

**MINUTES
REGULAR MEETING OF THE
BOROUGH OF SHIP BOTTOM
APRIL 22, 2025
6:30 PM**

1. CALL CAUCUS TO ORDER

Council President called the Caucus to order at 6:34 PM

2. FLAG SALUTE AND PRAYER

Council President led the flag salute and The Clerk read the prayer.

3. STATEMENT OF NOTICE

The Clerk read the statement of notice.

4. ROLL CALL

The following members were present:

COUNCILMAN TALLON
COUNCILMAN VALYO
COUNCILMAN ENGLISH
COUNCILMAN BUTKUS
COUNCILWOMAN BASILE
COUNCILMAN HARTMAN

Mayor William Huelsenbeck, absent.

Also present:

Kathleen Flanagan, Borough Administrator/CFO

Sara Dela Cruz, Deputy Borough Clerk

5. CAUCUS DISCUSSION

Ocean County Tourism

Kathleen Flanagan wanted to bring this to the attention of the council that Ship Bottom has been awarded the 2025 Ocean County Tourism Grant Award of Excellence due to Kelley Nasti's unbelievable efforts working on the application. Council members were pleased and thanked Mrs. Nasti for her efforts.

CALL REGULAR MEETING TO ORDER

Council President called the regular meeting to order.

6. APPROVAL OF MINTUES

Councilman Tallon made a motion to approve the minutes as presented. Councilwoman Basile seconded the motion. A roll call vote was heard with six in the affirmative, none opposed.

March 25, 2025 Regular Meeting

March 31, 2025 Special Meeting

7. NEW BUSINESS

RESOLUTIONS

1. 2025-74 Bills List

**RESOLUTION 2025-74
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS
IN THE AMOUNT OF \$2,851,566.84**

WHEREAS, the Finance Committee of the Borough of Ship Bottom has examined the vouchers presented for payment.

NOW, THEREFORE BE IT RESOLVED that the approved vouchers in the amount of \$2,851,566.84 to be authorized to be paid upon verification of the Chief Financial Officer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

Motion: Councilman Hartman

Second: Councilman Tallon

Dated: April 22, 2025

Roll Call: Tallon, Valyo, English, Butkus, Basile, Hartman, all aye.

CERTIFICATION

I, Sara Dela Cruz, Deputy Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on April 25, 2025.

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Sara Dela Cruz, RMC
Deputy Municipal Clerk

2. 2025-75 Introduction of the 2025 Budget
RESOLUTION 2025-75

**RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPROVING THE 2025 MUNICIPAL BUDGET AS
INTRODUCED BY TITLE ONLY**

WHEREAS, the Municipal Budget of the Borough of Ship Bottom, has been introduced for the Fiscal Year 2025, with general budget appropriations in the amount of \$10,430,274.49.

NOW, THEREFORE BE IT RESOLVED, that a summary of said Budget will be published in the May 1, 2025 issue of the Beach Haven Times.

BE IT FURTHER RESOLVED, that the public hearing is scheduled for May 27, 2025 at 6:30 p.m., to be held in the Municipal Building at 1621 Long Beach Boulevard, Ship Bottom.

BE IT FURTHER RESOLVED, that the Governing Body of the Borough of Ship Bottom, does hereby approve the 2025 Municipal Budget for Fiscal year 2025, as introduced by Title only.

BE IT FURTHER RESOLVED that a copy of this Budget is in the office of the Municipal Clerk.

Motion: Council Tallon
Second: Council Hartman
Dated: April 22, 2025
Roll Call: Tallon, Valyo, English, Butkus, Basile, Hartman, all aye.

CERTIFICATION

I, Sara Dela Cruz, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on April 22, 2025.

Sara Dela Cruz, RMC
Deputy Municipal Clerk

3. 2025-76 Authorizing the Budget to be Read by Title
RESOLUTION 2025-76
**RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE READING OF THE 2025 BUDGET
BY TITLE ONLY**

WHEREAS, N.J.S.A. 40A:4-8 provides that the budget may be read by title only at the time of the public hearing, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been posted in the Municipal Building, with copies available to any persons requesting same, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey that the 2025 Municipal Budget be read by title only.

Motion: Councilman Tallon
Second: Councilwoman Basile
Dated: April 22, 2025
Roll Call: Tallon, Valyo, English, Butkus, Basile, Hartman, all aye.

CERTIFICATION

I, Sara Dela Cruz, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on April 22, 2025.

Sara Dela Cruz, RMC
Municipal Clerk

4. 2025-77 Emergency Temporary Appropriations
RESOLUTION 2025-77
**RESOLUTION OF THE BOROUGH OF SHIP BOTOM
COUNTY OF OCEAN, STATE OF NEW JERSEY,
ADOPTION OF EMERGENCY TEMPORARY APPROPRIATIONS**

WHEREAS, emergent conditions have arisen in that the Borough is expected to enter into contracts, commitments or payments prior to the 2025 budget and no adequate provision has been made in the 2025 temporary budget for the

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aforesaid purposes, and

WHEREAS, N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2025 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$8,753,627.97,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Ship Bottom, in the County of Ocean, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$8,753,627.97,

2. as follows:

<u>CURRENT FUND:</u>	<u>Salaries & Wages</u>	<u>Other Expenses</u>
<u>GENERAL GOVERNMENT:</u>		
Administration and Executive	\$20,000.00	\$4,000.00
Human Resources (Personnel)		\$15,000.00
Mayor & Council	\$25,000.00	\$1,500.00
Municipal Clerk	\$45,000.00	\$12,000.00
Financial Administration	\$35,000.00	\$15,000.00
Audit Services		\$13,750.00
Information Technology		\$10,000.00
Revenue Administration (Tax)	\$30,000.00	\$10,000.00
Liquidation of Tax Title Liens		\$100.00
Tax Assessor	\$17,500.00	\$3,750.00
Revaluation		\$10,000.00
Legal Services		\$75,000.00
Consulting		\$10,000.00
Engineering Services and Costs		\$35,000.00
 <u>Land Use Administration:</u>		
Planning Board	\$15,000.00	\$15,000.00
Zoning Board of Adjustment	\$25,000.00	\$5,000.00
 <u>Insurance:</u>		
Liability and Other Insurance		\$171,972.00
Workers Compensation		\$226,859.00
Employee Group Insurance		\$651,900.00
 <u>Public Safety Functions:</u>		
Police	\$1,000,000.00	\$60,000.00
Emergency Management Services	\$1,000.00	\$10,000.00
Municipal Court	\$75,000.00	\$10,000.00
Public Defender		\$2,375.00
Municipal Prosecutor		\$10,000.00
 <u>Public Works Functions:</u>		
Streets and Roads	\$75,000.00	\$42,500.00
Equipment, Maintenance & Repair	\$75,000.00	\$30,000.00
Garbage and Trash Removal		\$175,000.00
Sanitary Landfill Fees		\$75,000.00
Recycling	\$15,000.00	\$5,000.00
Public Buildings and Grounds	\$50,000.00	\$75,000.00
Other Code Enforcement	\$10,000.00	\$2,500.00

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Health and Human Services:

Animal Control		\$5,000.00
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Park and Recreation Functions:

Parks and Recreation	\$15,000.00	\$1,000.00
Beach Operation	\$50,000.00	\$50,000.00
Beachfront Maintenance	\$65,000.00	\$40,000.00
Wharves, Docks & Bulkheads	\$6,250.00	\$15,000.00
Celebration of Public Events		\$50,000.00

Uniform Construction Code:

Construction	\$20,000.00	\$6,000.00
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Utility Expenses:

Electricity		\$25,000.00
Street Lighting		\$45,000.00
Telephone		\$25,000.00
Natural Gas		\$25,000.00
Gasoline		\$25,000.00

Statutory Expenditures:

Contribution to Social Security		\$100,000.00
Contribution to PERS		\$166,919.00
Contributions to PFRS		\$471,999.00
Contributions to DCRP		\$1,500.00
Unemployment Insurance		\$10,000.00

Shared Service Agreements:

Construction Code Services		\$20,000.00
Dispatch-Other Expenses		\$78,175.81
Tax Collection	\$33,758.90	\$9,448.37
Transportation		\$20,000.00
Police		\$4,770.00
Board of Health		\$54,570.89

L.O.S.A.P.

