

**MINUTES
REGULAR MEETING OF THE
BOROUGH OF SHIP BOTTOM
FEBRUARY 25, 2025
6:30 PM**

1. CALL CAUCUS TO ORDER

Council President English called the meeting to order.

2. FLAG SALUTE AND PRAYER

Councilman English led the flag salute and The Clerk read the prayer.

3. STATEMENT OF NOTICE

The Clerk read the statement of notice.

4. ROLL CALL

COUNCILMAN BUTKUS
COUNCILWOMAN BASILE
COUNCILMAN HARTMAN
COUNCILMAN TALLON
COUNCILMAN VALYO
COUNCIL PRESENT ENGLISH

Also present, Kathleen Flanagan, CFO/Borough Administrator
Kristy DeBoer, Municipal Clerk

5. CAUCUS DISCUSSION

There was no discussion for Caucus

6. CALL REGULAR MEETING TO ORDER

Council President English called the regular meeting to order

7. APPROVAL OF MINTUES

January 28, 2025

Regular Meeting Minutes

February 13, 2025

Special Meeting CDBG Hearing #1

Councilman Tallon motioned to approve the minutes as presented. Councilwoman Basile seconded the motion. A roll call vote was heard: Basile, Hartman, Tallon, Valyo, English, all aye.

Butkus abstained from January 28, 2025 and February 13, 2025 minutes.

8. NEW BUSINESS

Council President English asked for a roll call for each Resolution, the cote is depicted within each resolution.

1. 2025-49 Bills List

**RESOLUTION 2025-49
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS
IN THE AMOUNT OF \$576,489.49**

WHEREAS, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

NOW, THEREFORE BE IT RESOLVED that the approved vouchers in the amount of \$576,489.49 to be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Motion: Councilwoman Basile

Second: Councilman Hartman

Dated: February 25, 2025

Roll Call: Butkus, Basile, Hartman, Tallon, Valyo, English, all aye.

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on February 25, 2025.

Kristy DeBoer, RMC
Municipal Clerk

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2. 2025-50 Supporting Online Notices

RESOLUTION 2025-50

RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,

**COUNTY OF OCEAN, STATE OF NEW JERSEY
RESOLUTION TO SUPPORT PUBLISHING LEGAL NOTICES
ON OFFICIAL GOVERNMENT WEBSITES**

WHEREAS, the sunset provision of March 1, 2025, imposed under P.L. 2024 c.106 is fast approaching in what was a temporary solution that allowed local governments to comply with the public notice requirements under the law in time for annual reorganization meetings in January; and,

WHEREAS, local government officials serve as the stewards of property taxpayer dollars and should no longer be required to subsidize the newspaper industry with revenues collected from publishing legal notices in the press; and,

WHEREAS, long before NJ Advanced Media's announcement that it was terminating daily print publications in January of 2025, local government officials found it increasingly difficult to comply with the public notice requirements under the law as the media has become almost exclusively digitized and struggled to retain staff, resources, and publications; and,

WHEREAS, legislation that will authorize local governments to publish legal notices on a local government's official website will streamline an antiquated and overly burdensome process and save valuable time, resources, and property taxpayer dollars; and,

NOW, THEREFORE, BE IT RESOLVED that the **INSERT TOWN NAME HERE** does in fact, hereby urge state leaders to pass legislation that will authorize municipalities, counties, school districts, and all local governments to publish legal notices in a clear, transparent, and timely manner on a local government's official website.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent to Governor Phil Murphy, Senate President Nicholas Scutari, Speaker of the General Assembly Craig Coughlin, Senator Cory A. Booker, Assemblymembers of the 9th Legislative District and the New Jersey State League of Municipalities.

Motion: Councilman Butkus

Second: Councilwoman Basile

Dated: February 25, 2025

Roll Call: Butkus, Basile, Hartman, Tallon, Valyo, English, all aye.

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing resolution was duly adopted by the Mayor and Council at a regular meeting held on February 25, 2025.

Kristy DeBoer, RMC
Municipal Clerk

3. 2025-51 Authorizing QPA

RESOLUTION 2025-51

**RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING TRAINING FOR QUALIFIED PURCHASING AGENT**

WHEREAS, Steven LaMarco has been working in the Finance Office since September 27, 2022 at the salary of \$60,770.00 annually; and

WHEREAS, Steven LaMarco is attending classes to attain his State Certification as a Qualified Purchasing Agent; and

WHEREAS, the Governing Body would like to compensate Steven LaMarco for his achievements towards the Qualified Purchasing Agent Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that Steven LaMarco will be compensated as follows:

1. For the successful completion and a passing grade in each of the following four (4) classes, Steven LaMarco will receive an increase in his salary of \$750.00 annually:
 - a. Principals of Public Purchasing I, Principals of Principals of Public Purchasing II, Principals of Public Purchasing III, and Municipal Finance Administration for Purchasing Agents.
2. Steven LaMarco will also receive an increase in his salary of \$2,500.00 annually upon receiving her State Certification for Qualified Purchasing Agent.

