BE IT FURTHER ORDAINED that any ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict.

BE IT FURTHER ORDAINED that this ordinance shall take effect upon passage and publication in accordance with applicable law.

NOTICE

NOTICE IS HEREBY GIVEN, that the foregoing ordinance was introduced and passed by the Ship Bottom Borough Council on first reading at a meeting of the Borough Council of the Borough of Ship Bottom held on the 22nd day of **October, 2024** and will be considered for second reading and final passage at a regular meeting of the Borough Council to be held on the 26th day of **November, 2024** at 6:30 p.m. at the Municipal Building located at 1621 Long Beach Blvd., Ship Bottom, New Jersey, at which time and place any persons desiring to be heard upon the same will be given the opportunity to be so heard.

KRISTY DEBOER, RMC
Borough Clerk

3. 2024-25 Bond Ordinance

The Mayor opened the floor for public comment with a motion and second by Councilmen Hartman and Tallon, and an all in favor vote. With no one wishing to speak, The Mayor closed the floor with a motion and second by Councilman Hartman and Tallon.

The Mayor asked for a motion to finalize Ordinance 2024-25. Councilman Tallon made a motion, seconded by Councilman Valyo. A roll call vote was heard with five in the affirmative, none opposed. Ordinance 2024-25 was approved for final adoption.

**BOROUGH OF SHIP BOTTOM
COUNTY OF OCEAN
BOND ORDINANCE NO. 2024-25**

BOND ORDINANCE AMENDING IN PART BOND ORDINANCE NO. 2023-10 ADOPTED ON JUNE 27, 2023, PROVIDING FOR IMPROVEMENTS TO WEST 27TH STREET AND EAST BAY TERRACE, IN ORDER TO INCREASE THE APPROPRIATION THEREFOR BY \$200,000 FOR A TOTAL APPROPRIATION OF \$950,000, TO INCREASE THE AUTHORIZED BONDS AND NOTES TO BE ISSUED TO FINANCE A PORTION OF THE COSTS THEREOF BY \$200,000 FOR A TOTAL DEBT AUTHORIZATION OF \$634,250, AND TO INCREASE THE ALLOCATION OF THE APPROPRIATION

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TO COSTS PERMITTED UNDER N.J.S.A. 40A:2-20, AUTHORIZED IN AND BY THE BOROUGH OF SHIP BOTTOM, IN THE COUNTY OF OCEAN, NEW JERSEY

WHEREAS, the Borough of Ship Bottom, in the County of Ocean, New Jersey (the "Borough") finally adopted Bond Ordinance No. 2023-10 on June 27, 2023 (the "Prior Ordinance") providing for various improvements to West 27th Street and East Bay Terrace located in the Borough; and

WHEREAS, the Borough has determined that the costs associated with said improvements are higher than anticipated and has determined to supplement the appropriation and bonds and notes authorized therefor; and

WHEREAS, the Borough has determined that the \$150,000 authorized by the Prior Ordinance for purposes permitted under N.J.S.A. 40A:2-20 is insufficient and desires to increase such allocation by \$50,000 to an aggregate amount of \$200,000.

NOW, THEREFORE, BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF SHIP BOTTOM, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Borough and were previously authorized by the Borough by the Prior Ordinance. For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$200,000 in addition to the \$750,000 appropriated by the Prior Ordinance, said sums being inclusive of all appropriations heretofore made therefor, including \$292,970 grant funds expected to be received from the New Jersey Department of Transportation (NJDOT) and previously appropriated by the Prior Ordinance, and including the sum of \$22,780 as down payment previously appropriated by the Prior Ordinance. No additional down payment is required or appropriated herein, as this bond ordinance involves projects funded by State grants within the meaning of N.J.S.A. 40A:2-11(c).