Fire Company		
Ambulance Company		

Capital Improvements:

Radios		\$114,000.00
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Debt Service:

Payment on Bond Principal		\$490,000.00
Interest on Bonds		\$530,250.00
Payment on Bond Anticipation Notes		\$114,000.00
Interest on Bond Anticipation Notes		\$46,900.00
Green Trust Loan Program		\$9,939.00

Totals	\$1,703,508.90	\$4,337,678.07
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Current Fund Operating Appropriations Grand Total \$6,041,186.97

DEDICATED WATER & SEWER UTILITY

Operating \$95,000.00 \$1,000,000.00

Statutory Expenditures

Contribution to Social Security \$6,375.00
 Contribution to PERS \$20,000.00
 Unemployment Insurance \$1,000.00

Capital Improvements:

Capital Improvement Fund \$50,000.00

Debt Service

Payment on Bond Principal \$215,000.00
 Interest on Bonds \$157,000.00
 Infrastructure Loan Program \$726,066.00
 Infrastructure Loan Interest \$442,000.00

Totals \$95,000.00 \$2,617,441.00

Water/Sewer Operating Appropriations Grand Total \$2,712,441.00

1. Said emergency temporary appropriations will be provided for in the 2025 budget.
2. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

Motion: Councilman Tallon
 Second: Councilwoman Basile
 Dated: April 22, 2025
 Roll Call: Tallon, Valyo, English, Butkus, Basile, Hartman, all aye.

CERTIFICATION

I, Sara Dela Cruz, Deputy Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on April 22, 2025

 Sara Dela Cruz, RMC
 Deputy Municipal Clerk

5. 2025-78 Approval of Raffle Licenses 03-2025 & 04-2025

**RESOLUTION 2025-78
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING GAMES OF CHANCE FOR KIWANIS CLUB OF LBI**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that approval is hereby granted to the Kiwanis Club of LBI, to conduct the following raffles on the following dates and times:

RA#03-2025

On premise 50/50 raffle July 10, 2025 8 am - 2 pm
 (to be held at Ship Bottom Municipal Boat Ramp, 10th & Shore Ave., Ship Bottom, NJ 08008)

On premise 50/50 raffle August 14, 2025 8 am - 2 pm
 (to be held at Ship Bottom Municipal Boat Ramp, 10th & Shore Ave., Ship Bottom, NJ 08008)

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RA#04-2025

Off premise Merchandise raffle August 28, 2025 6 pm
(to be held at Ship Bottom Volunteer Fire Co. House, 2006 Central Ave., Ship Bottom, NJ 08008)

BE IT FURTHER RESOLVED, that approval is contingent upon approval by the Legalized Games of Chance Control Commission.

Motion: Councilman Tallon
Second: Councilman Valyo
Dated: April 22, 2025
Roll Call: Tallon, Valyo, English, Butkus, Basile, Hartman, all aye.

CERTIFICATION

I, Sara Dela Cruz, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on April 22, 2025.

Sara Dela Cruz, RMC
Deputy Municipal Clerk

6. 2025-79 Authorizing Shared Service Agreement with Long Beach Twp for Construction and Zoning Services

**RESOLUTION 2025-79
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE EXECUTION OF A
SHARED SERVICES AGREEMENT WITH LONG BEACH TOWNSHIP FOR
CONSTRUCTION OFFICIAL AND ZONING SERVICES**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes governmental agencies to agree to provide shared services when approved by resolution under N.J.S.A. 40A:65-5; and

WHEREAS, it is the desire of the governing body to authorize the execution of a Shared Services agreement with Long Beach Township as lead agency to provide Construction Code Official for a period of four (4) years; and

WHEREAS, it is also the desire of the governing body to authorize Long Beach Township to provide the Borough all Construction Official Services and Zoning Officer Services, including, but not limited to, any and all necessary zoning, construction, certificate of occupancy requirements, code enforcement services, and zoning services required by the Municipal Land Use Law, the Uniform Construction Code, and the Borough Code (collectively "Construction and Zoning Services").

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Ship Bottom, County of Ocean, State of New Jersey, as follows:

1. The attached Shared Services Agreement between the Borough and Long Beach Township, incorporated herein by reference, is hereby approved and the Mayor and Municipal Clerk are authorized and directed to execute the Agreement on behalf of the Borough.
2. Said agreement shall be for a period of four (4) years commencing January 1, 2025 and expiring December 31, 2028.
3. Copy of said agreement and this resolution are on file in the office of the Municipal Clerk and made available for public inspection during normal business hours.

Motion: Councilman Tallon
Second: Councilman Valyo
Dated: April 22, 2025
Roll Call: Tallon, Valyo, English, Butkus, Basile, Hartman, all aye.

CERTIFICATION

I, Sara Dela Cruz, Deputy Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on April 22, 2025.

Sara Dela Cruz, RMC
Deputy Municipal Clerk

7. 2025-80 Releasing Escrow-Tax Sale Premium

**RESOLUTION 2025-80
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TREASURER TO RELEASE ESCROW
FOR TAX SALE CERTIFICATE**

WHEREAS, it has been determined by the tax collector that tax sale certificate 17-00001 has been redeemed and the lienholder has been made whole through a discharge bankruptcy case number 19-20464 dated July

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Beach Operations/Recreations \$3,600.00

Motion: Councilman Tallon
Second: Councilman Valyo
Dated: April 22, 2025
Roll Call: Tallon, Valyo, English, Butkus, Basile, Hartman, all aye.

CERTIFICATION

I, Sara Dela Cruz, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on April 22, 2025.

Sara Dela Cruz, RMC
Deputy Municipal Clerk

10. 2025-83 Authorizing Seasonal Employment

**RESOLUTION 2025-83
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING SEASONAL EMPLOYMENT**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the following be employed as Seasonal Workers for the summer season at the listed rates of pay.

<u>NAME</u>	<u>PAY RATE</u>	<u>POSITION</u>
Vincent J. Bonpietro	\$18.50/HR	Harbor Master
Sullivan, Alvin	\$20.00/HR	Harbor Master
Adrienne Dancisin Supervisor	\$21.50/HR	Badge Checker
Kira Aughenbaugh	\$21.50/HR	Badge Checker Supervisor
Dori Aughenbaugh	\$20.50/HR	Badge Checker Supervisor
Maria Westfall	\$19.50/HR	Badge Checker Supervisor
Gianna Synder	\$19.50/HR	Badge Checker Supervisor

BE IT FURTHER RESOLVED, that this Resolution is effective April 22, 2025.