Motion: Councilman Hartman

Second: Councilman Tallon

Dated: February 25, 2025

Roll Call: Butkus, Basile, Hartman, Tallon, Valyo, English, all aye.

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CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on February 25, 2025.

Kristy DeBoer, RMC

4. 2025-52 Appointing Bruce Padula Esq. as Labor Attorney

RESOLUTION 2025-52

**RESOLUTION OF THE BOROUGH OF SHIP BOTTOM, COUNTY OF
OCEAN, STATE OF NEW JERSEY APPOINTING PADULA LAW
GROUP, LLC AS LABOR COUNSEL TO THE BOROUGH**

WHEREAS, on or about January 2, 2025, the Borough appointed Bruce W. Padula, Esq. of Cleary Giacobbe Alfieri Jacobs, LLC as labor counsel and approved execution of a legal services agreement; and

WHEREAS, on or about February 17, 2025, Bruce W. Padula, Esq. became the founding member of Padula Law Group, LLC; and

WHEREAS, the Borough wishes to appoint Bruce W. Padula, Esq. and Padula Law Group, LLC as labor counsel to the Borough effective February 19, 2025 through the Borough's next reorganization meeting.

NOW, THEREFORE, BE IT RESOLVED by the Borough that, effective February 17, 2025, Padula Law Group, LLC is hereby appointed as labor counsel to the Borough through the Borough's next reorganization meeting, pursuant to an agreement that shall include the same terms, fees, and conditions of the agreement previously authorized in January 2025; and

BE IT FURTHER RESOLVED that the Mayor is authorized to execute such an agreement.

Motion: Councilman Hartman

Second: Councilman Valyo

Dated: February 25, 2025

Roll Call: Butkus, Basile, Hartman, Tallon, Valyo, English, all aye.

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on February 25, 2025.

Kristy DeBoer, RMC
Municipal Clerk

5. 2025-54 Appointing Class I Officers

RESOLUTION 2025-54

**RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE APPOINTMENT AND EMPLOYMENT
OF CLASS I OFFICERS**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the following be appointed and employed at the listed rate of pay starting February 25, 2025:

Kevin Cooney	Class I Officer	\$ 20.00 per hour
Michael Dugan	Class I Officer	\$ 20.00 per hour
James Winn	Class I Officer	\$ 20.00 per hour

Motion: Councilwoman Basile

Second: Councilman Tallon

Dated: February 25, 2025

Roll Call: Butkus, Basile, Hartman, Tallon, Valyo, English, all aye.

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on February 25, 2025.

Kristy DeBoer, RMC
Municipal Clerk

6. 2025-55 Authorizing Participation in the 1033 Program

RESOLUTION 2025-55

**RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,**

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**AUTHORIZING TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT
SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE SHIP BOTTOM POLICE DEPARTMENT TO
REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT**

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Ship Bottom Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year from January 1, 2025 to December 31, 2025; and

NOW THEREFORE BE IT RESOLVED that the Borough of Ship Bottom Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Borough of Ship Bottom Police Department, without restriction; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Borough of Ship Bottom Police Department is hereby authorized to acquire the following "DEMIL B" through "Q" property, if it shall become available in the period of time for which this resolution authorizes: (1) AN/PEQ-15 Advanced Target Pointer Illuminator Aiming Laser; and

BE IT FURTHER RESOLVED that the Borough of Ship Bottom Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Borough of Ship Bottom Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year from January 1, 2025 to December 31, 2025.

Motion: Councilman Tallon

Second: Councilman Valyo

Dated: February 25, 2025

Roll Call: Butkus, Basile, Hartman, Tallon, Valyo, English, all aye.

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on February 25, 2025.

Kristy DeBoer, RMC
Municipal Clerk

7. CDBG PUBLIC HEARING

a. Open Public Comment

Council President English opened the floor for public comment with a motion by Councilman Valyo, seconded by Councilman Hartman and an all in favor vote.

Seeing and hearing no one wishing to speak on the subject the floor was closed.