Section 2. In order to finance the costs of said improvements or purposes, \$200,000 negotiable bonds are hereby authorized to be issued in addition to the \$434,250 previously authorized by the Prior Ordinance for a total principal amount not to exceed \$634,250 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purpose for which the bonds are to be issued consist of various improvements to West 27th Street and East Bay Terrace located in the Borough, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds (b) notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$634,250 including the \$200,000 authorized herein, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$950,000, which is equal to the amount of the \$200,000 supplemental appropriation herein made therefor and the \$750,000 appropriation made by the Prior Ordinance.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the

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chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as general improvements and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is ten (10) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Municipal Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$200,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$200,000, including \$50,000 authorized hereby and \$150,000 authorized by the Prior Ordinance, for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto. This ordinance shall constitute a declaration of official intent for the purposes and within the meaning of Section 1.150-2(e) of the United States Treasury Regulations.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Municipal Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to

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levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. All Ordinances or parts of ordinances in conflict or inconsistent with any of the terms of this ordinance are hereby repealed to the extent that they are in such conflict or are inconsistent. In the event that any section, part or provision of this ordinance shall be held to be unconstitutional or invalid by any court, such holding shall not affect the validity of this ordinance as a whole, or any part hereof other than the part so held unconstitutional or invalid.

Section 10. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

10. CORRESPONDENCE

The Mayor asked for a motion to approve the correspondence. Councilman Valyo made a motion, seconded by Councilman English. A roll call vote was heard with five in the affirmative, none opposed. Councilman Butkus was absent.

1. State of NJ DOT Bridge Project Beautification
The Clerk read the letter from the DOT and The Mayor asked that the letter be spread in the minutes.

2. Wedding Ceremony, Scott/Sheehan, 16th Street Beach, April 25, 2025, 2PM

11. COMMITTEE REPORTS

Mayor's Report

Revenue and Finance/Treasurer's Report

Councilman David Hartman

Councilman Hartman reported that the 4th quarter taxes were due on November 1 and to date there are 84 homeowners that have not made their tax obligation to the tax office. All properties that received an added assessment needed to make their payment as well. Ship Bottom's collection rate is at a solid 98%. All properties with outstanding tax obligations did receive delinquent notices. Those properties will be subject to tax sale if not paid before December 31. The total amount collected for taxes this month was \$3,738,421.18

Public Safety

Councilman Tom Tallon

There were 621 reported activities

There were 245 beach, business and building checks

There were 11 medical assists

There were 248 traffic stops, 1 motor vehicle accidents without injuries and 1 DUI.

The fire report was read and there were 28 incidents.

Public Works

Councilman Joseph Valyo

Councilman Valyo read the Public Works Report:

Picked up metal and brush, put up the Christmas decorations, repaired storm drain 5th and Shore Ave., Lifeguard equipment was repaired, painted the curbs on Central Ave., worked on bay beach pavilion, patched pot holes, set up for Trunk or Treat, painted street end barricades, repair sprinkler pipe 5th St. park, remount computer screens at Borough Hall, checked outlets for pole decorations, put shelves up in Mayor's Office, picked up clock for court room, put up shelves at Borough Hall, beach rake maintenance, Police Cars repaired, photo day at Borough Hall, repaired lights at boat ramp, winterized lifeguard house, winterized bay beach restroom, took shrink wrap to county, cleaned 5th St. curb by tennis courts, new DPW truck delivered, calculated fuel slips, put flashing speed sign up at 19th St and Blvd., started sweeping curbs on Blvd., repaired walkway at Sunset Point, put up pole decorations, cyber security class, fire inspection Borough Hall, checked drain at bay beach for repairs, cleaned off storm drains, service snow plows, put sand fence up at bay beach, put up Christmas Tree at boat ramp.

Parks and Recreation

Councilman Edward English

Councilman English read the Beach Operations Report.

Lifeguard headquarters is closed for the winter and the water is shut off.

Uniforms, equipment, and supplies are in the process of being ordered for next season.