Motion: Councilman Tallon
Second: Councilman Valyo
Dated: April 22, 2025
Roll Call: Tallon, Valyo, English, Butkus, Basile, Hartman, all aye.

CERTIFICATION

I, Sara Dela Cruz, Deputy Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on April 22, 2025.

Sara Dela Cruz, RMC
Deputy Municipal Clerk

11. 2025-84 Authorizing Employee Contract

**RESOLUTION 2025-84
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM, COUNTY OF OCEAN, STATE
OF NEW JERSEY, APPROVING AN EMPLOYMENT AGREEMENT BETWEEN THE
BOROUGH OF SHIP BOTTOM AND THE CHIEF OF POLICE**

WHEREAS, the Borough of Ship Bottom currently employs Jonathan Potter as Chief of Police.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom that they hereby approve the terms of the Employment to be retroactive to January 1, 2025 until December 31, 2027; and

BE IT FURTHER RESOLVED that the Borough Council authorizes the Mayor to execute the agreement on behalf of the Borough.

Motion: Councilman Tallon
Second: Councilman Valyo
Dated: April 22, 2025
Roll Call: Tallon, Valyo, English, Butkus, Basile, Hartman, all aye.

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CERTIFICATION

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Sara Dela Cruz, RMC
Deputy Municipal Clerk

ORDINANCES TO BE INTRODUCED

1. Ordinance 2025-05 Outdoor Seating Ordinance

Councilman English asked for a motion to introduce Ordinance 2025-05. Councilman Valyo made a motion, seconded by Councilwoman Basile. A roll call vote was heard with six in the affirmative, none opposed.

ORDINANCE NO. 2025-05

AN ORDINANCE AMENDING AN ORDINANCE ENTITLED, "CODE OF THE BOROUGH OF SHIP BOTTOM, COUNTY OF OCEAN, STATE OF NEW JERSEY, (1997)" AND CREATING A NEW CHAPTER 16.93, WHICH PERTAINS TO OUTDOOR DINING

STATEMENT OF PURPOSE

The purpose of this Ordinance is to create a new Chapter 16.93 to adopt outdoor dining regulations in accordance with State law.

SECTION I

Chapter 16.93 Outdoor Dining

§16.93.010 Premises Expansion Permit.

- A. No outdoor food or beverage service shall be permitted without the issuance of a premises expansion permit pursuant to the regulations set forth herein and in N.J.S.A. 40:55D-164, et seq., as amended. The premises expansion permit is valid for one year and shall require annual renewal.
- B. The owner or operator of a restaurant that does not sell alcoholic beverages and the holder of an alcoholic beverage manufacturer license or retail consumption license who held a temporary permit issued by the municipality prior to the effective date of N.J.S.A. 40:55D-164 (November 26, 2024) shall be entitled to convert the permit to a premises expansion permit to be used in 2025 for purposes other than selling alcoholic beverages in such spaces as authorized by the statute and this Chapter, provided that there are no changes to the outdoor space previously approved and the documents required by this Chapter are on file with the Borough. In the event the documents required by §26-1.3 are not on file, such documents must be provided to the Borough, but there shall be no fee for 2026. Beginning in 2026, the applications must be filed annually and subject to review and approval.

§16.93.020 Definitions.

In addition to any definitions set forth herein, the definitions are set forth in N.J.S.A. 40:55D-164.

§16.93.030 Applications.

- A. All holders of alcoholic beverage manufacturer licenses or retail consumption licenses shall be required to file an application for a premises expansion permit with the Director of the Division of Alcoholic Beverage Control pursuant to N.J.S.A. 40:55D-165 to serve alcoholic beverages in outdoor space. The Director may not approve or deny such an application until it receives endorsement or approval from the Borough.
1. If the Borough approves the application, the Borough shall submit its endorsement to the Director of the Division of Alcoholic Beverage Control pursuant to N.J.S.A. 40:55D-165.
- B. All holders of alcoholic beverage manufacturer licenses or retail consumption licenses and the owners of all restaurants and establishments seeking to sell food in outdoor space as an extension of their business premises shall file an application for a premises expansion permit with the Zoning Officer. The application shall include the following.
1. A plan, sketch, picture, or drawing that depicts the design, dimensional boundaries, and placement of tents, canopies, umbrellas, tables, chairs, lighting, and other fixtures of the outdoor spaces.
 2. A plan for the control of litter, the removal and storage of garbage, and the cleaning of fixtures and grounds.
 3. Written consent of the owner of the premises, if other than the applicant.
 4. An insurance certificate naming the municipality as an additional insured, with general liability on an occurrence with a limit of liability of \$1,000,000 with respect to losses arising from the operation of the outdoor dining facility.

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5. An executed indemnification agreement required by the Borough with respect to losses arising solely from the operation of the outdoor dining facility.
- C. The Zoning Officer shall issue an approval to the applicant within 15 business days of the application being submitted and deemed complete provided that the applicant meets and abides by all qualifications and requirements of N.J.S.A. 40:55D-164, with the exception that the Zoning Officer may deny an application based on current violations of any other health, safety, fire, permitted use, or zoning regulation, or upon any applicable law permitting the denial of a zoning permit.

§16.93.040 Permits, Renewals, and Validity.

- A. All permits issued shall be subject to annual renewal. All permits shall expire on December 31st of each calendar year.
- B. The Borough may deny, revoke, or temporarily suspend the permit of any applicant or permittee that violates, or is not in compliance with, any provision of N.J.S.A. 40:55D-164, et seq., or any provision of a law, ordinance, or regulation related to health, safety, fire, permitted use, zoning, or the consumption or control of alcoholic beverages not otherwise permitted under the jurisdiction of the Division of Alcoholic Beverage Control and may also deny, revoke, or temporarily suspend the permit of any applicant or permittee based on any action taken against the applicant or permittee by the Division of Alcoholic Beverage Control related to the Division's enforcement of any law or regulation related to the consumption or control of alcoholic beverages under its jurisdiction.
- C. An appeal of any approval, denial, revocation, or suspension may be filed through the Municipal Clerk with the Mayor and Council. The Mayor and Council or its designee shall conduct a hearing and render a decision within 30 days of the filing of the appeal. The Mayor and Council may designate a municipal official or an attorney licensed in the State of New Jersey to serve as a hearing officer in place of the governing body for the purpose of conducting said hearing and rendering said decision.
- D. The fee for each annual permit shall be \$50.

§16.93.050 Parking.

Pursuant to N.J.S.A. 40:55D-164, et seq., if a business premises' parking lot is used for the service and sale of either food or beverages, or both, the owner or operator of a restaurant that does not sell alcoholic beverages and the holder of an alcoholic beverage manufacturer license or retail consumption license shall not encumber more than 75 percent of the lot's total parking spaces for service and sale and shall maintain at least 1 handicapped parking space in the parking lot. No outdoor dining shall be permitted on any parking lot containing less than 8 parking spaces. No parking spaces designated for the service and sale of food or beverages shall be used for outdoor space.