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b. Close Public Comment

Councilmen Butkus and Valyo made a motion and second and all were in favor. The public comment for CDBG was closed.

8. 2025-53 Authorizing Application for CDBG Grant-Beach Mats
RESOLUTION 2025-53

**RESOLUTION OF BOROUGH OF SHIP BOTTOM, COUNTY OF OCEAN,
STATE OF NEW JERSEY AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE
COMMUNITY DEVELOPMENT BLOCK GRANT
FOR THE BOROUGH OF SHIP BOTTOM FOR 2025**

WHEREAS, certain federal funds are potentially available to the Borough under Title 1 of the Housing and Community Development Act of 1974 as amended, commonly known as the Community Development Block Grant Program; and

WHEREAS, the Borough of Ship Bottom desires to obtain funding for a municipal improvement project that will benefit its citizens;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. The Governing Body does hereby authorize the 2025 project application for Ocean County Community Development Block Grant.

2. The Mayor is hereby authorized to sign and execute the application for the purpose state herein and Kathleen Flanagan is a secondary authorized representative to the CDBG Program.

Motion: Councilman Valyo

Second: Councilman Butkus

Dated: February 25, 2025

Roll Call: Butkus, Basile, Hartman, Tallon, Valyo, English, all aye.

CERTIFICATION

I, Kristy DeBoer, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Mayor and Council of the Borough of Ship Bottom at a regular meeting held on February 25, 2025.

Kristy DeBoer, RMC
Municipal Clerk

9. **OLD BUSINESS**

1. 2025-02 Emergency Vehicle Ordinance (BOND ORDINANCE)
PUBLIC COMMENT

Council President English opened the floor for comment with a motion and second by Councilmen Tallon and Valyo and an all in favor vote. Seeing and hearing no one wishing to speak, the floor was closed. Councilwoman Basile motioned with a second by Councilman Butkus and an all in favor vote. With that, a motion to approve the ordinance was made by Councilman English, seconded by Councilman Hartman. A roll call vote was heard with six in the affirmative, none opposed.

Council President English

**BOROUGH OF SHIP BOTTOM
COUNTY OF OCEAN
BOND ORDINANCE NO. 2025-02**

BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF VARIOUS EMERGENCY RESPONDER VEHICLES/EQUIPMENT, APPROPRIATING \$2,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,375,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF SHIP BOTTOM, IN THE COUNTY OF OCEAN, NEW JERSEY

BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF SHIP BOTTOM, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Borough of Ship Bottom, in the County of Ocean, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$2,500,000, said sum being inclusive of all appropriations heretofore made therefor, including the sum \$125,000 as the down payment for said purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq., now available by virtue of provision from the Capital Improvement Fund of one or more previously adopted budgets.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to

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exceed \$2,375,000, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized to be undertaken and the purposes for which the obligations are to be issued consist of the acquisition of various emergency responder vehicles/equipment, including, but not limited to, a fire truck and an ambulance, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$2,375,000, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$2,500,000, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$2,500,000 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$125,000 down payment for said purposes.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 18.60 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$2,375,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$125,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

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Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

CERTIFICATE AS TO BOND ORDINANCE

I, KRISTY DEBOER, Municipal Clerk of the Borough of Ship Bottom, in the County of Ocean, New Jersey, HEREBY CERTIFY that annexed hereto is a true and complete copy of Bond Ordinance No. 2025-02 which was introduced at a duly convened meeting of the Borough Council on February 13, 2025, and finally adopted at a duly convened meeting of the Borough Council on February 25, 2025.

IN WITNESS WHEREOF, I hereby set my hand and the seal of the Borough this 25th day of February, 2025.

BOROUGH OF SHIP BOTTOM, IN THE
COUNTY OF OCEAN, NEW JERSEY

KRISTY DEBOER, Municipal Clerk

**2. 2025-03 Amending Garage Truck Ordinance (BOND ORDINANCE)
PUBLIC COMMENT**

Council President English opened the floor for comment with a motion and second by Councilmen Butkus and Hartman and an all in favor vote.

Councilman Tallon stated: "As you know Bond Ordinance 2025-02 has been years in the making. This Ordinance will fulfil the dire need for the purchase of fire and EMS vehicles. I want to thank the Mayor and the members of the Public Safety Committee Mr. English and Mr. Valyo for your work advancing this Ordinance. I want to thank the Ship Bottom Volunteer Fire Company and especially Chief MacLennan and President Peraria for the many meetings with the Public Safety Committee. Those meetings convinced the Committee the time to act is now. I want to thank the Surf City Volunteer Fire and EMS Company and the Surf City governing body for partnering with Ship Bottom for EMS services. Lastly, I want to thank Ms. Flanagan our Business Administrator, CFO and Qualified Purchasing Agent for steering this Ordinance through a sea of obstacles. Without her guidance this Ordinance would not have been possible". Fire Chief MacLennan expressed "eternal" gratitude to the Mayor and Council for their continued support of the Ship Bottom Volunteer Fire Company.