Information regarding seasonal employment and the Lifeguard-In-Training (LIT) Program for

**MINUTES
REGULAR MEETING OF THE
BOROUGH OF SHIP BOTTOM
NOVEMBER 26, 2024
6:30 PM**

2025 will be updated next month and ready to post in January.

Water/Sewer

Councilman Robert Butkus

Councilman Butkus reported that delinquent water/sewer notices were mailed to properties with outstanding charges on their accounts. With the end of the year close, accounts with balances will go to tax sale in January. We have been calling or emailing all property owners to make them aware of their obligations. Final water/sewer bills for 2024 will be processed and mailed the end of December with a due date in January. To date, Ship Bottom has 338 properties that have not yet been metered. The total amount collected for water/sewer was \$136,983.22

Public Property & Community Affairs

Councilwoman Mary Basile

Councilwoman Basile read the following reports:

<u>Permits Processed:</u>	28	<u>Permit Updates:</u>	05
<u>TOTAL:</u>			33

New Buildings:	1	Alterations:	27
Demolitions:	3	Additions:	2
<u>Addition/Rehab:</u>	<u>0</u>		
Total Revenue:			\$15,224.00

ZONING REPORT

New Single Family Res:	1	Shed/AC:	0
Pavers:	3	Pool:	2
Bulkhead	1	Fence:	1
<u>Addition</u>	<u>1</u>		

Total: 9

<u>CODE ENFORCEMENT</u>	<u>Verbal Warnings</u>	<u>Written Warnings</u>	<u>Summons</u>
Garbage Container	0	7	0
Recycling Container	0	8	0
Trailer Parked on Streets	2	5	0
Construction Equipment/ Street Obstruction	4	2	0
Temporary Storage Units	1	2	0
Illegal Sign/No Parking Cones			
Unfit Properties	0	0	0
Fiberglass/Dry Cutting Pavers	0	0	0
Uncovered Dumpsters	0	15	3
<u>Dry Cutting Pavers</u>	<u>N/A</u>	<u>N/A</u>	<u>0</u>
<u>TOTALS:</u>	<u>7</u>	<u>39</u>	<u>3</u>

There were nine Certificate of Occupancy Inspections and they all passed.

12. PUBLIC COMMENT

The Mayor opened the floor for public comment with a motion and second by Councilmen Tallon and Hartman.

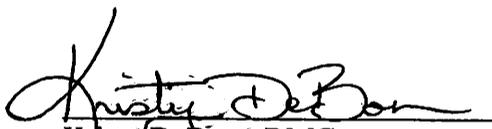
Emily Perara, Ship Bottom Volunteer Fire Company- Emily thanked Kathleen and the Mayor for going to the fleet dinner and she said that the fire company is looking forward to working with the borough.

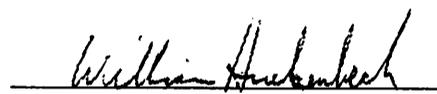
Jackie Valerio, 25th St.- Jackie thanked Chief Potter for a wonderful Pickleball Tournament. She said that it was a huge success and that everyone had a great time!

With no further comment, The Mayor closed the floor with motion and second by Councilmen Tallon and Valyo. All in favor.

13. ADJOURN THE MEETING

The Mayor wished everyone a Happy Thanksgiving and a Merry Christmas. With a motion by Councilwoman Bassile, seconded by Councilman Butkus and an all in favor vote, The Mayor adjourned the meeting at 7:46 p.m.