§16.93.060 General Regulations

- A. All proposed outdoor space shall be accessible from the establishment and shall not obstruct the free flow of and shall not obstruct pedestrian traffic and shall be proposed in a manner that protects the public health, welfare, and safety.
- B. All outdoor space shall be limited to the service of food and beverages, as authorized by law, alone. No outdoor cooking or food preparation is permitted. Serving stations and a host podium may be located within the outdoor space.
- C. The total number of seats available to patrons at the location, including outdoor dining pursuant to the premises expansion permit and permitted indoor dining, shall not exceed the permitted occupancy of the establishment.
- D. The installation and continuous use of tents, canopies, umbrellas, tables, chairs, and other fixtures on private property or public property or right of way designated by the Borough shall be a permitted use provided that the tent, canopy, umbrella, table, chairs, or other fixture conforms to all applicable provisions of the State Uniform Construction Code, Uniform Fire Code, and Borough Code.
- E. A public sidewalk or an outdoor space, including pedestrian walkways and pedestrian malls, which is subject to a premises expansion permit and is contiguous to the establishment and located within the property lines of the subject property shall be considered a portion of the premises that is open to the public for the purposes of this Chapter.
- F. No public sidewalk or rights-of-way shall be approved and used for outdoor space unless the proposed area is set forth in the application and reviewed and approved by the Zoning Officer and Chief of Police. The proposed use of such space shall provide sufficient ingress and egress to the public and patrons and ensure the protection of the public health, welfare, and safety.
1. A minimum of 6 feet of sidewalk along the curb and to the entrance of the establishment shall be maintained and free of tables and other encumbrances.
 2. Bollards or barriers may be required by the Borough to be installed as a condition of approval of the permit.
 3. No State-owned rights-of-way shall be permitted for the purposes of outdoor dining without the approval of the State Department of Transportation pursuant to N.J.S.A. 40:55D-171.
 4. No Ocean County-owned rights-of-way shall be permitted for the purposes of outdoor dining without the approval of the Ocean County Planning Board or designated Department.

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- G. The outdoor space shall be maintained and free of any and all litter, trash, refuse, and debris in receptacles controlled and/or owned by the establishment.
- H. No live performances, including musical performances, nor the playing or projection of any recording, streaming service, television, cable, or internet broadcasting service in outdoor spaces or on public spaces shall be permitted.
- I. No outdoor dining space shall be located within 10 feet of any trash, refuse, or garbage receptacles.

§16.93.060 Enforcement and Violations.

- A. This Chapter shall be enforced by the Police Department, Zoning Officer, and/or Code Enforcement Officer during the course of ordinary enforcement duties.
- B. Any person(s) who is found to be in violation of the provisions of this Chapter shall be subject to the general penalty provisions of Title 1, General Provisions, 1.08 General Penalty.
- C. Any violation of this Chapter shall require the establishment to immediately cease and desist from the use of the outdoor space until compliance with this Chapter. The owners and lessees of the property shall be liable for any violations of this Chapter.

SECTION II

All ordinances, or parts of ordinances, inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION III

If any word, phrase, clause, section, or provision of this ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal, or unconstitutional, such word, phrase, clause, section, or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect.

Effective date.

This ordinance shall take effect after final adoption and publication as required by law.

NOTICE

Public Notice is hereby given that the foregoing Ordinance was introduced and passed on the first reading at a regular meeting of the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, held on Tuesday, April 22, 2025, at 6:30 p.m.

Further public notice is hereby given that said ordinance shall be considered for final passage and adoption at a regular meeting of the Mayor and Council to be held on Tuesday, May 29, 2025, at 6:30 p.m. at the Ship Bottom Volunteer Fire Company, 2006 Central Avenue, Ship Bottom, New Jersey 08008.

Sara Dela Cruz, RMC
Deputy Municipal Clerk

OLD BUSINESS

- 1. Ordinance 2025-04 Bond Ordinance

PUBLIC COMMENT

Council President English opened the floor for comment with a motion and second by Councilmen Hartman and Tallon, an all in favor vote.

- John Hiros, 241 West 19th Street

Had questions regarding how the price of land was appraised. He commented that the lots have tidelands and should be assessed lower than buildable lots. Mr. Hiros also questioned who appraised the lot, and how come they are not present at the meeting to answer questions. He further questioned the zone of the lot. Councilman Butkus stated the zone will change the day of closing. Mr. Hiros questioned how money will be generated to pay for the bond. Ms. Flanagan stated the bond would be paid off through open space tax and municipal tax revenue. He further questioned what will happen to the gymnasium. Ms. Flanagan stated that the borough will not be keeping the gymnasium because it is not allowed by the redevelopment agreement. Council members further stated there will be no sport courts due to noise complaints from neighboring properties.

- John Montone, 323 West 18th Street

Questioned why the attorney was not available to answer said questions from Mr. Hiros. Ms. Flanagan

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stated the attorney was available for questions at the previous meeting when the bond ordinance was first introduced.

Seeing no one else wishing to speak, on motion and seconded by Councilmen Hartman and Butkus and an all in favor vote, public comment was closed. With that, a motion to approve the ordinance was made by Councilman Valyo, seconded by Councilman Hartman. A roll call vote was heard with six in the affirmative, none opposed.

**BOROUGH OF SHIP BOTTOM
COUNTY OF OCEAN**

BOND ORDINANCE NO. 2025-04

BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF REAL PROPERTY FOR MUNICIPAL PURPOSES, APPROPRIATING \$3,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,325,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF SHIP BOTTOM, IN THE COUNTY OF OCEAN, NEW JERSEY

BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF SHIP BOTTOM, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Borough of Ship Bottom, in the County of Ocean, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$3,500,000, said sum being inclusive of all appropriations heretofore made therefor, including the sum \$175,000 as the down payment for said purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq., now available by virtue of provision for down payment or for capital improvement purposes in the Capital Improvement Fund of one or more previously adopted budgets.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$3,325,000, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for which the obligations are to be issued consist of the acquisition of real property for municipal purposes, located at 201-267 W 20th Street, Ship Bottom, New Jersey and identified as Block 48, Lot 1 on the Borough Tax Map, together with all purposes necessary, incidental or apparent thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Chief Financial Officer, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$3,325,000, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$3,500,000, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$3,500,000 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$175,000 down payment for said purposes.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is forty (40) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office

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of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$3,325,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$200,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

NOTICE

Public Notice is hereby given that the foregoing Ordinance was introduced and passed on the first reading at a regular meeting of the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, held on Thursday March 25, 2025 at 6:30 pm.

Further public notice is hereby given that said ordinance shall be considered for final passage and adoption at a regular meeting of the Mayor and Council to be held on April 22, 2025, at 6:30 p.m. at the Municipal Building, 1621 Long Beach Boulevard, Ship Bottom, New Jersey 08008.

Sara Dela Cruz, RMC
Deputy Municipal Clerk

10. CORRESPONDENCE

On motion made by Councilwoman Basile, seconded by Councilman Tallon and an all in favor vote, the following were approved an all-in favor vote:

1. Scripture Union's Superkids Program, 7/21-7/25/2025 & 7/28-8/1/2025
2. LBI School District, Request for Kickball Tournament at Ball Field, June 6, 2025

11. COMMITTEE REPORTS

Mayor's Report

Revenue and Finance/Treasurer's Report Councilman David Hartman

Councilman Hartman is very happy to report that Ship Bottom did not have a tax sale for 2025. All property taxes for 2024 were collected at 100%. The second quarter property taxes are due on May 1st, 2025; many payments have started to come in already. Our collection rate to date is at 99%. All Ship Bottom property owners should by now have received their annual assessment card in relation to the property they own here in Ship Bottom. Any homeowner that does not agree with their assessment, may appeal to the tax board by May 1, 2025. We are now waiting for the 2025 tax rate to be struck in order to process the 2025/2026 tax bills. Once we have the new rate, new tax bills will be printed and mailed. The amount collected in taxes for the month was \$454,326.41. The remaining 2024 taxes were collected in the amount of \$3,958.72. He wanted to mention that beach buggy permits run year to year, collected \$1,900.00. Ocean County informed Ship Bottom they are the highest increased in beach badge fees.