Ken Perry from the Surf City EMS followed suit and thanked the Mayor and Council for their continued support and dedication to find funding to purchase a much needed ambulance for the squad.

There was no further public comment, the floor was closed. Councilwoman Butkus motioned with a second by Councilman Tallon and an all in favor vote. With that, a motion to approve the ordinance was made by Councilman English, seconded by Councilman Butkus. A roll call vote was heard with six in the affirmative, none opposed.

**BOROUGH OF SHIP BOTTOM
COUNTY OF OCEAN
BOND ORDINANCE NO. 2025-03**

BOND ORDINANCE AMENDING IN PART BOND ORDINANCE NO. 2021-14 ADOPTED AUGUST 24, 2021, PROVIDING FOR THE ACQUISITION OF GARBAGE TRUCKS, AND APPROPRIATING \$500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$475,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, IN ORDER TO AMEND THE PURPOSE THEREOF, AMEND THE AVERAGE PERIOD OF USEFULNESS, AND INCREASE THE ALLOCATION OF THE APPROPRIATION TO COSTS PERMITTED UNDER N.J.S.A. 40A:2-20, AUTHORIZED IN AND BY THE BOROUGH OF SHIP BOTTOM, IN THE COUNTY OF OCEAN, NEW JERSEY

WHEREAS, the Borough of Ship Bottom, in the County of Ocean, New Jersey (the "Borough") adopted Bond Ordinance No. 2021-14 on August 24, 2021 (the "Prior Ordinance") authorizing the acquisition of garbage trucks; and

WHEREAS, the Borough no longer wishes to authorize the acquisition of garbage trucks by the Prior Ordinance; and

WHEREAS, the Borough has determined that the purpose of the Prior Ordinance should be amended to only include the construction of the new Borough Hall - Phase V, without increasing the aggregate appropriation or amount of debt authorized by the Prior Ordinance, by amendment of the Prior Ordinance; and

WHEREAS, the Borough has determined that the average period of usefulness authorized by the Prior Ordinance should be increased accordingly; and

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WHEREAS, the Borough has determined that the \$15,000 authorized by the Prior Ordinance for purposes permitted under N.J.S.A. 40A:2-20 is insufficient and desires to increase such allocation by \$35,000 to an aggregate amount of \$50,000.

NOW, THEREFORE, BE IT ORDAINED by the BOROUGH COUNCIL of the BOROUGH OF SHIP BOTTOM, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section One. The title of the Prior Ordinance is hereby amended to read as follows:

BOND ORDINANCE PROVIDING FOR THE CONSTRUCTION OF THE NEW BOROUGH HALL - PHASE V, APPROPRIATING \$500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$475,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF SHIP BOTTOM, IN THE COUNTY OF OCEAN, NEW JERSEY

Section Two. Section 3(a) of the Prior Ordinance is hereby amended to read as follows:

(a) The improvements hereby authorized to be undertaken and the purposes for which the obligations are to be issued consist of the construction of the new Borough Hall - Phase V, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

Section Three. Section 5(b) of the Prior Ordinance is hereby amended to read as follows:

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is forty (40) years.

Section Four. Section 5(d) of the Prior Ordinance is hereby amended to read as follows:

(d) An aggregate amount not exceeding \$50,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

Section Five. The aggregate appropriation of \$500,000, the aggregate debt authorization of \$475,000, and other authorizations of the Prior Ordinance remain unchanged and are hereby confirmed.

Section Six. All ordinances or parts of ordinances in conflict or inconsistent with any of the terms of this ordinance are hereby repealed to the extent that they are in such conflict or are inconsistent. In the event that any section, part or provision of this ordinance shall be held to be unconstitutional or invalid by any court, such holding shall not affect the validity of this ordinance as a whole, or any part hereof other than the part so held unconstitutional or invalid.

Section Seven. This amendatory bond ordinance shall take effect twenty days after the first publication thereof after final passage, as provided in the Local Bond Law, N.J.S.A. 40A:2-1 et seq.