Kristy DeBoer, RMC


William Huelsenbeck, Mayor

BOROUGH OF SHIP BOTTOM
Statement of Revenue and Expenditures - Standard

Revenue Account Range: 4-01- - - to 4-02- - -

Expend Account Range: Not Selected

Print Zero YTD Activity: No

Include Non-Anticipated: Yes

Include Non-Budget: No

Year To Date As Of: 11/26/24

Current Period: 10/23/24 to 11/26/24

Prior Year: 10/23/23 to 11/26/23

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
4-01-07-190-000	Amt to be Raised by Taxation	0.00	5,740,829.72	0.00	0.00	5,740,829.72-	0
4-01-08-101-000	Surplus Anticipated	2,949,526.76	2,055,493.41	0.00	2,055,493.41	0.00	100
4-01-08-104-001	Licenses-Alcoholic	0.00	15,000.00	0.00	15,300.00	300.00	102
4-01-08-104-002	Licenses-Clerk	0.00	20,000.00	0.00	0.00	20,000.00-	0
4-01-08-104-003	Licenses-Mercantile	0.00	0.00	125.00	12,250.00	12,250.00	0
4-01-08-104-006	Licenses-Amusement	0.00	0.00	0.00	150.00	150.00	0
4-01-08-104-007	Licenses-Beach Buggy	650.00	0.00	450.00	5,600.00	5,600.00	0
4-01-08-105-000	Fees & Permits	5.00	17,500.00	5.00	45.00	17,455.00-	0
4-01-08-105-003	Fees & Permits-Occupancy	400.00	0.00	400.00	3,800.00	3,800.00	0
4-01-08-105-004	Fees & Permits-Food Handlers	0.00	0.00	0.00	975.00	975.00	0
4-01-08-105-005	Fees & Permits-Street Openings	300.00	0.00	75.00	2,850.00	2,850.00	0
4-01-08-105-006	Fees & Permits-Zoning	2,000.00	0.00	950.00	10,925.00	10,925.00	0
4-01-08-105-007	Fees & Permits-Fence	250.00	0.00	25.00	925.00	925.00	0
4-01-08-105-008	Fees & Permits-200' List(Cert List)	30.00	0.00	20.00	270.00	270.00	0
4-01-08-105-011	Fees & Permits - Freon	40.00	0.00	40.00	730.00	730.00	0
4-01-08-108-000	Current Year - Hotel/Motel Taxes	0.00	350,481.45	0.00	100,209.08	250,272.37-	29
4-01-08-109-000	Fines and Costs Other	6,182.41	0.00	0.00	18,522.24	18,522.24	0
4-01-08-110-000	Fines and Costs Municipal Cour	0.00	83,000.00	7,039.13	73,737.37	9,262.63-	89
4-01-08-112-000	Interest & Costs on Taxes	1,685.48	18,500.00	2,091.15	18,415.76	84.24-	100
4-01-08-113-000	Interest on Investments & Depo	0.00	34,000.00	0.00	31,932.06	2,067.94-	94
4-01-08-117-000	Beach Badge Fees	0.00	975,000.00	0.00	10.00-	975,010.00-	0
4-01-08-117-001	Pre-Season BB - Office	0.00	0.00	0.00	179.00	179.00	0
4-01-08-117-003	Pre-Season BB - Booth	0.00	0.00	0.00	373,700.00	373,700.00	0
4-01-08-117-004	Pre-Season BB - Holiday	0.00	0.00	0.00	19,488.00	19,488.00	0