Public Safety

Councilman Tom Tallon

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Councilman Tallon read the public safety report.
 There were 3,240 vehicle miles.
 There were 756 reported activities
 There were 245 beach, business, and building checks.
 There were 8 medical assists and 1 lift assists.
 There were 347 traffic stops, 3 motor vehicle accidents without injuries and 3 motor vehicle injuries.

Public Works

Councilman Joseph Valyo

Councilman Valyo read the DPW Report. Cleaning of storm drains, made a comment if grass is cut to please bag it, having ongoing issues with drains getting clogged. Centennial banners have been installed all around town, pavers were repaired at Sunset Point. Holes have been filled at the 5th and 25th Street bulkheads. Several members of DPW have attended Stormwater class. Made repairs to beach walkways. Repaired the sprinkler zone valve box at the ballfield. 3rd Street yard was cleaned up. Restroom locks and toilets were replaced at the Bay Beach and Boat Ramp bathrooms. The pickleball and boat ramp bathrooms were turned on. Started mulching gardens at borough parks. Water was turned on at the 20th Street Park. 20th Street beach was raked and cleaned up for the Easter Sunrise Service, with 20 benches installed.

Parks and Recreation

Councilman Edward English

Councilman English reported beach badge sales for 2025. As of today, a total of \$48,300.00 was collected, compared to last year which is \$39,030.00; a difference of \$9,270.00. Boat ramp fees collected are at \$275.00 compared to last year at \$540.00; a difference of \$265.00. Councilman English read the Beach Report. Seasonal beach badges for the 2025 season will be available starting May 1st in the borough hall, Monday through Friday during normal business hours, and on weekends from 9am – 1pm, at \$40.00. June 1st the cost for a seasonal beach badge will be \$50.00. Seniors turning 65 years of age prior to Labor Day can purchase a 2025 senior badge or \$10.00 at the borough hall. Centennial beach badges are no longer available. Lifeguard tryouts will be held May 31 & June 7 at St. Francis Community Center Poll from 5pm to 8pm. Drug urinalysis testing is scheduled for May 17, 24, 31 and June 7 from 10am to 12pm at the lifeguard headquarters building. Necessary purchases for the upcoming season are underway. The Beach Patrol Uniform Bid Specifications were posted on the Borough website April 9, 2025 and are due by April 25, 2025 at 10am. Lifeguard-in-Training (LIT) Program information has been posted on the borough website. Qall information regarding summer employment will the Beach Operations Department can be found on the borough website. Councilman English read the upcoming Borough events:

- May 2nd – Centennial Gala at Hotel LBI
- May 24th – 26th Borough wide yard sale
- May 26th – Memorial Day Service
- July 3rd through August 28th every Thursday free summer concerts
- July 16th & August 13th History Nights at borough hall
- September 13th – Day at the Bay

Water/Sewer

Councilman Robert Butkus

Councilman Butkus read his first report for March. The water treatment plant pumped 4,165,000 gallons, of that only 33 gallons of chlorine were used. The properties who that are still not metered should have received their annual bill and that payment is due on May 1st and October 1st. The amount collected for water payments is \$50,708.18, for sewer payments is \$76,599.32 for a total of \$127,307.46.

Public Property & Community Affairs

Councilwoman Mary Basile

<u>Permits Processed:</u>	13	<u>Permit Updates:</u>	00
<u>Total:</u>			13
New Buildings:	1	Alterations:	11
Demolitions:	1	Additions:	0
<u>Addition/Rehab:</u>	0		
<u>Total Revenue:</u>			\$9,946.00

ZONING REPORT

New Single Family Res:	1	Accessory Structure:	1
Pavers:	2	Pool:	2
Bulkhead	0	Fence:	7
<u>Addition</u>	2		

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Total: 15

<u>CODE ENFORCEMENT</u>	<u>Verbal Warnings</u>	<u>Written Warnings</u>	<u>Summons</u>
Garbage Container	0	17	0
Recycling Container	0	14	0
Trailer Parked on Streets	0	0	0
Construction Equipment/ Street Obstruction	5	0	0
Temporary Storage Units	1	1	0
Illegal Sign/No Parking Cones			
Unfit Properties	0	4	0
Fiberglass/Dry Cutting Pavers	0	0	0
Uncovered Dumpsters	0	23	1
Dry Cutting Pavers	N/A	N/A	0
Totals:	6	61	1

There was one CO inspection, and passed inspection. 22 flag drops, seven storage unit permits, and 34 site dumpsters.

12. PUBLIC COMMENT

- Terri Mascuch, 1812 Bay Terrace

She agreed with Ms. Flanagan that any questions the public has should be addressed with the Clerk's office. She asked Councilwoman Basile if the pools for the proposed dwellings are considered permeable or impermeable. Councilman Butkus stated that houses are allowed 35% building coverage, with pools 50% building coverage is permitted. Ms. Mascuch asked if the 60,000 sq lot will be permeable or impermeable. Council members and Ms. Flanagan stated that has yet to be determined, however the future project would be presented to the public.

- Allen Magrini, 124 East 28th Street

Questioned if there a timeline regarding the undersized lot ordinance. Ms. Flanagan stated the mayor would be best versed to answer this question, however he is not available at tonight's meeting. He made a comment about a committee having executive meetings. The council stated they have not had any executive sessions regarding this matter. There has been no discussion when an undersized lot ordinance shall take place. Mr. Magrini expressed his concerns about diminishing property value of undersized lots with the proposed guidelines. He further commented that it's wrong not to not know who appraised the lots for the bond ordinance. He felt the appraisal should be available for inspection before approving the ordinance.

- Todd Lennan, Chief of Ship Bottom Volunteer Fire Co. & Emily Perriera, President of Ship Bottom Volunteer Fire Co.

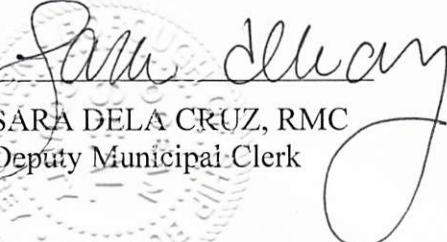
Expressed their concerns regarding the purchasing of a new fire truck.

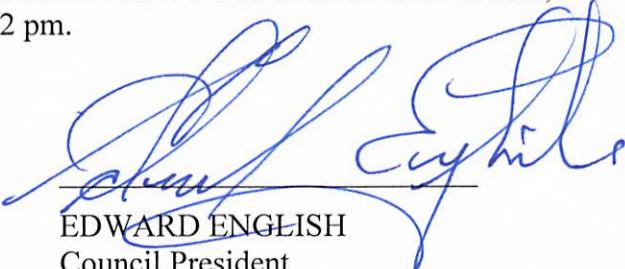
- William Fenimore, 5 Robert Drive

Expressed his concerns that members of the community should be a part of council committees. He felt members of the public may bring in new ideas and give helpful insight. Mr. Fenimore further explained there is nothing in Ship Bottom's bylaws preventing this matter.

13. ADJOURN THE MEETING

With a motion by Councilman Tallon, seconded by Councilwoman Basile and an all in favor vote, Council President English adjourned the meeting at 8:02 pm.