10. CORRESPONDENCE

Council President English asked for a motion to approve the correspondence. Councilwoman Basile made a motion, seconded by Councilman Tallon. A roll call vote was heard with six in the affirmative, none opposed.

1. Conquer Chiari Walk Across America, Bridge Walk, 9/20/2025
2. Fellowship of Christian Athletes (FCA), FCA Surf LBI Surfers Meeting, Summer Program
3. Fellowship of Christian Athletes (FCA), FCA Surf LBI Paddlers Meeting, Summer Program
4. Hammell/Bohn Wedding Ceremony, 20th Street Beach, 9/5/2025
5. Southern Regional School District, Senior Service Day, 5/29/2025
6. Grace Calvary Use of 20th St. for Sunrise Services, 4/20/2025

11. COMMITTEE REPORTS

Mayor's Report

Revenue and Finance/Treasurer's Report

Councilman David Hartman

Councilman Hartman asked that the Treasurers Report be spread in full, in the minutes. He apologized for not having a finance report from the Tax Department and said that the report would be made available on line and that he would read the January and February reports at the March Council Meeting.

Public Safety

Councilman Tom Tallon

Councilman Tallon read the 2024 yearly Public Safety Report. There are 10,546 reported activities. The top twelve reported activities in no particular order are: 3,940 traffic stops. 3,298

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beach, building and business checks. 326 area patrols. 182 medical assists. 167 parking complaints. 143 motor vehicle accidents without injury. 92 other non-criminal. 88 assisting other police departments. 87 public assists. 87 erratic drivers. 80 welfare checks. 72 disabled vehicles. For all the Ship Bottom Police Department does to protect and serve Ship Bottom residents and visitors, the Public Safety Committee would like to thank the Police Department: the special officers, the patrolmen, the sergeants and especially Chief Potter. The Ship Bottom Police Department has never been better organized, better trained and better run than the present. The Public Safety Report for February 2025 is as follows:

- There were 3,876 vehicle miles
- There were 744 reported activities.
- There were 334 beach, business and building checks
- There were 12 medical assists and 2 lift assists
- There were 247 traffic stops and two motor vehicle accidents without injuries.

Fire Report: there were 22 incidents. One for Beach Haven, four for Long Beach Township, none for Ship Bottom and eight for Surf City.

Public Works

Councilman Joseph Valyo

Police Department Car Repairs, DPW truck repairs, PD UTV repairs, picked up metal, painted beach trash cans, employee training, stormwater meeting, repairs at Borough Hall, repaired and painted green benches, fire extinguisher inspection, playground inspection, put up no-outlet sign at 19th and Bay Terrace, put fence up for police impound yard, fill holes boat ramp bulkhead, clean up police sally port, sweep up sand at Bay Beach parking area, calculate fuel slips, check for broken or missing items at Borough Hall, pull fence and post on beach walkways, reset GFI for bridge lights, reset GFI for Borough Hall roof lights, plow snow, salt Borough Hall, salt Fire Department, salt First Aid, shovel Borough Hall and Water Department sidewalks and salted, replaced outside light Harbor Master Building, start on repainting rotary clock, removed file cabinets from Borough Hall, cleaned off storm drains, equipment repairs, set up table in archive room, took heart down and put up shamrock at boat ramp, cleaned up storm debris, had crane set anchor at Borough Hall, yearly fire extinguisher inspection.

Parks and Recreation

Councilman Edward English

Councilman English announced the upcoming events for the year.

Water/Sewer

Councilman Robert Butkus

Councilman Butkus announced that he did not have a report and that he will share the report at next month's meeting and that it would be published on the town website within the next week.

Public Property & Community Affairs

Councilwoman Mary Basile

Permits Processed:	22	Permit Updates:	03
TOTAL:			25
New Buildings:	2	Alterations:	19
Demolitions:	2	Additions:	1
Addition/Rehab:	1		
Total Revenue:			\$15,760.00

ZONING REPORT

New Single Family Res:	2	Accessory Structure:	1
Pavers:	1	Pool:	4
Bulkhead	1	Fence:	1
Addition	0		

Total: 11

<u>CODE ENFORCEMENT</u>	<u>Verbal Warnings</u>	<u>Written Warnings</u>	<u>Summons</u>
Garbage Container	0	9	0
Recycling Container	0	12	0
Trailer Parked on Streets	0	0	0
Construction Equipment/ Street Obstruction	1	0	0
Temporary Storage Units	1	3	0
Illegal Sign/No Parking Cones			
Unfit Properties	0	0	0
Fiberglass/Dry Cutting Pavers	0	0	0
Uncovered Dumpsters	0	19	0
Dry Cutting Pavers	N/A	N/A	0
TOTALS:	2	43	0

There were three CO inspections and all passed inspection.