BOROUGH OF SHIP BOTTOM
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
4-01-08-117-006	Seasonal - Booth	0.00	0.00	0.00	28,810.00	28,810.00	0
4-01-08-117-008	Seasonal BB - Beach	0.00	0.00	0.00	59,900.00	59,900.00	0
4-01-08-117-010	Senior BB - Booth	0.00	0.00	0.00	26,715.00	26,715.00	0
4-01-08-117-013	Weekly BB - Beach	0.00	0.00	0.00	24,125.00	24,125.00	0
4-01-08-117-016	Expired Beach Badges	0.00	0.00	0.00	4.00	4.00	0
4-01-08-117-017	PRE-SEASON BB-CREDIT CARD	0.00	0.00	0.00	194,670.00	194,670.00	0
4-01-08-117-018	SENIOR BB-CREDIT CARD	0.00	0.00	0.00	3,590.00	3,590.00	0
4-01-08-117-019	WEEKLY BB-CREDIT CARD	0.00	0.00	0.00	13,675.00	13,675.00	0
4-01-08-117-020	SEASONAL BB-CREDIT CARD	0.00	0.00	0.00	40,100.00	40,100.00	0
4-01-08-117-022	Daily BB-CC	0.00	0.00	0.00	159,230.00	159,230.00	0
4-01-08-117-023	PRESEASON HOLIDAY-CC	0.00	0.00	0.00	8,288.00	8,288.00	0
4-01-08-118-000	BOAT RAMP FEES	0.00	45,000.00	0.00	0.00	45,000.00-	0
4-01-08-118-001	BOAT RAMP FEES-SEASONAL	0.00	0.00	0.00	23,550.00	23,550.00	0
4-01-08-118-002	BOAT RAMP FEES-DAILY	1,875.00	0.00	1,350.00	28,250.00	28,250.00	0
4-01-08-118-003	Boat Ramp Fees - NonMotorized	0.00	0.00	35.00	225.00	225.00	0
4-01-08-119-000	General Capital Fund Balance	0.00	98,687.66	0.00	0.00	98,687.66-	0
4-01-08-123-000	Post Office Rent	0.00	15,000.00	0.00	0.00	15,000.00-	0
4-01-08-160-000	Uniform Construction Code Fees	0.00	100,000.00	0.00	0.00	100,000.00-	0
4-01-08-241-000	Interfund-Animal Control Trust	0.00	625.00	0.00	0.00	625.00-	0
4-01-08-242-000	Interfund-Other Trust Funds	0.00	47,825.00	0.00	0.00	47,825.00-	0
4-01-08-243-000	Interfund-Utility Operating	0.00	51,400.00	0.00	0.00	51,400.00-	0
4-01-09-202-000	Energy Receipts Tax (P.L. 1997	12,126.42	276,201.53	0.00	109,695.69	166,505.84-	40
4-01-09-203-000	Supplemental Energy Receipts T	0.00	0.00	0.00	6,624.00	6,624.00	0
4-01-10-701-000	Recycling Tonnage Grant	0.00	21,494.15	0.00	21,494.15	0.00	100
4-01-10-708-000	Stormwater Inlet Retrofit Proj	0.00	15,000.00	0.00	15,000.00	0.00	100
4-01-10-754-000	Cops in Shops	1,440.00	0.00	0.00	0.00	0.00	0
4-01-10-756-000	Body Armor Grant	0.00	1,331.85	0.00	1,331.85	0.00	100