SARA DELA CRUZ, RMC
Deputy Municipal Clerk


EDWARD ENGLISH
Council President

BOROUGH OF SHIP BOTTOM
Purchase Order Listing By Vendor Name

04/23/2025

11:06 AM

Ranges		Item Status	Purchase Types	Misc			
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i> <i>Received Date Range: 03/26/25 to 12/31/25</i>		<i>Open: N</i> <i>Void: N</i> <i>Paid: Y</i> <i>Held: N</i> <i>Aprv: Y</i> <i>Rcvd: N</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Include Project Line Yes</i> <i>Items:</i> <i>Format: Condensed</i> <i>Include Non-Budgeted: Y</i> <i>Vendors: All</i>			
Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AMAZO005		AMAZON.COM					
25-00294	03/21/25	NOCO BOOST PLUS GB40 1000A	Open	\$132.98	\$0.00		
25-00323	03/24/25		Open	\$1,421.49	\$0.00		
25-00331	03/31/25	NEW BALANCE	Open	\$179.95	\$0.00		
25-00348	04/02/25		Open	\$194.99	\$0.00		
25-00359	04/04/25	IPHONE CASE	Open	\$30.98	\$0.00		
		Vendor Total:		\$1,960.39			
AMERI055		AMERICAN WEAR INC					
25-00008	01/10/25	UNIFORM CLEANING 2025	Open	\$209.00	\$0.00		B
APPRI005		APPRIVER, LLC					
25-00342	04/02/25	HOSTED EMAIL, 3/3/25 - 4/3/25	Open	\$353.40	\$0.00		
APRUZ005		APRUZZESE, MCDERMOTT, MASTRO &					
25-00402	04/14/25	PROFESSIONAL SERVICES RENDEREI	Open	\$222.00	\$0.00		
ATLAN050		ATLANTIC CITY ELECTRIC					
25-00377	04/07/25	ELECTRICITY & STREET LIGHTING	Open	\$9,570.11	\$0.00		
25-00397	04/11/25	ELECTRICITY & STREET LIGHTING	Open	\$6,400.61	\$0.00		
		Vendor Total:		\$15,970.72			
COAST010		ATLANTIC PRINTING & DESIGN					
25-00350	04/02/25	VINYL BANNER - USPS	Open	\$149.81	\$0.00		
25-00387	04/09/25		Open	\$90.00	\$0.00		
		Vendor Total:		\$239.81			
ATLAS010		ATLAS FLASHER CO., INC.					
24-00571	06/11/24	street signs	Open	\$917.50	\$0.00		
AWISCO005		AWISCO NEW YORK CORP					
25-00343	04/02/25	COMPRESSED OXYGEN, ACETYLENE	Open	\$54.00	\$0.00		
AXONE005		AXON ENTERPRISE INC.					
25-00250	03/10/25	One BWC added	Open	\$1,064.00	\$0.00		
BARBA010		BARBARA COURTS					
25-00406	04/15/25	COURT RECORDING 4/14/2025	Open	\$75.00	\$0.00		
BEACH020		BEACH HAVEN AUTOMOTIVE, INC.					
25-00416	04/21/25		Open	\$1,663.05	\$0.00		
BOUND005		BOUND TREE MEDICAL LLC					
25-00297	03/21/25	MEDICAL SUPPLIES	Open	\$89.45	\$0.00		
DOWNS010		CELEBRITY FORD					
25-00305	03/24/25	wheel bearing	Open	\$450.98	\$0.00		

BOROUGH OF SHIP BOTTOM
Purchase Order Listing By Vendor Name

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Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
DOWNS010		CELEBRITY FORD					
				<i>Account Continued</i>			
CENTR010 25-00002	01/10/25	CENTRAL JERSEY HEALTH INS FUND DENTAL & VISION COVERAGE 2025	Open	\$3,018.00	\$0.00		B
CHASE010 25-00378	04/08/25	CHASE BANK GEN OBLIGATION BOND-SERIES2023	Open	\$301,203.13	\$0.00		
COMCA010 25-00356	04/04/25	COMCAST CABLE TV/INTERNET/CABLE	Open	\$3,135.73	\$0.00		
CONST010 25-00429	04/22/25	CONNER STRONG & BUCKELEW EMPLOYEE BENEFITS CONSULTING	Open	\$550.00	\$0.00		
COPS001 25-00252	03/10/25	COPS PATROL INTERVIEW TACTICS	Open	\$159.00	\$0.00		
DRIVE005 25-00376	04/07/25	D.R. MYERS DISTRIBUTING CO INC 6 ID checking books	Open	\$146.00	\$0.00		
DASTI010 25-00382	04/08/25	DASTI MURPHY MCGUCKIN PROFESSIONAL SERVICES RENDEREI	Open	\$573.50	\$0.00		
DILWO005 25-00318	03/24/25	DILWORTH PAXSON LLP BOND ORD 25-05	Open	\$400.00	\$0.00		
DIREC005 25-00353	04/03/25	DIRECT ENERGY BUSINESS ELECTRICITY & STREET LIGHTNING	Open	\$2,981.15	\$0.00		
DYNAM010 25-00345	04/02/25	DYNAMIC TESTING SERVICE PRE-EMPLOYMENT SCREENING	Open	\$58.00	\$0.00		
EAST010 25-00417 25-00419	04/21/25 04/21/25	EASTERN WAREHOUSE DISTRIBUTORS Vehicle Repairs	Open Open	\$627.23 \$1,370.82	\$0.00 \$0.00		
			Vendor Total:	\$1,998.05			
ADTCO005 25-00362 25-00410	04/04/25 04/17/25	EVERON, LLC SERVICES PROV 3/29/25-4/28/25 SERVICES PROV 4/29/25-5/28/25	Open Open	\$130.63 \$130.63	\$0.00 \$0.00		
			Vendor Total:	\$261.26			
FERGU010 25-00255 25-00386 25-00400 25-00426	03/11/25 04/09/25 04/14/25 04/22/25	FERGUSON ENTERPRISES INC lf 3/4 ips pe x mip pj strt co LF 3/4 CS COMP X 1 FIP	Open Open Open Open	\$696.60 \$5,005.00 \$284.18 \$37.13	\$0.00 \$0.00 \$0.00 \$0.00		
			Vendor Total:	\$6,022.91			
GANNE010 25-00367	04/04/25	GANNETT N.Y. - N.J. LOCALIQ NOTICE TO BIDDERS - ICE CREAM	Open	\$19.84	\$0.00		