11. PUBLIC COMMENT

**MINUTES
REGULAR MEETING OF THE
BOROUGH OF SHIP BOTTOM
FEBRUARY 25, 2025
6:30 PM**

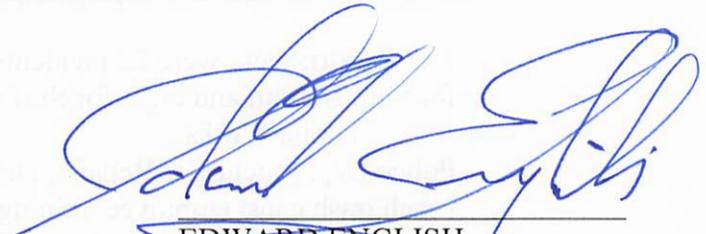
Councilman Valyo made a motion and Tallon seconded the motion to open the floor for public comment. All were in favor and Council President English opened the floor for comment. Jackie Valerio, 2501 Ocean St., asked is anyone was concerned with all the dead birds on the bay beaches. The Clerk responded that the LBI Health Department was aware of the birds and that it is being handled. It is unknown if the dead birds are due to the bird flu or the extreme cold snap that had occurred in recent weeks. It was mentioned that a few dozen ducks were found to have bullet holes in them from hunters. With no one else wishing to speak the floor was closed.

12. ADJOURN THE MEETING

Councilman Hartman made a motion to close the meeting, seconded by Councilman Tallon. All were in favor and Council President English adjourned the meeting at 7:15 PM.



KRISTY DEBOER
Municipal Clerk



EDWARD ENGLISH
Council President

BOROUGH OF SHIP BOTTOM
 Purchase Order Listing By Vendor Name
FEBRUARY BILLS LIST

Ranges		Item Status	Purchase Types	Misc			
Range: First to Last Rcvd Batch Id Range: First to Last Received Date Range: 01/29/25 to 12/31/25		Open: N Void: N Paid: Y Held: N Aprv: Y Rcvd: N	Bid: Y State: Y Other: Y Exempt: Y	P.O. Type: All Include Project Line Yes Items: Format: Condensed Y Include Non-Budgeted: Vendors: All			
Vendor #	Name						
#	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
701CE005		701 CENTRAL AVENUE LLC					
25-00123	01/29/25	RELEASE OF ESCROW	Clsd	\$2,552.24	\$0.00		
ACCES005		ACCSES NEW JERSEY, INC.					
25-00188	02/21/25	PORTER SERVICE	Open	\$878.25	\$0.00		
ALLHA005		ALL HANDS FIRE EQUIPMENT, LLC					
24-01256	12/11/24	SURVIVAL DRY SUITS	Open	\$14,020.88	\$0.00		
AMAZO005		AMAZON.COM					
25-00044	01/15/25	120MM FAN	Open	\$26.58	\$0.00		
25-00134	02/10/25	IPHONE 14 CASE	Open	\$210.89	\$0.00		
25-00137	02/10/25	UNIFORMS	Open	\$323.37	\$0.00		
25-00138	02/10/25	HOLSTERS	Open	\$276.48	\$0.00		
25-00139	02/10/25	UNIFORMS	Open	\$97.99	\$0.00		
25-00143	02/10/25	STAINLESS STEEL SCREW	Open	\$22.56	\$0.00		
25-00152	02/13/25	LIMBSAVER RECOIL PAD	Open	\$42.99	\$0.00		
25-00153	02/13/25	SAUCONY MEN'S ENDORPHIN SHOE	Open	\$115.00	\$0.00		
		Vendor Total:		\$1,115.86			
AMERI055		AMERICAN WEAR INC					
25-00008	01/10/25	UNIFORM CLEANING 2025	Open	\$255.00	\$0.00		B
APR1005		APPRIVER, LLC					
25-00140	02/10/25	HOSTED EMAIL, 1/3/25 - 2/3/25	Open	\$353.40	\$0.00		
APRUZ005		APRUZZESE, MCDERMOTT, MASTRO &					
25-00206	02/25/25	PROFESSIONAL SERVICES RENDEREI	Open	\$74.00	\$0.00		
ATLAN050		ATLANTIC CITY ELECTRIC					
25-00129	02/05/25	ELECTRICITY & STREET LIGHTING	Open	\$16,496.04	\$0.00		
COAST010		ATLANTIC PRINTING & DESIGN					
25-00060	01/24/25	BOROUGH ENVELOPES WITH LOGO	Open	\$348.91	\$0.00		
25-00168	02/13/25	TRASH & RECYCLING CALENDARS	Open	\$608.37	\$0.00		
		Vendor Total:		\$957.28			
AWISCO005		AWISCO NEW YORK CORP					
25-00207	02/25/25	COMPRESSED OXYGEN, ACETYLENE	Open	\$54.00	\$0.00		
BARBA010		BARBARA COURTS					
25-00163	02/13/25	COURT RECORDING 2/10/2025	Open	\$75.00	\$0.00		
BEACH020		BEACH HAVEN AUTOMOTIVE, INC.					
25-00212	02/25/25		Open	\$1,597.32	\$0.00		
BLOOD005		BLOODGOOD LAW ENFORCEMENT					