BOROUGH OF SHIP BOTTOM
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
4-01-10-770-000	Clean Communities Program	0.00	22,612.26	0.00	22,612.26	0.00	100
4-01-10-873-000	American Rescue Grant	0.00	75,000.00	0.00	75,000.00	0.00	100
4-01-11-011-100	I.A. - TAX COLLECTION S&W	0.00	32,460.48	0.00	16,230.24	16,230.24-	50
4-01-11-011-200	I.A. - TAX COLLECTION O&E	0.00	9,104.36	0.00	4,552.18	4,552.18-	50
4-01-15-193-000	Receipts from Delinquent Taxes	0.00	49,245.26	0.00	0.00	49,245.26-	0
4-01-16-900-000	MRNA	0.00	0.00	0.00	1,181.93	1,181.93	0
4-01-16-900-002	MRNA - POLICE REPORTS	195.00	0.00	82.00	1,195.00	1,195.00	0
4-01-16-900-003	MRNA - PLANNING BOARD FEES	1,000.00	0.00	0.00	14,125.00	14,125.00	0
4-01-16-900-004	MRNA - CABLE FRANCHISE FEES	0.00	0.00	0.00	22,490.62	22,490.62	0
4-01-16-900-005	MRNA - VITAL STATISTICS	449.00	0.00	240.00	2,054.00	2,054.00	0
4-01-16-900-006	MRNA - RECYCLING	0.00	0.00	0.00	1,299.90	1,299.90	0
4-01-16-900-009	MRNA - COPIES	0.00	0.00	0.00	242.00	242.00	0
4-01-16-900-010	MRNA - MISCELLANEOUS	1,390.75	0.00	12,420.50	39,883.45	39,883.45	0
4-01-16-900-012	MRNA-Bids	400.00	0.00	0.00	350.00	350.00	0
4-01-16-900-015	MRNA-NSF Fees	0.00	0.00	20.09	142.31	142.31	0
4-01-16-900-019	MRNA-Fire Arms ID Cards	0.00	0.00	300.00	975.00	975.00	0
4-01-16-900-020	MRNA-CURBING ADMIN FEES	0.00	0.00	0.00	975.00	975.00	0
4-01-16-900-021	MRNA-TURNED OVER/UNCLAIMED CASH	0.00	0.00	0.00	910.00-	910.00-	0
4-01-16-900-022	MRNA-RECREATION PASSES	0.00	0.00	0.00	12,030.00	12,030.00	0
4-01-17-000-001	Current Taxes	3,297,842.23	0.00	3,545,095.71	17,053,336.90	17,053,336.90	0
4-01-17-000-002	Delinquent Taxes	0.00	0.00	0.00	49,245.26	49,245.26	0
4-01-17-000-004	Prepaid Taxes	61,311.37	0.00	27,640.60	345,023.11	345,023.11	0
4-01-17-160-003	DUE TO/FROM TRUST - OTHER	0.00	0.00	0.00	432.88	432.88	0
4-01-17-160-004	DUE TO/FROM CAPITAL FUND	0.00	0.00	0.00	792.86	792.86	0
4-01-17-160-006	DUE TO/FROM UTILITY OPERATING	36,889.32	0.00	0.00	39,627.71	39,627.71	0
4-01-17-160-009	DUE TO/FROM GRANT FUND	0.00	0.00	0.00	7,014.80	7,014.80	0
	CURRENT FUND Revenue Totals	6,375,988.74	10,170,792.13	3,598,404.18	21,220,667.02	11,049,874.89	208

**BOROUGH OF SHIP BOTTOM
TREASURER'S REPORT
OCEAN FIRST BANK
OCTOBER 2024**

<u>ACCT TITLE/ ACCOUNT #</u>	<u>BALANCE</u>	<u>DEPOSITS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
GENERAL OPERATING	7,297,681.44	1,636,332.48	2,912,826.70	6,021,187.22
GENERAL CAPITAL	894,617.10	1,695,873.14	544,280.90	2,046,209.34
UTILITY OPERATING	1,087,091.14	446,237.41	209,434.44	1,323,894.11
UTILITY CAPITAL	1,818,107.06	4,156.02	30,749.11	1,791,513.97
GENERAL TRUST	239,559.04	2,277.56	-	241,836.60
CONSTRUCTION TRUST	85,585.25	14,225.30	7,542.00	92,268.55
DOG TRUST	1,091.15	9.52	-	1,100.67
PUBLIC DEFENDER	1,055.45	2.43	-	1,057.88
TAX SALE PREMIUMS	18,223.83	41.99	-	18,265.82
FORFEITURE OF FUNDS	23,208.84	53.47	-	23,262.31
PAYROLL	66,740.78	439,234.60	403,327.66	102,647.72
ALCOHOL EDUCATION	15,802.23	36.41	-	15,838.64
CREDIT CARD ACCOUNT	739,738.99	2,054.72	-	741,793.71
GRANT FUND	33,026.86	12,845.79	18,130.35	27,742.30
ACCUMULATED ABSENCE	787,740.28	1,814.89	9,283.62	780,271.55
TIME CAPSULE	432.87	1.00	-	433.87
ESCROW	343,329.43	4,858.83	9,946.13	338,242.13