BOROUGH OF SHIP BOTTOM
Purchase Order Listing By Vendor Name

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
GANNE010		GANNETT N.Y. - N.J. LOCALIQ					<i>Account Continued</i>
25-00432	04/22/25	CLERK & TAX COLLECTOR ADS.	Open	\$177.26	\$0.00		
		Vendor Total:		\$197.10			
HEYER005		HEYER, GRUEL & ASSOCIATES					
25-00392	04/11/25	PROFESSIONAL SERVICES RENDEREI	Open	\$1,702.50	\$0.00		
HOMED010		HOME DEPOT CREDIT SERVICES					
25-00329	03/31/25		Open	\$1,439.52	\$0.00		
25-00330	03/31/25		Open	\$937.83	\$0.00		
25-00338	03/31/25	SUPPLIES	Open	\$936.14	\$0.00		
25-00374	04/07/25		Open	\$60.64	\$0.00		
		Vendor Total:		\$3,374.13			
HUNTE010		HUNTER TECHNOLOGIES					
25-00412	04/17/25	REMOTE SUPPORT	Open	\$131.25	\$0.00		
INSTI010		INSTITUTE FOR PROFESSIONAL DEV					
25-00368	04/04/25	WEBINAR-3/26/25	Open	\$50.00	\$0.00		
JRHEN010		J.R. HENDERSON LABS, INC.					
25-00369	04/04/25	LAB TESTING 2/2025	Open	\$136.00	\$0.00		
JONAT005		JONATHAN LAW FINE ART FRAMING					
25-00325	03/25/25	TICKETS 12889, 12892	Open	\$845.00	\$0.00		
25-00366	04/04/25	TICKET NO. 12916 & 12917	Open	\$1,645.00	\$0.00		
		Vendor Total:		\$2,490.00			
PANGARO		JOSEPH PANGARO					
25-00296	03/21/25	Sexual Assault Training-24	Open	\$149.00	\$0.00		
JOYCE005		JOYCE MEDIA LLC					
25-00337	03/31/25	LARGE SITE HOSTING/APR,MAY,JUN	Open	\$99.95	\$0.00		
KENCO005		KENCOR LLC					
25-00430	04/22/25	MONTHLY ELEVATOR MAINT APR 25	Open	\$170.00	\$0.00		
KIMBA005		KIMBALL MIDWEST					
25-00395	04/11/25	SHOP SUPPLIES	Open	\$440.01	\$0.00		
KONIC010		KONICA MINOLTA BUSINESS					
25-00349	04/02/25	ALL COVERED CARE MONTHLY FEE	Open	\$1,779.36	\$0.00		
25-00425	04/22/25	ANNUAL MAINTENANCE INVOICE	Open	\$691.14	\$0.00		
		Vendor Total:		\$2,470.50			
KONIC005		KONICA MINOLTA PREMIER FINANCE					
25-00373	04/07/25	COPIER LEASE PMT - APR 2025	Open	\$228.11	\$0.00		
LBIPE005		LBI PEST CONTROL LLC					
25-00314	03/24/25	PEST CONTROL	Open	\$900.00	\$0.00		
LONGB040		LONG BEACH TWP.					

BOROUGH OF SHIP BOTTOM
Purchase Order Listing By Vendor Name

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Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
LONGB040		LONG BEACH TWP.					
							<i>Account Continued</i>
25-00360	04/04/25	REIMB/FEES COLLECTED MAR 2025	Open	\$5,287.00	\$0.00		
MANAH040		MANAHAWKIN MAGIC WASH					
25-00009	01/10/25	2025 CAR WASHES - PD/DPW/CODE	Open	\$153.50	\$0.00		B
MCCAR005		MCCARTHY TIRE SERVICE COMPANY					
25-00335	03/31/25		Open	\$508.00	\$0.00		
25-00407	04/15/25	TIRES	Open	\$306.00	\$0.00		
		Vendor Total:		\$814.00			
NJNAT010		N.J. NATURAL GAS					
25-00357	04/04/25	NATURAL GAS SUPPLY	Open	\$6,534.16	\$0.00		
NJDEP010		NJ DEPT OF HEALTH & SENIOR SER					
25-00344	04/02/25	2024 4TH QTR & 2025 1ST QTR	Open	\$10.20	\$0.00		
NJLOG005		NJ LOGOWEAR LLC					
25-00424	04/22/25	ACRYLIC AWARDS	Open	\$655.00	\$0.00		
NJSHBP01		NJSHBP-Div of Pensions/Benefit					
25-00001	01/10/25	ANNUAL EMPLOYEE HEALTHCARE '25	Open	\$74,897.63	\$0.00		B
OCBOA020		O.C. BOARD OF HEALTH					
25-00403	04/14/25	SERVICES RENDERED FEBRUARY 25	Open	\$40.00	\$0.00		
25-00422	04/21/25	SERVICES RENDERED MARCH 2025	Open	\$40.00	\$0.00		
		Vendor Total:		\$80.00			
OCDEP010		O.C. DEPARTMENT OF FINANCE					
25-00270	03/17/25	2025 TAX LEVY - 2ND QUARTER	Open	\$1,905,862.62	\$0.00		
OCROA010		O.C. ROAD DEPARTMENT					
25-00381	04/08/25	1ST QTR 2025	Open	\$1,387.35	\$0.00		
OCUTI010		O.C. UTILITIES AUTHORITY					
25-00372	04/07/25	Q2 2025 INSTALLMENT	Open	\$102,320.92	\$0.00		
OFFIC010		OFFICE BASICS, INC.					
25-00231	03/05/25	SUPPLIES	Clsd	\$202.93	\$0.00		
ONECA010		ONE CALL CONCEPTS					
25-00010	01/10/25	MARK OUTS & VOICE TICKETS 2025	Open	\$95.81	\$0.00		B
OWENL010		OWEN LITTLE AND ASSOCIATES					
25-00389	04/09/25	PROFESSIONAL SERVICES RENDEREI	Open	\$200.00	\$0.00		
25-00401	04/14/25	PROFESSIONAL SERVICES RENDEREI	Open	\$125.00	\$0.00		
25-00411	04/17/25	PROFESSIONAL SERVICES RENDEREI	Open	\$6,512.50	\$0.00		
		Vendor Total:		\$6,837.50			
PAVIA005		PAVIA ENTERPRISES LLC					
25-00364	04/04/25	COURIER SERVICES - MARCH 25	Open	\$316.29	\$0.00		

BOROUGH OF SHIP BOTTOM
Purchase Order Listing By Vendor Name

Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PBALO005 25-00408	04/16/25	PBA LOCAL 175 PBA UNION DUES APR 2025	Open	\$520.00	\$0.00		
PITNE010 25-00423	04/21/25	PITNEY BOWES GLOBAL FINANCIAL POSTAGE MACHINE RENTAL	Open	\$397.71	\$0.00	C2400001	C
PRIME015 25-00413	04/17/25	PRIMEPOINT LLC PAYROLL SERVICES APR 2025	Open	\$395.50	\$0.00		
READY005 25-00012	01/10/25	READY REFRESH WATER DELIVERY	Open	\$470.90	\$0.00		B
RIGGI010 25-00414	04/17/25	RIGGINS, INC. FUEL INVOICES	Open	\$224.53	\$0.00		
SAFEI005 25-00375	04/07/25	SAFE ID CARD SYSTEMS, INC. new police id 42	Open	\$15.00	\$0.00		
SBFH0010 25-00371	04/07/25	SHIP BOTTOM FIRE COMPANY DKT NO. 2025-01 REVIEW LETTER	Open	\$50.00	\$0.00		
SHORE030 24-01126	11/15/24	SHORE CONNECTION, INC. SEAL OFF OUTFALL PIPE	Open	\$3,350.00	\$0.00		
SOUTH060 25-00004	01/10/25	SOUTHERN REGIONAL SCHOOL DISTR REGIONAL SCHOOL TAXES 2025	Open	\$273,043.58	\$0.00		B
SPECI010 25-00361	04/04/25	SPECIALTY AUTOMOTIVE EQUIP. inspection	Open	\$300.00	\$0.00		
STFRA010 25-00070	01/24/25	ST. FRANCIS SENIOR CENTER SBBP POOL TIME/TESTING	Open	\$500.00	\$0.00		
STAND010 25-00427	04/22/25	STANDARD INSURANCE COMPANY SHORT-TERM DISABILITY APR 2025	Open	\$736.83	\$0.00		
STATE010 25-00388	04/09/25	STATE OF NEW JERSEY-PWT PUBLIC WATER TAX-1ST QTR 2025	Open	\$134.99	\$0.00		
STEVE025 25-00398	04/14/25	Steven LaMarco 2025 Change Funds	Open	\$4,000.00	\$0.00		
SUBUR010 25-00384	04/08/25	SUBURBAN DISPOSAL INC. SOLID WASTE & RECYCLING - MAR	Open	\$51,181.64	\$0.00		
SUNOC005 25-00415	04/17/25	SUNOCO LP UNLEADED FUEL SUPPLY	Open	\$2,054.29	\$0.00		
TCTAN010 25-00428	04/22/25	TCTANJ Spring Conference 2025 SPRING CONFERENCE	Open	\$1,010.00	\$0.00		
TEAMS005		TEAMSTERS LOCAL UNION NO 35					