BOROUGH OF SHIP BOTTOM
Purchase Order Listing By Vendor Name

02/25/2025

04:17 PM

Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BLOOD005		BLOODGOOD LAW ENFORCEMENT		<i>Account Continued</i>			
25-00179	02/18/25	2824 training financial crimes	Open	\$195.00	\$0.00		
BONNI010		BONNIE R. PETERSON					
25-00011	01/10/25	PROFESSIONAL SERVICES RENDEREI	Open	\$1,125.00	\$0.00		B
CAROL015		CAROL JENKINS					
25-00202	02/24/25	COURT ADMIN 1/24/25-2/12/25	Open	\$1,026.00	\$0.00		
CENTR010		CENTRAL JERSEY HEALTH INS FUND					
25-00002	01/10/25	DENTAL & VISION COVERAGE 2025	Open	\$6,094.00	\$0.00		B
CLEAR010		CLEARY, GIACOBBE, ALFIERI & JA					
25-00208	02/25/25	PROFESSIONAL SERVICES RENDEREI	Open	\$573.50	\$0.00		
COLUM005		COLUMN SOFTWARE, PBC					
25-00199	02/24/25	ORD 25-02, 25-03, ANNUAL MTG.	Open	\$252.56	\$0.00		
COMCA010		COMCAST CABLE					
25-00130	02/06/25	TV/INTERNET/CABLE	Open	\$3,128.73	\$0.00		
COMPL010		COMPLETE CONTROL SERVICES INC					
25-00138	02/10/25	SERVICES RENDERED	Open	\$4,189.00	\$0.00		
CONST010		CONNER STRONG & BUCKELEW					
25-00200	02/24/25	EMPLOYEE BENEFITS CONSULTING	Open	\$550.00	\$0.00		
HDSUP010		CORE & MAIN, L.P.					
25-00037	01/15/25	SR11 REG 1 TRPL 6' 100G SM 4WH	Open	\$1,950.00	\$0.00		
25-00125	01/30/25	meter repair parts	Open	\$4,630.00	\$0.00		
		Vendor Total:		\$6,580.00			
DASTI010		DASTI MURPHY MCGUCKIN					
25-00159	02/13/25	PROFESSIONAL SERVICES RENDEREI	Open	\$201.50	\$0.00		
DIREC005		DIRECT ENERGY BUSINESS					
25-00131	02/05/25	ELECTRICITY & STREET LIGHTNING	Open	\$6,512.39	\$0.00		
DYNAM010		DYNAMIC TESTING SERVICE					
25-00155	02/13/25	DRUG TESTING	Open	\$156.00	\$0.00		
EAST010		EASTERN WAREHOUSE DISTRIBUTORS					
25-00210	02/25/25		Open	\$474.27	\$0.00		
ADTCO005		EVERON, LLC					
25-00186	02/21/25	SERVICES PROV 2/28/25-3/28/25	Open	\$130.63	\$0.00		
FERGU010		FERGUSON ENTERPRISES INC					
25-00176	02/14/25	92D CURB BX W/ WTR LID	Open	\$1,019.20	\$0.00		
GANNE010		GANNETT N.Y. - N.J. LOCALIQ					
25-00198	02/24/25	CLERK'S BHT & APP NOTICES	Open	\$168.48	\$0.00		

