

**MINUTES
SPECIAL MEETING OF THE
BOROUGH OF SHIP BOTTOM
JUNE 30, 2025
9:30 AM**

1. CALL MEETING TO ORDER

Council President English called the meeting to order at 9:31 a.m.

2. FLAG SALUTE AND PRAYER

Council President English led the flag salute and The Clerk read the prayer

3. STATEMENT OF NOTICE

The Clerk read the Statement of Notice and clarified that notice of the meeting was published in the June 27, Asbury Park Press, posted on the borough website and posted on the official bulletin board in the borough hall.

4. ROLL CALL

The Clerk took a roll call and the following members were present:

COUNCILMAN VALYO
COUNCILPRESIDENT ENGLISH
COUNCILMAN BUTKUS
COUNCILWOMAN BASILE
COUNCILMAN HARTMAN
COUNCILMAN TALLON

Mayor Huelsenbeck was absent

Also present:

Kathleen Flanagan, CFO/Borough Administrator
Kristy Correnti, Municipal Clerk

5. NEW BUSINESS

Council President English announced each resolution and called for a motion for each. The vote is depicted within each resolution.

1. 2025-125 Authorizing Return of Overpayment of Taxes

**RESOLUTION 2025-125
RESOLUTION OF THE BOROUGH OF SHIP BOTTOM,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TREASURER TO REFUND MONEY
FOR TAX OVERPAYMENTS**

WHEREAS, it has been determined by the Tax Collector that the taxpayer listed below is entitled to a tax overpayment refund due to the over payment of taxes on their property; and

WHEREAS, it is the desire of the Governing Body to have this overpayment returned to the names below;
and

WHEREAS, the Tax Collector is hereby authorized to refund an overpayment of taxes to:

| <u>NAME</u> | <u>BLOCK/LOT</u> | <u>ADDRESS</u> | <u>AMOUNT OWED</u> |
|----------------|------------------|--|--------------------|
| Mark Czarzasty | B73 L14 | 345 W. 15 th St. Ship Bottom | \$2,522.98 |

Payable to:
Cotality(CoreLogic) 3001 Hackberry
Irving TX, 75063-0156

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ship Bottom, County of Ocean, that the Treasurer authorized to refund an overpayment of taxes to the individuals named above.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector and the Finance Officer.

Motion: Councilman English
Second: Councilman Hartman
Dated: June 22, 2025
Roll Call: Valyo, English, Butkus, Basile, Hartman, Tallon all aye

CERTIFICATION

I, Kristy Correnti, Municipal Clerk of the Borough of Ship Bottom, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a regular meeting held on May 29, 2025.

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Kristy Correnti, RMC
Municipal Clerk

2. BOND ORDINANCE 2025-06 Introduction

The Clerk read Ordinance 2025-06 by title only. Council President English asked for a motion to approve or deny. Councilman Butkus made a motion to approve, seconded by Councilman Hartman. A roll call vote was heard with six in the affirmative, none opposed. Motion granted.

**BOROUGH OF SHIP BOTTOM
COUNTY OF OCEAN**

BOND ORDINANCE NO. 2025-06

BOND ORDINANCE PROVIDING FOR THE REPLACEMENT OF WATER AND SEWER MAINS AT 7TH STREET (FROM LONG BEACH BLVD TO BARNEGAT AVENUE), APPROPRIATING \$850,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$850,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF SHIP BOTTOM, IN THE COUNTY OF OCEAN, NEW JERSEY

BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF SHIP BOTTOM, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as Water/Sewer Utility improvements to be undertaken in and by the Borough of Ship Bottom, in the County of Ocean, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$850,000, said sum being inclusive of all appropriations heretofore made therefor. No down payment is required or appropriated herein, in accordance with N.J.S.A. 40A:2-11c of the Local Bond Law, as this bond ordinance authorizes obligations solely for purposes which are self-liquidating and deductible from the gross debt of the Borough as set forth in N.J.S.A. 40A:2-7h. Additionally, this bond ordinance authorizes projects intended to be funded through the New Jersey Infrastructure Bank Financing Program.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of a down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$850,000, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized to be undertaken consist of the replacement of water and sewer mains at 7th Street (from Long Beach Blvd to Barnegat Avenue) located in the Borough, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with plans, specifications or requisitions therefor on file with or through the Borough Chief Financial Officer, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$850,000, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$850,000, which is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as Water/Sewer Utility improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes,

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according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is forty (40) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Municipal Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is not increased by the authorization of the \$850,000 bonds and notes provided in this bond ordinance because the purposes authorized herein are self-liquidating and are deductible from the Borough's gross debt in accordance with N.J.S.A. 40A:2-44c and the obligations authorized herein will be within all debt limitations prescribed by said Law.

(d) An aggregate amount not exceeding \$170,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto. This ordinance shall constitute a declaration of official intent for the purposes and within the meaning of Section 1.150-2(e) of the United States Treasury Regulations.

(f) This bond ordinance authorizes obligations of the Borough solely for purposes described in subparagraph (h) of §40A:2-7 of the Local Bond Law, and the obligations authorized herein are to be issued for purposes which are self-liquidating within the meaning and limitation of N.J.S.A. 40A:2-45 of said Law and are deductible from the gross debt of the Borough pursuant to N.J.S.A. 40A:2-44c and N.J.S.A. 40A:2-46 of said Law.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

NOTICE

Public Notice is hereby given that the foregoing Ordinance was originally introduced and passed on the first reading at a special meeting of the Mayor and Council of the Borough of Ship Bottom, County of Ocean, State of New Jersey, held on Tuesday, June 20, 2025, at 9:30 a.m.

Further public notice is hereby given that said ordinance shall be considered for final passage and adoption at a regular meeting of the Mayor and Council to be held on July 22, 2025, at 6:30 p.m. at the Municipal Building, 1621 Long Beach Boulevard, Ship Bottom, New Jersey 08008.

Kristy Correnti, RMC
Municipal Clerk

3. BOND ORDINANCE 2025-07 Introduction

The Clerk read Ordinance 2025-07 by title only. Council President English asked for a motion to approve or deny. Councilman Butkus made a motion to approve, seconded by Councilman English. A roll call vote was heard with six in the affirmative, none opposed. Motion granted.

6. PUBLIC COMMENT

Council President made note that there was no one from the public in attendance. Councilman Valyo mentioned that a resident, Nancy Ulrich, was advocating for curb to curb replacement of road openings. He wanted to know if the council could perhaps form regulations pertaining to the issue. Councilman Butkus felt that there was already some form of regulation already in place. Kathleen said she would look into it further.

7. ADJOURN THE MEETING

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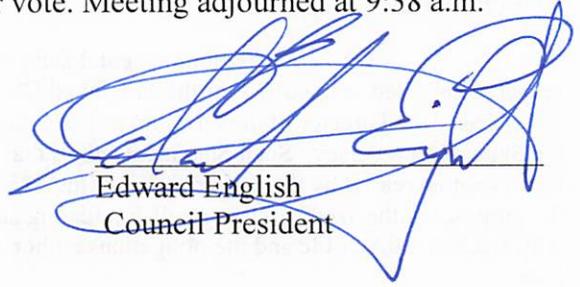
JUNE 30, 2025

9:30 AM

Council President English adjourned the meeting with a motion by Councilman Hartman, seconded by Councilman Hartman and an all in favor vote. Meeting adjourned at 9:38 a.m.



Kristy Correnti
Municipal Clerk



Edward English
Council President