BOROUGH OF SHIP BOTTOM
Purchase Order Listing By Vendor Name

04/23/2025

11:06 AM

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
TEAMS005		TEAMSTERS LOCAL UNION NO 35		<i>Account Continued</i>			
25-00355	04/03/25	UNION DUES APRIL 2025	Open	\$225.00	\$0.00		
TENNA010		TENNANT MAGEE LAW					
25-00352	04/02/25	PROFESSIONAL SERVICES RENDEREI	Open	\$7,840.90	\$0.00		
THEDR005		THE DRILL SERGEANT CLEANING					
25-00347	04/02/25	JANITORIAL SERVICES - MAR 25	Open	\$3,080.00	\$0.00		
THESA010		THE SANDPAPER					
25-00333	03/31/25	GALA ADVERTISEMENT	Open	\$575.00	\$0.00		
25-00365	04/04/25	GALA ADVERTISEMENT	Open	\$575.00	\$0.00		
25-00394	04/11/25	GALA ADVERTISEMENT	Open	\$575.00	\$0.00		
25-00421	04/21/25	GALA ADVERTISEMENT/TOWNWIDE Y/	Open	\$896.00	\$0.00		
		Vendor Total:		\$2,621.00			
TLOA		TLOA OF NJ LLC					
25-00431	04/22/25	TAX SALE CERTIFICATE REDEEMED	Open	\$17,900.00	\$0.00		
TOWNS010		TOWNSHIP OF STAFFORD					
25-00003	01/10/25	ANNUAL MANAGEMENT SERVICES '25	Open	\$11,384.01	\$0.00		B
25-00006	01/10/25	ANIMAL CONTROL SERVICES 2025	Open	\$879.25	\$0.00		B
		Vendor Total:		\$12,263.26			
TREAS080		TREASURER, STATE OF NEW JERSEY					
25-00346	04/02/25	Q1 2025 DCA FEES	Open	\$2,673.00	\$0.00		
TUCKE010		TUCKERTON LUMBER COMPANY					
25-00418	04/21/25		Open	\$305.45	\$0.00		
USPOS010		U.S. POSTAL SERVICE					
25-00340	04/01/25	BULK MAILING PERMIT FEE	Open	\$350.00	\$0.00		
VERIZ010		VERIZON					
25-00433	04/22/25	TELEPHONE SERVICES	Open	\$389.05	\$0.00		
VERSA010		VERSATILE EVENT DESIGNS LLC					
25-00332	03/31/25	DJ SERVICE CENTENNIAL GALA 5/2	Open	\$2,960.00	\$0.00		
WBMAS010		W.B. MASON CO., INC.					
25-00351	04/02/25	OFFICE SUPPLIES	Open	\$804.72	\$0.00		

Total Purchase Orders: 109 Total P.O. Line Items: 0 Total List Amount: \$2,851,566.84 Total Void Amount: \$0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Project Total	Total	
CURRENT FUND	4-01	\$4,958.64	\$0.00	\$0.00	\$0.00	\$4,958.64	
CURRENT FUND	5-01	\$2,681,859.84	\$0.00	\$0.00	\$0.00	\$2,681,859.84	
WATER/SEWER FUND	5-06	\$125,321.55	\$0.00	\$0.00	\$0.00	\$125,321.55	
	5-11	\$0.00	\$0.00	\$0.00	\$175.00	\$175.00	
	Year Total:	\$2,807,181.39	\$0.00	\$0.00	\$175.00	\$2,807,356.39	
CAPITAL FUND	C-04	\$2,880.00	\$0.00	\$0.00	\$0.00	\$2,880.00	
UTILITY CAPITAL FUNI	C-07	\$6,431.60	\$0.00	\$0.00	\$0.00	\$6,431.60	
	Year Total:	\$9,311.60	\$0.00	\$0.00	\$0.00	\$9,311.60	
	P-22	\$745.00	\$0.00	\$0.00	\$0.00	\$745.00	
TRUST-OTHER	T-03	\$21,225.01	\$0.00	\$0.00	\$0.00	\$21,225.01	
DOG TRUST	T-12	\$10.20	\$0.00	\$0.00	\$0.00	\$10.20	
CONSTRUCTION TRUS	T-13	\$7,960.00	\$0.00	\$0.00	\$0.00	\$7,960.00	
	Year Total:	\$29,195.21	\$0.00	\$0.00	\$0.00	\$29,195.21	
Total Of All Funds:		\$2,851,391.84	\$0.00	\$0.00	\$175.00	\$2,851,566.84	

BOROUGH OF SHIP BOTTOM
Purchase Order Listing By Vendor Name

Project Description	Project No.	Project Total
LOSE, JON & KATE	C 24-12	\$125.00
VANDALAY ENTERPRISES, LLC	DKT 24-15	\$50.00
Total Of All Projects:		<hr/> \$175.00

**BOROUGH OF SHIP BOTTOM
TREASURER'S REPORT
OCEAN FIRST BANK
MARCH 2025**

<u>ACCT TITLE/ ACCOUNT #</u>	<u>BALANCE</u>	<u>DEPOSITS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
GENERAL OPERATING	8,904,911.49	379,712.09	799,206.47	8,485,417.11
GENERAL CAPITAL	1,104,901.78	2,256.66	240,699.11	866,459.33
UTILITY OPERATING	680,005.33	39,822.39	131,795.18	588,032.54
UTILITY CAPITAL	1,771,381.52	725,729.21	1,239.20	2,495,871.53
GENERAL TRUST	240,291.40	29,850.22	2,150.00	267,991.62
CONSTRUCTION TRUST	30,964.20	19,564.26	3,616.00	46,912.46
DOG TRUST	1,123.66	23.66	-	1,147.32
PUBLIC DEFENDER	1,068.23	2.50	-	1,070.73
TAX SALE PREMIUMS	18,444.59	43.13	-	18,487.72
FORFEITURE OF FUNDS	23,429.79	54.78	-	23,484.57
PAYROLL	52,757.47	243,683.27	243,559.11	52,881.63
ALCOHOL EDUCATION	15,390.93	35.99	-	15,426.92
CREDIT CARD ACCOUNT	13,807.65	4,948.19	-	18,755.84
GRANT FUND	7,934.50	7,928.41	15,211.58	651.33
ACCUMULATED ABSENCE	700,071.47	1,636.95	-	701,708.42
TIME CAPSULE	438.12	1.02	-	439.14
ESCROW	323,923.49	927.57	1,535.40	323,315.66
OPEN SPACE	145,451.72	6.18	-	145,457.90