BOROUGH OF SHIP BOTTOM
Purchase Order Listing By Vendor Name

02/25/2025

04:17 PM

Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
GIBBO005 25-00164	02/13/25	GIBBONS P.C. PROFESSIONAL SERVICES RENDEREI	Open	\$9,142.00	\$0.00		
GRECO005 24-00844	08/27/24	GRECO JEWELERS & CLOCK SHOP CLOCK REPAIR	Open	\$325.00	\$0.00		
HEYER005 25-00157	02/13/25	HEYER, GRUEL & ASSOCIATES PROFESSIONAL SERVICES RENDEREI	Open	\$206.25	\$0.00		
HUNTE010 25-00161	02/13/25	HUNTER TECHNOLOGIES REMOTE SUPPORT	Open	\$87.50	\$0.00		
FORPSY10 25-00162	02/13/25	INSTITUTE FOR FORENSIC PSYCHOL PSYCHOLOGICAL - N. D'ANDREA	Open	\$550.00	\$0.00		
JRHEN010 25-00156	02/13/25	J.R. HENDERSON LABS, INC. LAB TESTING 1/2025	Open	\$476.00	\$0.00		
JAMES045 25-00190	02/21/25	JAMES KUCHTA RETURN OF ESCROW DKT 22-02	Open	\$435.00	\$0.00		
JONAT005 25-00121	01/28/25	JONATHAN LAW FINE ART FRAMING TICKET NO. 12848 1/17/25	Open	\$1,650.00	\$0.00		
25-00185	02/21/25	TICKET 12856,12862,12867,12870	Open	\$2,675.00	\$0.00		
		Vendor Total:		\$4,325.00			
JOYCE005 25-00142	02/10/25	JOYCE MEDIA LLC ANNUAL DOMAIN RENEWAL	Open	\$35.00	\$0.00		
25-00211	02/25/25	SOFTWARE RENEWAL-BUSINESS DIRI	Open	\$150.00	\$0.00		
		Vendor Total:		\$185.00			
KONIC010 25-00166	02/13/25	KONICA MINOLTA BUSINESS ALL COVERED CARE MONTHLY FEE	Open	\$1,771.06	\$0.00		
KONIC005 25-00148	02/11/25	KONICA MINOLTA PREMIER FINANCE COPIER LEASE PMT - FEB 2025	Open	\$228.11	\$0.00		
LANGU010 25-00160	02/13/25	LANGUAGE SERVICES ASSOCIATES INTERPRETATION SERVICES	Open	\$25.20	\$0.00		
LEXIP005 25-00180	02/18/25	LEXIPOL TRG ONLINE TRAINING	Open	\$2,939.32	\$0.00		
LONGB040 25-00150	02/11/25	LONG BEACH TWP. REIMB/FEES COLECTED JAN 2025	Open	\$3,616.00	\$0.00		
LOWES010 25-00079	01/24/25	LOWES BOROUGH HALL DECORATIONS	Open	\$478.96	\$0.00		
MARYO005 25-00189	02/21/25	MARY OBERMAIR RETURN OF ESCROW DKT 22-25	Open	\$975.40	\$0.00		

**BOROUGH OF SHIP BOTTOM
TREASURER'S REPORT
OCEAN FIRST BANK
JANUARY 2025**

<u>ACCT TITLE/ ACCOUNT #</u>	<u>BALANCE</u>	<u>DEPOSITS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
GENERAL OPERATING	8,295,264.96	1,583,375.99	850,834.47	9,027,806.48
GENERAL CAPITAL	1,121,600.80	2,602.61	13,578.12	1,110,625.29
UTILITY OPERATING	898,884.56	331,048.70	519,603.66	710,329.60
UTILITY CAPITAL	1,768,726.41	4,133.83	1,012.16	1,771,848.08
GENERAL TRUST	219,431.09	5,237.87	6,317.92	218,351.04
CONSTRUCTION TRUST	12,356.22	11,656.71	4,334.00	19,678.93
DOG TRUST	1,111.69	9.60	-	1,121.29
PUBLIC DEFENDER	1,063.49	2.49	-	1,065.98
TAX SALE PREMIUMS	18,362.78	42.94	-	18,405.72
FORFEITURE OF FUNDS	23,325.88	54.54	-	23,380.42
PAYROLL	50,983.57	251,535.61	249,590.44	52,928.74
ALCOHOL EDUCATION	15,322.67	35.83	-	15,358.50
CREDIT CARD ACCOUNT	10,606.65	2,038.62	-	12,645.27
GRANT FUND	34,637.20	2,398.98	5,226.92	31,809.26
ACCUMULATED ABSENCE	705,619.25	1,634.90	8,657.93	698,596.22
TIME CAPSULE	436.18	1.02	-	437.20
ESCROW	332,706.72	2,408.98	9,478.58	325,637.12